

**MICA KIDD ISLAND FIRE PROTECTION DISTRICT  
BOARD OF COMMISSIONERS REGULAR MEETING  
January 24, 2016 6:00 PM**

**PRESENT:**

Commissioner Mundt - larrysub3mki@aol.com  
Commissioner Arhutick - marhutick@gmail.com  
Commissioner Hauser – gretchensub2mki@frontier.com  
Chief Lackey - chief@mkifire.com  
Deputy Chief Riske - deputychief@mkifire.com  
Exec. Asst. Saranto - admin@mkifire.com  
Treasurer Swendig – micameadows@frontier.com

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**PUBLIC COMMENTARY**

None

**APPROVAL OF MINUTES FROM THE PRIOR MEETING (S)**

**a. Regular Monthly Meeting of December 20, 2016.**

COMMISSIONER MUNDT: I do have one correction. On page 2 of 10 close to the top I stated we need to revise the policy to reflect that if you make individual purchases for a mass amount it says that's okay. What I intended to say was that it's okayed by the board. TREASURER SWENDIG: So maybe that it must be approved by the board? Just to make it clear. COMMISSIONER MUNDT: Yes. COMMISSIONER HAUSER: I actually read that and said really, he actually said that? EXEC. ASST. SARANTO: I did too. COMMISSIONER MUNDT: It wasn't what I intended to say. COMMISSIONER HAUSER: I wasn't there and it didn't make sense. EXEC. ASST. SARANTO: It's what you said but it didn't make sense. COMMISSIONER MUNDT: Apart from that I don't have any other corrections. Anybody else? COMMISSIONER HAUSER: I wasn't here, Randy? RANDY OPP: Nope.

COMMISSIONER MUNDT moved to approve the minutes, COMMISSIONER ARHUTICK 2<sup>nd</sup> the motion:  
**Motion Carried.**

**TREASURER'S REPORT**

**Check Detail Report:**

COMMISSIONER MUNDT: I see we're getting the bills for the party, Carmen; I just wanted to state I thought you did a great job on that. EXEC. ASST. SARANTO: Thank you. COMMISSIONER MUNDT: Your efforts are much appreciated. COMMISSIONER HAUSER: Thank you for my bear spray. You mean it wasn't specifically for me taking a walk in the woods by myself? DEPUTY CHIEF RISKE: That's the one I wanted opened so bad. EXEC. ASST. SARANTO: Bear spray and a whistle? COMMISSIONER HAUSER: Yes. Bear spray and a whistle. COMMISSIONER MUNDT: Any questions regarding the check detail? COMMISSIONER HAUSER: Not me. COMMISSIONER ARHUTICK: I have a question about our copier lease. Is that a monthly lease, or is it an every other week lease? EXEC. ASST. SARANTO: The payment is once a month and it did go up in January from what it has been prior. COMMISSIONER ARHUTICK: We paid it on the 13<sup>th</sup> and we paid it on the 20<sup>th</sup>. EXEC. ASST. SARANTO: The 13<sup>th</sup> was for the month prior.

COMMISSIONER ARHUTICK: OK, so that was for December. EXEC. ASST. SARANTO: I should have coded that with the month to make it clearer. COMMISSIONER ARHUTICK: OK, I was just curious. COMMISSIONER MUNDT: Any other questions?

COMMISSIONER MUNDT made a motion to pay the bills, COMMISSIONER HAUSER 2<sup>nd</sup> the motion: **Motion Carried.**

### **Profit and Loss Budget vs. Actual:**

COMMISSIONER MUNDT: So #6530 the reason that we're at \$20,000 is about the turnouts we discussed last meeting? EXEC. ASST. SARANTO: Yes. TREASURER SWENDIG: So Carmen did you not say that you did the adjustments we talked about in the last meeting. Wasn't it Capital Outlay that we were going to move stuff? Budget versus Actual doesn't reflect that, the one I'm looking at. EXEC. ASST. SARANTO: Yes, Capital Outlay #6850 the budget is \$181,500 now instead of \$190,650 I think it was. And the full-time wages is \$115,000 instead of \$100,000. TREASURER SWENDIG: And we moved how much there? EXEC. ASST. SARANTO: \$15,000. COMMISSIONER MUNDT: Any other questions on profit and loss budget versus actual? COMMISSIONER ARHUTICK: I have one, #6240 Professional Services Other, \$3,756, was out in one month? The month of January or is that through October? EXEC. ASST. SARANTO: It's from October until now. COMMISSIONER ARHUTICK: What goes into that? TREASURER SWENDIG: That's what's her name? Our auditor lady. COMMISSIONER HAUSER: Mary. TREASURER SWENDIG: Mary Richter is there, I'm in other, Spillman and some of the computer software. EXEC. ASST. SARANTO: Fire Programs annual fee is also in there. COMMISSIONER ARHUTICK: Thank you. COMMISSIONER MUNDT: Anyone else?

COMMISSIONER MUNDT made a motion to approve the report as submitted. COMMISSIONER HAUSER 2<sup>nd</sup> the motion. **Motion Carried.**

### **Balance Sheet:**

TREASURER SWENDIG: We haven't received the first installment of our property taxes yet? EXEC. ASST. SARANTO: No. TREASURER SWENDIG: I didn't think so. So the LGIP account will be increasing dramatically in the next three or four weeks, usually before the end of February. EXEC. ASST. SARANTO: I expect it any time. COMMISSIONER HAUSER: How much do we get from taxes? Do we get all of it? 50%? EXEC. ASST. SARANTO: No. TREASURER SWENDIG: We'll probably get... we budgeted \$325,000. We'll probably get close to \$200,000. EXEC. ASST. SARANTO: That's high. TREASURER SWENDIG: Because the second payment is usually smaller than the first one. EXEC. ASST. SARANTO: There are a lot of people that pay their taxes in half, so whatever they collect we will get our portion of that. COMMISSIONER MUNDT: Any other questions on the balance sheet?

