

**MICA KIDD ISLAND FIRE PROTECTION DISTRICT  
BOARD OF COMMISSIONERS  
REGULAR MEETING  
July 30, 2018 6:00 PM**

**PRESENT:**

Commissioner Hanson - dansub1mki@gmail.com  
Commissioner Hauser - gretchensub2mki@frontier.com  
Chairman Mundt - larrysub3mki@aol.com  
Chief Sneve - dsneve@worleyfire.com  
Deputy Chief Maines - bmaines@worleyfire.com  
Carmen Saranto - admin@mkifire.com

**CALL TO ORDER 00:00:05**

Meeting was called to order at 6:00 pm.

**PLEDGE OF ALLEGIANCE 00:00:06**

**PUBLIC COMMENTARY 00:00:30**

None

**APPROVAL OF MINUTES FROM THE PRIOR MEETING (S) 00:00:34**

**Special Monthly Meeting of July 11, 2018**

COMMISSIONER HANSON moved to approve the minutes as submitted. CHAIRMAN MUNDT 2<sup>nd</sup>.  
**Motion Carried.**

**Special Monthly Meeting of July 27, 2018**

COMMISSIONER HANSON moved to approve the minutes as submitted. CHAIRMAN MUNDT 2<sup>nd</sup>.  
**Motion Carried.**

**APPROVAL OF BILLS AND FINANCIAL REPORTS**

**Check Detail 00:01:22**

COMMISSIONER HANSON inquired about the Spectrum, Dish and Verizon bills; can we bundle anything? CARMEN stated that Spectrum was the phone lines and internet, Verizon was the cell phones and Dish was the TV that is on vacation status right now.

CHAIRMAN MUNDT moved to approve the Check Detail as submitted. COMMISSIONER HANSON 2<sup>nd</sup>. **Motion Carried**

**Budget vs Actual and Balance Sheet 00:03:01**

COMMISSIONER HAUSER inquired about the payment from Kootenai County for property taxes, what was the first half? CARMEN stated that she would have to look that up but it was probably very similar

to the second half payment. We are also receiving back taxes as well as the current year. We budget for the 3% increase every year but we also receive any back taxes that are collected.

CHAIRMAN MUNDT moved to approve the Budget vs Actual and Balance Sheet as submitted.  
COMMISSIONER HANSON 2<sup>nd</sup>. **Motion Carried**

**CHIEF SNEVE'S REPORT** 00:05:30

See attached

**DEPUTY CHIEF MAINES'S REPORT** 00:08:55

See attached

**OLD BUSINESS** 00:15:08

COMMISSIONER HANSON asked if there was any movement on the Valhalla Point dock issue. CARMEN stated that Corrine Johnson had called and inquired as to whether we had an MOU that they could use. I looked through our current MOU's and didn't find anything that was suitable. COMMISSIONER HANSON: For the record Devon and I checked out the dock and when we pulled in down there I noticed one of the pilings had broken in half and was laying across the dock. You could not operate a gurney safely on that system they have there. From the letter that was sent to MKI Fire in 2014 by the Anderson family all of their concerns still exist from what I could see in my personal inspection down there. Not knowing workers and volunteers, leaving locked vehicles on the property, liabilities, lifejackets, volunteer vehicles. Nothing has changed. Nothing has been done on the property to mitigate these issues. COMMISSIONER HAUSER: She wrote a very nice letter because we had somebody here who was allowing things to happen down there and encouraging things to happen down there that had never happened before; when we went from an association to a district. A lot of it was that it was local people, everybody knew everybody. But these guys were taking their families down there and using it for recreation. DEPUTY CHIEF MAINES stated that operationally the location is not bad, the only concern that I had would be the dock. You cannot walk side by side without the dock tipping almost to the water. You could not use it for a medical transport, period. COMMISSIONER HAUSER: But that is something that is fixable. DEPUTY CHIEF MAINES Not unless you're going to build a new dock. COMMISSIONER HAUSER: Well that's what I'm saying. DEPUTY CHIEF MAINES: Operationally that's not my concern. The dock would need to be wider as well. CHAIRMAN MUNDT: Ultimately its up the them to submit something for us to review.

