

**MICA KIDD ISLAND FIRE PROTECTION DISTRICT  
BOARD OF COMMISSIONERS  
REGULAR MEETING  
January 23, 2019 6:00 PM**

**PRESENT:**

Commissioner Hanson - dansub1mki@gmail.com  
Commissioner Hauser - gretchensub2mki@frontier.com  
Chairman Mundt - larrysub3mki@aol.com  
Chief Sneve - dsneve@worleyfire.com  
Carmen Saranto - admin@mkifire.com

**CALL TO ORDER**

Meeting was called to order at 6:00 pm.

**PLEDGE OF ALLEGIANCE**

**PUBLIC COMMENTARY**

None

**APPROVAL OF MINUTES FROM THE PRIOR MEETING (S)**

**a. Regular Monthly Meeting of Dec 19, 2018 - ACTION ITEM**

CHAIRMAN MUNDT moved to approve the minutes as submitted. COMMISSIONER HANSON 2<sup>nd</sup>.

**Motion Carried.**

**APPROVAL OF BILLS AND FINANCIAL REPORTS**

**a. Check Detail**

CHAIRMAN MUNDT moved to approve the Check Detail Report as submitted. COMMISSIONER HANSON 2<sup>nd</sup>. **Motion Carried**

**b. Budget vs Actual and Balance Sheet**

CHAIRMAN MUNDT moved to approve the Budget vs Actual and Balance Sheet as submitted. COMMISSIONER HANSON 2<sup>nd</sup> the motion. **Motion Carried**

COMMISSIONER HANSON inquired about our audit report. ADMIN SARANTO reported the audit was completed and we have received a clean report. We should have hard copies at are next meeting.

**CHIEF SNEVE'S REPORT**

See attached

## OLD BUSINESS

### **a. Open Sealed Bids for 2016 Ford Explorer - ACTION ITEM**

- Chicago Motors \$15,407.00
- Bill Steele – Timberlake Fire \$17,500.00

CHAIRMAN MUNDT stated the bid would go to William Steele with Timberlake Fire District if they could submit a cashier check within the required 72 hours.

## NEW BUSINESS

### **a. Knox Box or Medeco Locks - ACTION ITEM**

CHIEF SNEVE reported that within MKI's boundaries there are several different locks that have been used. Knox Box, Medeco, Master Locks to name a few.

When our last Chief came aboard he changed from Medeco to Knox Box which means we have 2 separate keys in all the vehicles. You have a lot more Medeco than Knox Box.

Harborview has been having problems with the lock on there gate. Some of the tumblers have been improperly installed and will rotate which causes problems.

CHAIRMAN MUNDT moved to continue with Medeco Locks. COMMISSIONER HAUSER 2<sup>nd</sup>.  
**Motion Carried**

CHIEF SNEVE would like to do MKI and Worley Fire the same. When someone wants a lock, they will go to County Lock & Key and buy a Medeco box and install it on their gate. When they purchase the box County Lock & Key will call the Admin or Fire Chief to come pick up the tumbler. The Chief will then meet with the purchaser and install the tumbler in their box.

### **b. Construction Manager - ACTION ITEM**

CHAIRMAN MUNDT stated that MKI is in need of remodeling the station so that it can accommodate a sleeper program and working shift's in the future. He asked Ken Butcher to attend the meeting because he is an architect and had been helping the previous Deputy Chief Devon. According to Title 67-2320 we can hire someone as long as its under \$25,000.00. If the project is over \$25,000.00 then you have to go out to bid. We need to find out what we can do with our existing lot and building.

We need to find out what we can do to get living quarters, meeting area and maybe a covered area for trucks with the monies that we have.

KEN BUTCHER is not sure what this would entail so it would probably be an hourly fee. I would like us all to be on the same page to obtain the end project.

COMMISSIONER HANSON outlined who will do what.

- Commissioner Hanson - Executive Manager / disputes with contractor / cost over runs
- Fire Chief - Property Manager / change orders, authorization of payment
- Firefighter - Onsite Manager / day to day stuff
- Contractor - Project Manager

**PUBLIC INPUT**

None

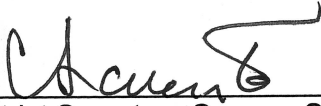
**COMMISSIONERS COMMENTS AND/OR CORRESPONDENCE**

None

**ADJOURNMENT**

CHAIRMAN MUNDT moved to adjourn the meeting; COMMISSIONER HAUSER 2<sup>nd</sup>. **Motion carried**  
**6:53 P.M.**

Respectfully Submitted,



\_\_\_\_\_  
District Secretary Carmen Saranto

Approved,



\_\_\_\_\_  
Commissioner Dan Hanson

Approved,



\_\_\_\_\_  
Commissioner Gretchen Hauser

Approved,

\_\_\_\_\_  
Chairman Larry Mundt