COMMISSIONER MUNDT made a motion to approve the Balance Sheet as submitted, COMMISSIONER HAUSER 2<sup>nd</sup> the motion: **Motion Carried.**

### **CHIEF'S REPORT**

CHIEF LACKEY: First thanks for the opportunity; I'm still excited to be here. I want to thank Devon and Carmen they've really helped me to figure out what's going on around here. They've been instrumental in getting me to where I am here so far. I do appreciate both of them for that. 2016 we had 136 total calls. That's down 2 from last year per what we submitted to the National Fire Center System. Since last meeting we've had a downed power line, a mattress on the highway, 2 motor vehicle collisions with nothing found, 1 motor vehicle collision involving two cars, a fire alarm, 2 canceled in route, and a car fire.

The APX radios, the ones that we use every day are nearing the end of their, no I'm sorry I put APX it's the XTS 1500's, not APX, I'm sorry my apologies. Those are nearing the end of their lifecycle. Motorola is going to stop servicing them in 2018. We'll be able to use them until they die but after that we won't be able to get them

repaired. I don't know if we'll be able to continue getting accessories for them i.e. batteries; so their lifecycle is at the end. Kootenai County as a group, the emergency services in Kootenai County are working on a solution to this. Everybody in the County is using these radios, and they are looking at alternatives and I believe that we should at least for now follow their lead so that way we remain compatible with their equipment and I think at the minimum we have to ensure that we are compatible, when we get there, to whatever system they put in place. I would prefer us to have the same radios as the other agencies. Something to think about for down the road. COMMISSIONER ARHUTICK: How many of these radios do we have? CHIEF LACKEY: I have a list of them in my office, I don't know. COMMISSIONER ARHUTICK: Is it 10, 20, 50? COMMISSIONER MUNDT: 30. CHIEF LACKEY: I believe we've got 25, and we're missing five that we don't know where they are. COMMISSIONER ARHUTICK: Oh that's good. COMMISSIONER MUNDT: Are they the ones that we originally got on a grant? TREASURER SWENDIG: These are the radios we're using now? They were on a grant. COMMISSIONER MUNDT: That's what I thought. DEPUTY CHIEF RISKE: We'll have to go after a grant. Motorola is who we're going to probably have to stick with from the sounds of it, because that is what the towers are. COMMISSIONER MUNDT: It would be convenient for them to decide we're just not going to service them anymore you have to buy new ones. Keep us up-to-date on progress. We did that with the county before, they did that countywide. Everybody signed on and we got a grant and we paid our share and it worked out fine. Apparently it's going to need to be done again. CHIEF LACKEY: OK. Devon and I are taking code classes that are going to actually allow us to do inspections on new construction. Bill Turner has been working on getting good contact information for the various water systems and hydrants in the district. That way we know who to talk to when there's a problem and how to get in contact with people to appropriately deal with any situation such as snow removal or other such things, such as flags. As far as the flagging goes; I've looked into that. To flag the hydrants in our district that don't have flags would be real close to \$500. With the budget situation as it sits now I'd like to wait until later in the year, keep an eye on hydrants and make sure they're not getting buried and see if we can come up with funding at the end of the fiscal year versus spending it now. COMMISSIONER MUNDT: I've noticed suddenly they're getting shoveled, I've never seen it before all of a sudden "wow" someone's digging the hydrant out, I don't know who's doing it. Down in Kidd Island there's no place to put any snow, so consequently they end up getting swept up in the process but someone's opened that up, kudos to them. Final issue, we will not be receiving a grant for 2016 cycle for SCBA's. COMMISSIONER MUNDT: Did they say why we weren't pathetic and unworthy? CHIEF LACKEY: Apparently there were some filing issues, I'm not sure of the exact details but we did not receive the grant. As far as 2017 goes we can only assume that there will be... but we need to plan in case there isn't with the new presidential administration. The grants that we will be applying for are administered through Idaho Department of Lands and then through FEMA. That being a Federal Organization I don't know what's going to happen, can't even venture a guess. COMMISSIONER ARHUTICK: Keep us posted and do some homework on what it's going to cost us. CHIEF LACKEY: Absolutely. COMMISSIONER MUNDT: At the very least it will come up in the budget planning. CHIEF LACKEY: And that's all I have under chiefs report. COMMISSIONER MUNDT: Thank you, Devon do you have anything to add. TREASURER SWENDIG: Before you move on, I forgot to mention that I have been in contact with the bank and they are working on visa cards; so we'll have a new card for the chief in the next couple weeks. I talked to Toni at Idaho Independent Bank yesterday and all the other changes with the minutes that you sent them have been made. EXEC. ASST. SARANTO: OK, Thank you. COMMISSIONER MUNDT: You have anything you wanted to add? DEPUTY CHIEF RISKE: Ray kind of touched on it; we are down 2 calls from last year. In your guys paperwork that I handed out tonight they're actually is a breakdown from what I pulled out of fire programs for you, what kind of calls we have, the first one looks scary it says not completed, not true, by not completed it means that we were dispatched and the call was canceled. We actually only missed 3 of our reporting's and I am talking with Teresa (Idaho State Fire Marshall's office) right now and we are fixing them. I have until March 1<sup>st</sup> to have that all in. Like Ray said we're only down two calls from last year, which is not bad I think they're still tracking perfect on our call volume. I put in your guys stuff some tire information; I found an Idaho state statute some stuff. Nothing actually says we should change tires. It does recommend that if there are nicks we should really look at replacing them. There's nothing that actually specifically says that. I know that was one thing that we talked about. There are one or two more things in your packets that I gave you. Carmen found a purchase order form, that's what we're going to try to use now. I did put in there the one policy that I found on purchase orders, something for you Commissioner Arhutick to look at if you want to change it in any kind of way. And last but not least we did get a quote to do an EMT program out here. There's numbers there for you guys to look at. And that's it from