**NEW BUSINESS**

**STATION REMODEL - ACTION ITEM** 00:20:13

CHIEF SNEVE requested permission to move forward with the remodel / new construction for the station. He would like to get Blew's Construction on board to look at what we have and how we might add onto this building out the back. CHAIRMAN MUNDT: Previously Devon had been talking to Ken Butcher about adding onto the building towards Kidd Island Road but nothing had been completed. I agree we need to start taking steps forward. CHIEF SNEVE: We need to get the architect on board and start moving forward looking at the structural of the building and see what we can do. COMMISSIONER HAUSER stated that one of the issues was lot coverage, this could require a variance. CHIEF SNEVE stated he had an architect that was willing to come take a look.

**FOUR MILE POINT COMMON DRIVEWAY** 00:28:06

CHIEF SNEVE stated that Verdis had dropped off several plans to the office and that he was working with the attorney Mr. Cafferty to construct a letter to Verdis. The fire district has a standard road width

that they abide by and that we're staying neutral in this. CHAIRMAN MUNDT: Years ago, we adopted the Counties standard. CHIEF SNEVE: I believe the County standard now is 12'. COMMISSIONER HANSON: Who is the developer that is asking us for approval? CHIEF SNEVE: Verdis Planning and Design.

**ADOPT HIRE LIST ALREADY CREATED BY NEIGHBORING FIRE DIST. - ACTION ITEM 00:41:41**

CHAIRMAN MUNDT asked which ones on the list were already MKI volunteers. DEPUTY CHIEF MAINES stated Brandon Welch and Darbi King; they are both out of district.

CHAIRMAN MUNDT moved to adopt the hiring list as submitted. COMMISSIONER HAUSER 2<sup>nd</sup>. **Motion Carried**

**ADOPT NEW JOB DESCRIPTION FOR PAID FIREFIGHTER - ACTION ITEM 00:43:57**

COMMISSIONER HAUSER asked if there was a difference between the full-time firefighter position and the part-time firefighter position. DEPUTY CHIEF MAINES stated they are the same because they are doing the same job.

COMMISSIONER HANSON asked if it was feasible for an employee making \$34,000 a year to find a house in the district to rent or purchase, the consensus was no. How far out of the district could they live and still be on duty? 15 -20 minutes? CHAIRMAN MUNDT suggested that living close to the district could be a part of the point value, should we say no more than 30 minutes to the district. COMMISSIONER HANSON suggested putting it under desirable qualities and adding it to the job summary.

CHAIRMAN MUNDT moved to approve the full-time job description with the additions we discussed. COMMISSIONER HANSON 2<sup>nd</sup>. **Motion Carried**

**AUTHORIZATION TO HIRE PAID TEMPORARY FIREFIGHTERS - ACTION ITEM 00:59:30**

CHAIRMAN MUNDT stated it was really good news that we would be able to use Worley Fire's employees to fill in until we can get somebody hired. COMMISSIONER HANSON asked about work comp coverage for these guys, DEPUTY CHIEF MAINES stated that since they are all your employees they will be covered under your policy. We told them they could work 19 hours or less so that we meet the PERSI requirements.

CHAIRMAN MUNDT moved to approve this temporary firefighter position as submitted. COMMISSIONER HAUSER 2<sup>nd</sup>. **Motion Carried**

CHAIRMAN MUNDT moved to approve the temporary part-time firefighter job description as submitted. COMMISSIONER HANSON 2<sup>nd</sup>. **Motion Carried**

**RESOLUTION TO REPEAL 53 HOUR WORK WEEK - ACTION ITEM 01:01:55**

CHAIRMAN MUNDT moved to approve Resolution 2018-01 adoption of a work period for employees engaged in fire protection. Essentially this recognizes that what we adopted in 2017 were asking to have it rescinded. I'll make a motion to that effect. Adopt resolution 2018-01 as submitted. COMMISSIONER HAUSER 2<sup>nd</sup>.