me. COMMISSIONER MUNDT: So with regard to EMT is that something we're going to have on the agenda for next meeting? DEPUTY CHIEF RISKE: Its information for you guys to look at and chew on. COMMISSIONER MUNDT: So is there a bunch of interest? DEPUTY CHIEF RISKE: There's quite a bit of interest, six right now. COMMISSIONER MUNDT: That wants to take the class? DEPUTY CHIEF RISKE: Yes. I know Mike Dawson had talked about wanting to take the EMT course. It's online so they can do it kind of at their own pace. And they'll also do some stuff that we'll do here at the station. Adam Knight is a lieutenant with KCFR; he started the EMT program. He is working with us to try to do something here at our station. It's kind of a different situation than they normally do. COMMISSIONER HAUSER: They want to do it here? Are you talking about with MKI or? DEPUTY CHIEF RISKE: No. Physically they will cater a little program adjustment specifically for us. There'll be a little hands-on here and the rest will be online. COMMISSIONER MUNDT: So is there a deadline? DEPUTY CHIEF RISKE: No. COMMISSIONER MUNDT: Can you put it on the agenda for the next meeting? DEPUTY CHIEF RISKE: If you'd like to. It's just information I've been looking at. TREASURER SWENDIG: If you have nothing further for me I'd like to leave. COMMISSIONER MUNDT: Nothing here. TREASURER SWENDIG: Checks are signed. I guess I'll hear about the audit results when I get back. COMMISSIONER MUNDT: Mike you had a specific request on the purchase order. Is this going to meet what you have in mind? COMMISSIONER HAUSER: Well it's in writing. COMMISSIONER ARHUTICK: That's the main thing. So you're going to order three-part ones? EXEC. ASST. SARANTO: No. COMMISSIONER ARHUTICK: So you're not going to have three-part ones? EXEC. ASST. SARANTO: I don't think we need to, do we? COMMISSIONER ARHUTICK: I'm reading this policy. EXEC. ASST. SARANTO: I think the policy is really old. COMMISSIONER ARHUTICK: I'm sure it is, but it's still the current policy isn't it? Which wasn't being followed? EXEC. ASST. SARANTO: True. COMMISSIONER ARHUTICK: I'm just asking questions here. If this is in our policy book it's been ignored; shame on our prior chief. COMMISSIONER MUNDT: Do you have a recommendation on how you want to proceed? COMMISSIONER ARHUTICK: Any purchase order should have two parts. COMMISSIONER HAUSER: This is from Quick Books isn't it? EXEC. ASST. SARANTO: Yes. COMMISSIONER HAUSER: So you can print out all of these you want. You can duplicate it very easily. EXEC. ASST. SARANTO: I can print two or three. COMMISSIONER ARHUTICK: So you'll have a book that you'll keep in numerical order and there'll be a copy of every purchase order, and another copy given to every vendor. EXEC. ASST. SARANTO: Yes. COMMISSIONER ARHUTICK: That works for me. CHIEF LACKEY: May I ask, do we need to have a paper copy or will an electronic copy be acceptable for our record retention? COMMISSIONER MUNDT: I have no problem with electronic copies, its industry standard anymore. COMMISSIONER ARHUTICK: I don't have a problem with electronics but just as long as there's something. COMMISSIONER HAUSER: Because that can go wrong too. EXEC. ASST. SARANTO: We have backups. COMMISSIONER MUNDT: Ultimately we're going to have a copy and the vendor's going to have a copy from us. The issues we talked about last meeting; at least there's a paper trail that we never had before. Is this something you want to take action on or are we just going to proceed? COMMISSIONER ARHUTICK: I think we have a policy in place, just start using it. We need to document where stuff is going and where the money's going out of this district and the reason why. I don't like hearing that we're missing five radios and how much do those cost? \$1,200- \$1,500? So now we're talking another \$5,000 that's into thin air. Nothing on you Ray, I'd just like to find the five radios or the broken pieces. CHIEF LACKEY: We have a suspicion that some of them are at the bottom of the lake. But we can't confirm that either. COMMISSIONER ARHUTICK: Did we have a boat turnover? Did we have a firefighter fall in? How did they end up in the bottom of the lake? EXEC. ASST. SARANTO: It was in their pocket and when they leaned over it fell out. COMMISSIONER ARHUTICK: So it's carelessness.

## **OLD BUSINESS**

### **a. Tender 262**

DEPUTY CHIEF RISKE: As you can see T262 is sitting out front; it took a long time at Big Country just because of how cold it was. It was so big they couldn't put it inside to work on it; their bays are too small. They used real heavy duty wiring underneath because of the conditions it's going to be running on, they didn't want to use anything that would go bad. I drove it here tonight, runs like a champ, although I don't know how fast I'm going when I'm driving it. COMMISSIONER MUNDT: It's got a governor, you can't speed with it.

DEPUTY CHIEF RISKE: It felt really nerve-racking driving through town looking down on everybody, but it was a lot of fun. It seems to be driving okay. Next step, it will be going to Les Schwab to make sure all the tires are good and to rotate them around. I wanted to leave it in town but Big Country wasn't comfortable with their lot not being secure; with the radio in it and how expensive it is. I consulted with Ray and what he thought we should do. We decided to make another trip to town for Les Schwab. Les Schwab said whenever we get in there they'll hook us up and get it done. COMMISSIONER MUNDT: Are you satisfied that the lights are appropriate? DEPUTY CHIEF RISKE: Yes, looks great they got a lot of the wiring fixed. The solenoid that was on top of the gearshift, which is hydraulic, they found it; they said that took some time as well to fix. It's functioning now. COMMISSIONER MUNDT: Was their bill in the check detail? DEPUTY CHIEF RISKE: No, they just finished today about 3 o'clock. Catherine at Big Country is going to e-mail me the bill; she was still working on it when I left. COMMISSIONER MUNDT: I was looking at the fenders that are on there. I think they're going to be awfully close for chains. I think we may actually have to bend that aluminum frame to get a little more clearance. It wouldn't be hard to do, but I think you need some more clearance for the chains. DEPUTY CHIEF RISKE: I've been waiting to purchase them in case we do have an issue where we get a different size tire; so we don't spend money twice. COMMISSIONER MUNDT: Anything more? COMMISSIONER HAUSER: What's our timeframe? DEPUTY CHIEF RISKE: We have another month; it has to be done by March 1<sup>st</sup>. It will be in service; technically it could be in-service today. COMMISSIONER MUNDT: What about the decals of the American flag on the side of it? DEPUTY CHIEF RISKE: We talked about it but everything he's given us so far has been cartoonish and we did not like it. COMMISSIONER HAUSER: That's not keeping it from being put in-service? DEPUTY CHIEF RISKE: No, today we could put the truck in service. Things I wanted to finish up for our DOT inspection; if something ever did happen we're in the clear on that.

## **b. Vacation Policy**

COMMISSIONER ARHUTICK: Round three. We revised again or I did with the Chief's help, Carmen's help and Mr. Riske's help. After Mrs. King pointed out it was unfair for first year employees. We rewrote it and basically if you look at it everything that is in red are the changes. I can read them all if you want. Vacation time will be granted at the beginning of and be used during the MKI fiscal year October 1 through September 30. Only in exceptional circumstances shall any carryover for vacation be allowed such as when the needs of the fire district result in the cancellation of an employees planned leave and only at the discretion of the Board of Commissioners. Board of Commissioner's prior approval is needed to use more than two consecutive weeks. The big change is under vacation time allotment. On your thing I scratched out for full-time employees. It's just an allotment; it covers everybody whether full or part-time. So in the first year 0 to 1 year it's 0 to 40 hours, which will be accrued at one hour per 40 hours worked to a max of 40 hours. In essence if somebody started on October 1<sup>st</sup> they could actually accrue 52 hours but we're going to stop at 40 as a max, that's it. Nothing else there has changed. Changes in allotment category will occur the first of the fiscal year, at your second year you going to the 2 to 5 year category. Vacation time is based on normal hours worked each week. For example employee working 30 hours per week will receive 75% of the normal vacation allotted to their years of service, which works out to a partial. Vacation time is contingent upon or at the discretion of the Fire Chief or Board of Commissioners depending on fire danger, weather conditions, and staff levels. Those are the changes there.

COMMISSIONER ARHUTICK made a motion to adopt this employee vacation policy. COMMISSIONER MUNDT 2<sup>nd</sup> the motion,

Discussion:

COMMISSIONER HAUSER: I know this is probably a stupid question but, 0 to 1 year is the first year? COMMISSIONER ARHUTICK: Correct. So if they start in July they're only going to get July, August and September, three months' worth. COMMISSIONER HAUSER: Ok. COMMISSIONER ARHUTICK: They'll get 40 hours a week. Technically if they started on October 1 at the start of the year they could accrue 52 hours, under this policy and that's why it's maxed at 40 hours. COMMISSIONER HAUSER: I understand that. So then this is the first year; this is a second, third, fourth, and fifth year. COMMISSIONER ARHUTICK: Yes, it

all follows what you originally did. Basically what we tried to do was clarify the first year to give Chief Lackey some time off. COMMISSIONER HAUSER: I agree with that I agree that zero was not great. COMMISSIONER ARHUTICK: But it also covers Mr. Riske. The way it's done it will cover part-time and full-time. Chief Lackey did ask the question "what constitutes part time?" At what level does part time kick in? COMMISSIONER HAUSER: Isn't it after 19 ½ hours? COMMISSIONER HAUSER: Or under 19 ½ hours? EXEC. ASST. SARANTO: 19 ½ or 19 ¾ hours; that's according to PERSI for retirement. COMMISSIONER HAUSER: This is fair because, and again I go back to, we just did this at work. I am part-time at my work. My hours, my vacation and even my holiday hours are based on last year's hours. I take the percentage and I use that percentage so I think that's a good way to do it. CHIEF LACKEY: I missed a comma in this; that could potentially change the meaning. The final red section vacation time is contingent upon or at the discretion of the Fire Chief or the Board depending on fire danger, weather conditions. We need to add a comma after weather conditions and staffing levels that way it separates them out so it's not a combination of weather conditions and staffing levels. COMMISSIONER ARHUTICK: I think also since we're putting commas in, let's go up to 0 to 1 year and accrued at one hour per 40 hours worked comma to a max of 40 hours.

COMMISSIONER MUNDT moved to approve the vacation policy with the corrections. COMMISSIONER ARHUTICK 2<sup>nd</sup> the motion. **Motion Carried.**

### **c. Extrication Equipment**

DEPUTY CHIEF RISKE: You guys have the quote from Elite Extrication; it's now complete. The dates are different on it they just forgot to change it. Now you guys have an updated quote. It's just for your information I don't think any other discussion needs to be had on it and I think you can actually take it off of old business I think this is a future development we can do for the district. COMMISSIONER MUNDT: Ok.