Discussion:

COMMISSIONER HANSON had one question about overtime impacts for callbacks. Does FLSA require time and a half or how does that work. CHIEF SNEVE stated that is was time and half.

Roll Call Vote: COMMISSIONER HANSON: Yes  
COMMISSIONER HAUSER: Yes  
CHAIRMAN MUNDT: Yes

**Motion Carried**

**ADOPT SELECTION CRITERIA FOR PAID FIREFIGHTER POSITION - ACTION ITEM 01:02:55**

CHAIRMAN MUNDT moved to approve this as submitted. COMMISSIONER HAUSER 2<sup>nd</sup>.

Discussion:

COMMISSIONER HANSON: The list that we are going to select a firefighter from, what physical ability or physical agility test did you guys run the candidates through? DEPUTY CHIEF MAINES stated it was a modified CPAT test. COMMISSIONER HANSON: Ok that was my only question.

Roll Call Vote: COMMISSIONER HANSON: Yes  
COMMISSIONER HAUSER: Yes  
CHAIRMAN MUNDT: Yes

**Motion Carried**

**ADDRESS TREASURER POSITION - CONSIDER ADOPTION OF RESOLUTION RE: TREASURER - ACTION ITEM 01:05:03**

COMMISSIONER HAUSER stated she didn't want to give it up! CARMEN explained that Idaho Independent Bank had issued new visa cards as well as updating their website. So now she does not have access to the visa cards which means she will not be able to pay them. According to the bank she will need to be either the treasurer or a signer on the checking account.

A brief discussion of the pros and cons of the treasurer position versus being a signer on the account took place.

CHAIRMAN MUNDT moved to add Carmen Saranto as a signer to Idaho Independent Bank accounts. COMMISSIONER HAUSER 2<sup>nd</sup>. **Motion Carried**

**PUBLIC INPUT 01:25:59**

CHAD MASTIN: 1<sup>st</sup> I would like to say thank you for hiring a full-time firefighter and of the temporary firefighter help. 2<sup>nd</sup> I am happy to as an employee step up and do whatever is asked of me during this transition time. CHAIRMAN MUNDT: Thank you for that and we're sorry to put you in that position. CHAD MASTIN: I'm fine and that's what brings me to the second part. There are certain things that I will sacrifice to be here and there are certain things that I will not. Going to church on Sundays, going to the gym in the morning before work and the occasional trip to town. So, I guess what I'm asking for is it possible to get your blessing to use the MKI pick-up for those purposes so that I can respond quicker if something arises? If yes or no I plan on doing these things. CHAIRMAN MUNDT: My only concern is you can't have your family with you. CHAD MASTIN: They would not be with me, they will take a separate vehicle. This is a temporary request.

COMMISSIONER HANSON moved to allow Chad Mastin to use the district vehicle for those 2 stated purposes and anything else that comes up you need to run it by your bosses they have the oversight until we hire a second firefighter. CHAIRMAN MUNDT 2<sup>nd</sup>. **Motion Carried**

**COMMISSIONERS COMMENTS AND/OR CORRESPONDENCE** 01:34:35

CHAIRMAN MUNDT just wanted to say that he has been doing this for 50 years and this is a new experience for him, starting a fire with his swather. Apologies, I assure you it wasn't a lack of maintenance. Thank you for your quick attention.

**ADJOURNMENT** 01:35:00

CHAIRMAN MUNDT moved to adjourn the meeting; COMMISSIONER HAUSER 2<sup>nd</sup>. **Motion carried**  
**7:36 P.M.**

Respectfully Submitted,

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Exec. Asst. Carmen Saranto

Approved,

\_\_\_\_\_  
Commissioner Dan Hanson

Approved,

\_\_\_\_\_  
Commissioner Gretchen Hauser

Approved,

\_\_\_\_\_  
Chairman Larry Mundt