### **d. Tablets for C201 and R281**

DEPUTY CHIEF RISKE: Again you've got a quote from Chad Cooper on the Slate tablets they're super expensive, a lot more expensive than I thought. I think I can do something different working with Kootenai County EMS; maybe piggyback on something with them. At this time I think again it's another one of those future development things. Maybe for future growth; but is not a necessity. COMMISSIONER MUNDT: Are you in agreement with all of this? CHIEF LACKEY: I think with finances and known expenditures required for life safety type issues I think these need to be put on the back burner. COMMISSIONER MUNDT: Part of the reason I wanted to talk about extrication equipment is, we do have extrication equipment and so how much better is this really going to make it? That's what I want to know and we don't need to discuss it now if we're taking it off the table but that's what I will want to know. Okay it's on the wish list and we did better than we thought. That's the question I will want answered. CHIEF LACKEY: As far as the extrication equipment and the ability, preference for high-pressure, I've used both and the high-pressure systems are faster and more powerful. I'm sure you want hard numbers, percentage difference. I don't know if we can produce that based on the age of this equipment I do know from my experience the high-pressure is a lot more efficient. COMMISSIONER MUNDT: And what we have was originally on a grant? This is another thing we could pursue a grant for? CHIEF LACKEY: I think that one of my big chores is going to be finding grants any place I can. DEPUTY CHIEF RISKE: This particular set of tools that we have been quoted for is the top dog. It has a lifetime warranty on it, he'll come service it every year and all we have to do is pay the service fee that ensures our warranty is good for life. COMMISSIONER MUNDT: And the next question I have is with the equipment we have are you running into things you can't cut? We couldn't extricate somebody because we had to get Kootenai's equipment in because ours wouldn't do it, has that ever happened? DEPUTY CHIEF RISKE: In the last two years I've been here I've cut a guardrail and that's it. We haven't used extrication equipment on a call. COMMISSIONER MUNDT: I have in the past and everything we needed to do we did easily but that's ancient history. DEPUTY CHIEF RISKE: That's how little we have used our tools. It's just a future something for us to think about. COMMISSIONER MUNDT: One of the big issues like we said was SCBA's. Our tanks are going to expire and we're not going to be able to refill them because they're past their service date. DEPUTY CHIEF RISKE: October 2018 is when our first bottle will go out of service and then January 2019. COMMISSIONER MUNDT: I know we didn't buy them all at same time. DEPUTY CHIEF RISKE: Bill seems

to think he got them all at the same time. That's just the conversation I've been having with him. COMMISSIONER HAUSER: How come if you got them all at the same time how come they go out at different times? DEPUTY CHIEF RISKE: Again I guess we could have gotten older bottles in that mix when he got the grant. COMMISSIONER MUNDT: But that's going to be essential it's not going to be something we can put off. We are not going to have any bottles DEPUTY CHIEF RISKE: That's going to be something that we can talk about. I also talked to some other people that said that we can still fill the bottles and use them for other things other than breathing; airbags, air tools that kind of thing, just not something that they recommend that you breathe anymore. The bottles are going to blow up essentially. CHIEF LACKEY: These are composite bottles? They have manufactures lifespan and I believe that is what we are bumping up against. COMMISSIONER MUNDT: Just like an airplane it's only allowed so many cycles. CHIEF LACKEY: Exactly, if we're bumping up against manufacturer... Whenever we run into a safety issue and we're looking at the safety aspect of something we really need to consider manufacturers recommendation as kind of the end all do all; that is what I have always learned in the fire service. COMMISSIONER MUNDT: I have no problem with that.

#### **e. Excess Firefighter Clothing**

DEPUTY CHIEF RISKE: You guys have a Mica Kidd Island Fire Protection District 2017 Inventories Surplus List. I have gone through and put everything on this list that is 10 years or more. Stuff that we can get out of our inventory; be done with, move on from or give to another department. If you choose to do so tonight I did a resolution for you if you guys want to sign it. COMMISSIONER MUNDT: My concern is, at our last meeting we talked a lot about we're spending a lot of money on turnout for people that may or may not be here. It may not be a good investment to put what it cost into them until we know what their future with us is going to be. I look at this as an asset, we already have. We could provide them with that equipment until we come up with the policy of "if you're going to meet this goal then we can afford to spend that kind of money on you". If we're not sure than why can't we use older equipment until they actually prove themselves? The reason I bring this up is years ago our turnouts were black and when they decided to go with gold I asked "what are you going to do with the old turnouts" they said we're just going to donate them to another department. I said well what I'd like to do is keep my black turnouts in case I can leave from my home. I keep a pair here if I'm in this area, but if I can leave directly from my home it prevents me from having to go to the station first to get my turnouts. I still have my old black turnouts; it's been some time but I've showed up on calls and someone will say "what are you wearing your old black turnouts for". I got to the call a lot sooner because I could go direct. I still have those turnouts and I have absolutely no qualms about wearing them for my personal protection on a call and they are significantly older; they're the black ones. My helmet is still the old helmet and it still all works perfectly for me and I wouldn't hesitate to use it if need be. So my input on this is... I think we will have a greater chance... We'll be forced into a position to buy more gear for somebody that we don't know if they're actually going to be worthwhile. To me that's the reason to keep this stuff if you understand my reasoning. Now is your chance to argue against it. DEPUTY CHIEF RISKE: I'm playing devil's advocate because Ray and I have been doing this quite a bit on this issue. Our fear is that something does happen, we send somebody into a burning home and they have a hole here or something is worn in some places and they get burned or hurt. What's the kickback going to be on the department for liability? Because we didn't adhere to the manufacture dates; again they say "10 years is 10 years". I wouldn't put you in a 1900 degree house fire with holes in your gear. COMMISSIONER MUNDT: No and I understand if they're defective then they're defective but if they're not defective can't we use them? COMMISSIONER ARHUTICK: At what point are you going to put somebody into a home? How long are they here? How long are they trained before you ever put them into a home? Are they a FF1? DEPUTY CHIEF RISKE: If they are a FF1 and they're coming here... COMMISSIONER ARHUTICK: I have no problem with getting them gear. I'm just playing devil's advocate now too. If you get a new trainee in here how long is he going to train? How many meetings? At what point is he actually going to respond? When will he actually need to have equipment? It's not going to be the first month I know that. DEPUTY CHIEF RISKE: Up till current, there have been no qualms about that person showing up for calls even without FF1. COMMISSIONER ARHUTICK: Even if he shows up you're not going to put him in a building, are you? DEPUTY CHIEF RISKE: I'm not going to put him in building but if he went into town and I'm doing something else and that person gets called upon to do something and he doesn't have enough moxie to say "no I can't go in that building" COMMISSIONER MUNDT: Would you send somebody on mutual aid when they're brand-new? We never did previously, but I guess that's a judgment call. If you get a

new volunteer and he already has significant experience from another place well that's totally different than somebody that walks in the door; a young person and this is the first experience with fire service. What we did previously is we always mentored those people. They were always assigned to somebody with some experience. Because you're right, they might not be able to recognize a problem on their own because they are lacking in experience. We just pair those up with people; okay this is your trainee for this fire you're going to have to accept responsibility or don't take them. Depending on the call the chief can't look at an individual person he has to look at the whole thing. He's going to be sending people to do specific tasks and so your lieutenants basically take over mentoring these people. I don't know if that's something that you intend to continue with. DEPUTY CHIEF RISKE: I can tell you in the last year there have been volunteers that do not have FF1 that have jumped the truck and I have specifically said that they don't jump the truck. Whether it is the volunteer is not comfortable enough saying get off my truck; it happens and it falls through the cracks. I agree with you 100% someone that's walking in the door that doesn't have FF1, EMT certificate they shouldn't be in brand new gear, I agree with that. Now if I have somebody that comes through the door that has gone through the FF1 program that is an EMT, paramedic or whatever they should get gear. COMMISSIONER ARHUTICK: I understand that. I totally understand that but for training new volunteers can't they use this stuff here? Learn to put it on. I'm just trying to figure out something we could use and keep around. Chief Lackey what did you use? Did you buy brand-new turnouts for every volunteer that showed up to your department? CHIEF LACKEY: No, we passed it down but we passed it down within the 10 year life cycle. We use to issue out of date gear and during FF1 class we burned several people and at that point we no longer issued out of date gear. I don't mind issuing old gear to new volunteers but we need to put a policy in place and with the caveat that by the time we get them to the point in FF1 class that we're sending them to the burn tower that we have them in the appropriate gear. I wouldn't mind issuing gear for the first stages but I will not send somebody who is not wearing appropriate gear into a dangerous situation. COMMISSIONER HAUSER: I think we're all saying exactly that. CHIEF LACKEY: I think the issue at hand is that we have so much old gear, if you look up there everything to the right is new gear that is within compliance the gear to the left is all out of compliant gear. Is it serviceable for the beginning of training, yes and then we work on getting them passed down gear. My biggest concern is that we issue them gear and then we don't take the steps necessary to get them appropriate gear when the time comes and we get into a situation where they are either forced to stop FF1 because they don't have the appropriate gear or we put them at risk. COMMISSIONER MUNDT: Can we stencil it so that it was obvious "training"? COMMISSIONER HAUSER: Training gear or something. CHIEF LACKEY: That's actually a really good idea. COMMISSIONER ARHUTICK: Take a big can of red spray paint and paint a big X on it I don't care. COMMISSIONER MUNDT: Training only or something. CHIEF LACKEY: No as goofy as that sounds... COMMISSIONER HAUSER: It doesn't sound goofy. CHIEF LACKEY: We could probably stencil "trainee" on this stuff and that way it resolves the issue of going into town. We need to develop a policy for that too. DEPUTY CHIEF RISKE: That's why I have everybody that is not FF1 or out of their probationary status has a yellow helmet. And for the quick recognition that they are a probationary firefighter. CHIEF LACKEY: Fair enough. DEPUTY CHIEF RISKE: The "trainee" thing would help too. COMMISSIONER ARHUTICK: I think if we're going to keep this gear for training purposes we need to highlight it somehow. COMMISSIONER MUNDT: I understand your concerns, and I support it. COMMISSIONER ARHUTICK: We're just discussing this right now. DEPUTY CHIEF RISKE: I guess... The conversation we've had "we have so much gear" we kind of don't. A lot of those gloves we have up there right now have holes; we have structural gloves that I would like to get rid of. COMMISSIONER ARHUTICK: I'm looking at this and anything that's good, fair or needs repair I have no problem getting rid of. Okay. None whatsoever but if it's in good condition can't we get a little bit of training use out of it or something? I'd rather put gasoline on it and burn it up for training. DEPUTY CHIEF RISKE: This was just brought to you so that we could eliminate this problem. COMMISSIONER MUNDT: Well if you have a resolution, and I agree with Mike; let's proceed with the resolution with regard to... If there is something that you see as not serviceable because it has holes in it... DEPUTY CHIEF RISKE: Okay like right now behind you there's three pairs of pants that all the velcro is gone. COMMISSIONER MUNDT: I think we can do both if you have a resolution let's proceed with it. DEPUTY CHIEF RISKE: This covers the entire list so let's save it for next time. CHIEF LACKEY: Do we need a resolution? COMMISSIONER ARHUTICK: We need a resolution to actually get rid of it. CHIEF LACKEY: If it's not serviceable we can just dispose of it. I know that's a fine line between trust and mistrust. With the understanding that some might be concerned that we would utilize this to fulfill other gain. COMMISSIONER MUNDT: No I don't have a concern about that you either trust your people or you don't. You



made a recommendation and I'm very happy to go with that. We've expressed your concerns and you're going to stencil "trainee" on it. What I want to make sure of is that if we need to spend \$3,000 per person; to the best of your ability you think that this is in the best interest of the taxpayers and that's all we're asking you to do. It's your judgment to decide and we need to go with that and so I'm very happy to proceed with your resolution. Do you want to re-word it? CHIEF LACKEY: My question stands. Do we need a resolution to dispose of damaged gear? COMMISSIONER MUNDT: I think we should. Anything that taxpayers purchased we should. It's just a due diligence thing. CHIEF LACKEY: At what cost point? COMMISSIONER ARHUTICK: I'd say anything over; what did we use last time anything over \$100? COMMISSIONER MUNDT: I think so something like that but if are going to throw it away then make a resolution. CHIEF LACKEY: Anything over \$100 that way we can chuck gloves. COMMISSIONER MUNDT: Yes. CHIEF LACKEY: Ok. COMMISSIONER ARHUTICK: And as far as all this goes you know how all this work, so I think you and Mr. Riske should be the two that write this policy. CHIEF LACKEY: Yeah, do we want a policy on this? Yeah, we need a policy specifically to... COMMISSIONER HAUSER: You were talking about a policy that involved people getting on equipment. CHIEF LACKEY: Guidelines vs a policy. COMMISSIONER ARHUTICK: Guidelines work for me. Policies are black-and-white and guidelines have gray areas. I understand that. CHIEF LACKEY: Yeah policies are essentially the law once we put it into a policy we have to follow it. And a lot of these there need, to be a little bit of a gray area for the engineer who isn't FF1 to drive the truck. COMMISSIONER ARHUTICK: Right, that's where the SOG's come in. CHIEF LACKEY: We'll work on this SOG as we come along. COMMISSIONER ARHUTICK: Eventually I would like to see a full set of SOG's. COMMISSIONER MUNDT: It's been my experience that we get a lot more participation in training than we actually do on calls and a lot of the wear-and-tear on the gear is actually going to be in training and consequently we could tear all the knees out. We could do that to the old gear that we're not actually going to be using on calls. Basically work up to it and it will be worth it. DEPUTY CHIEF RISKE: The gear that I've had I've worn it for quite a while around here bending, stretching because that's just tough. So for a couple trainings it's good to wear it to get use to your own gear but I agree with you we can use that stuff for crawling under trucks for SCBA confidence building. CHIEF LACKEY: The last set a bunker gear I had at my old volunteer department; we trained about four times a month. I got a new set of gear pretty quick after coming on. I was with that organization for 10 years and it was coming up due when I left. I didn't wear it out and that was being a true active participant. COMMISSIONER MUNDT: Okay we're going to table that till the next meeting. DEPUTY CHIEF RISKE: Yes let's just table it and then I will remend the list. I think it would be better than trying to hodgepodge it together. COMMISSIONER ARHUTICK: We don't have a problem with getting rid of stuff. DEPUTY CHIEF RISKE: This is not surplus but since it kind of come up. Ray and I have found two jackets and one set of pants that can get returned. Now what we're doing; as part of Ray meeting with the volunteers we're doing gear inspections and we're going to try to make sure everybody's gear is current and they have what they need. The other part is we're trying to find the rest of the gear. COMMISSIONER MUNDT: We didn't know about the radios and we didn't talk about the radios last meeting. DEPUTY CHIEF RISKE: The radio thing I'm not 100% sure on because Larry Simms pulled everything that we had whether that was a yes or no and this all came up when we were trying to get with Homeland Security. They actually have to track all our radios. CHIEF LACKEY: As far as the missing radios we're going back trying to figure out what happened; not sure how or why or where we're at. We're trying to do forensic science work without the knowledge or ability to really do it. We're going to go forward with it; find the missing bunker gear. And in addition, it's not just the new volunteers I'm planning on meeting with I've been meeting with a few here and there but what I'm doing is meeting with every volunteer we have. To find out what their thoughts and plans are for their participation with this district. To try and get those who are still interested in being here trying to get them back on board with us. To help those that are marginal, that may or may not want to be a part of this organization to offer them and extend a hand and say come out and try it again and see how it is now. And then for those who have already made up their mind, help them move on. There are some people that no matter what we do they're just going to go. And that's okay, they've made that decision. Let's help them make the decision. As part of that I want to get a really good handle on the bunker gear in general. To make sure that we don't have another 10 sets of gear coming up that we don't know about that have holes in it or are ripped and no longer serviceable. Part of this is doing an actual gear inspection on every piece of gear to make sure we got our people in what they need to be in. COMMISSIONER MUNDT: And the right size? CHIEF LACKEY: What? COMMISSIONER MUNDT: Over time people gain size, what was issued to them might not be appropriate now. It does happen. CHIEF LACKEY: When I bring them in I'm going to ask them

to bring in their bunker gear and their wildland gear. Make sure we have them in good gear or to at least know so that we can start planning for next year or the year after replacing gear for the new folks. Some of this gear will then come back and we'll be able to issue it to other volunteers that need gear. That way we'll get a real good feel of what we have and get it distributed as best we can before we do anything else. COMMISSIONER ARHUTICK: Sounds like you're headed in the right direction. DEPUTY CHIEF RISKE: We actually have a good foundation now to build off of. I think the big thing out of all this is we're now between the three of us getting a really good foundation to move forward with.

## **NEW BUSINESS**

### **a. 2017 Meeting Calendar**

COMMISSIONER HAUSER: What is going on I know a year or two ago there was no February meeting and there was a March meeting; because of Larry. This meeting in February is on the 28<sup>th</sup> the last day of the month. COMMISSIONER MUNDT: Yeah I didn't have it on the agenda but Lee Toedter is going to sit in for me. I was going to put that into Commissioners comments. COMMISSIONER HAUSER: I didn't know if you wanted to see about moving that meeting. COMMISSIONER MUNDT: What it does is people are used to it being a specific day and people may show up here assuming it's that day and can't come. I would rather keep the schedule. COMMISSIONER HAUSER: Well it has been done in the past. I was just wondering about that and December 19<sup>th</sup>? That was the meeting before Christmas; like we did this time does that work for everybody? Because I think it's better than doing it the week between Christmas and New Year's. COMMISSIONER MUNDT: I think it's all right and we can post it.

COMMISSIONER MUNDT moved to approve the 2017 BOC Meeting Schedule, COMMISSIONER ARHUTICK 2<sup>nd</sup> the motion: **Motion Carried**

NANCY KING: I know it is budget hearing time; do you guys want to schedule that earlier? COMMISSIONER HAUSER: Yeah right, well I think Carmen and I are going to remember to do that. And if we have to call special meetings we'll do that but we are definitely going to start on the budget a lot earlier than the beginning of August. EXEC. ASST. SARANTO: These are just the regular BOC meeting dates.

### **b. Radio Purchase on IDL Grant**

CHIEF LACKEY: So this is some of the same information that I provided before with an additional narrative on the front. What's going on is we received a grant for 2016 for PPE and radios. Initially I wasn't able to determine what the grant had been written for and so I was considering some less expensive VHF radios. Because it is through IDL it has to be for wildland fire. Federal and State agencies like to use VHF vs 700. This is a 700 MHz radio. VHF is a Bendix King. COMMISSIONER MUNDT: There's probably some old Motorola's here. CHIEF LACKEY: If we could find them that would be awesome. COMMISSIONER ARHUTICK: I think we just got rid of them. COMMISSIONER MUNDT: They went to Big Country. COMMISSIONER ARHUTICK: They all went out on our last resolution. CHIEF LACKEY: Awesome, \$5,788 just for radio is very expensive but that unfortunately is the way that most organizations are dealing with this problem of having two entirely different radio systems. So with this IDL grant we received \$6,000 to be used for radios and communication and encryption. With that we have to provide 10% grant so it makes the total \$6,600. Only 600 of which would be coming from the district. What I would like to do is purchase one APX 7000 dual band radio. It has VHF on one side and 700 MHz on the other; so that a person only needs to carry one radio. That was not my initial plan; I was going to get several smaller VHF radios for the same money. I did find what I believe is a narrative for this grant specifying dual band radios therefore in order to fulfill the intent of the grant we need to go with a dual band radio. I don't know what radios are specified in the grant but I know that the rest of Kootenai County is utilizing this specific radio or the next level up for this purpose of having two bands within a single radio for interoperable ability. I've been struggling with Day Wireless out of Spokane to speak with the salesman just simply because the confusion of phone numbers and who to talk to. I'm a little late on getting the full quote. I did get the quote for the radio today but he left off some of the accessories that I had asked for. I wasn't able to get quotes for all that today. What I would like to do is to

purchase the APX 7000 radio as per the quote of \$5,788.67 and then purchase accessories to go with it not to exceed an additional \$811.33 that will take us up to the \$6,600 that we have available. This will give us the most IDL money for the least expenditure. If we buy the accessories later it will be 100% out of our pocket if we can get what we need and want now we can do it. The reason why I'm requesting this at this time versus waiting until the next meeting is because we have a hard deadline of February 28, 2017 to get everything purchased, paid for and turned in. COMMISSIONER ARHUTICK: That will be reimbursed with the grant after we have purchased it; is that correct? CHIEF LACKEY: Correct. COMMISSIONER ARHUTICK: We don't have this money right now? CHIEF LACKEY: No we do not.

COMMISSIONER MUNDT moved to authorize Chief Lackey to purchase a radio as quoted not to exceed \$6,600.00, COMMISSIONER HAUSER 2<sup>nd</sup> the motion:

Discussion:

COMMISSIONER HAUSER: You had mentioned about your original thought was to buy several radios so this leads me to ask, so this is one radio? CHIEF LACKEY: Yes ma'am. COMMISSIONER HAUSER: And I understand that but so one radio. This one radio serves the purpose obviously it does it's going to do something. Is one okay? CHIEF LACKEY: It's not ideal. COMMISSIONER MUNDT: Only leadership is going to be talking to IDL. Not everybody. COMMISSIONER HAUSER: That's what I figured but I don't know so that's why I asked. CHIEF LACKEY: I would've liked to have had one for every responding apparatus. As it sets we'll have to treat one of our people more like a strike team leader so they'll be in charge of our response unit and they will be talking with IDL on this radio. We can do that through patching, there are some bridges through the 700 system that will allow us to communicate on certain channels with IDL and the Feds. But my concern is they will have better access to fire behavior, weather condition changes than we will; due to their infrastructure. And I worry that our crews will miss some of these updates is why I want to get the VHF radios to us. There are other districts in the area that don't use VHF at all. To me that's a scary... I won't use the word scary because I don't want to be doom and gloom. That to me is a situation that I don't want to put our people in. COMMISSIONER MUNDT: You might talk to Big Country because I think they purchased our stuff at the Chief's recommendation that we surplus this stuff. But I know a bunch of those radios were the old VHS system. We surplused them out because he recommended it. So you might talk to them maybe get some of those back. They didn't give us much for them. It is a possibility if that's an avenue you want to pursue. DEPUTY CHIEF RISKE: You guys know he's not talking about purchasing one of these \$6000 radios per person. CHIEF LACKEY: No. I apologize I'm trying to find... Bendix King is the standard on Federal fires and it is a \$2,000 radio. That's hard to swallow but there are some advantages with it. If we're on an extended fire the folks with the fire will bring a communications group with them and they can program our radios to match what the fire needs. Whereas if we're utilizing Motorola's or some other off brands they won't be able to do that. So we might not be able to load their frequencies into our equipment. COMMISSIONER MUNDT: The odd thing here is when we got these radios that was the salesmanship job we were given. Now we can talk to everybody that was the argument but now what I'm hearing is now you can't talk to everybody. CHIEF LACKEY: This is a nationwide problem. After 911 they wanted to get to the point where everyone could talk to everybody. So a lot of areas with two specialties radio systems went away from the VHF. Part of that is due to VHF has only a limited number of channels. Before I say anything else we're about to get into the technical aspect that I don't know. But I do know that VHF only allows a certain number of channels within the responder range. That is non-digital so you can't break those out any further if you get two frequencies that are too close together you'll get bleed over. It is like when we had the rabbit ears on the black and white TV one channel would cross over into the other if you were to close to radio antennas or if a police officer was outside and keyed of his microphone. So nationally a lot of people went to the 700, 800 or the 900 MHz radios because it is a digital radio. So it's more like a cell phone than a radio. Multiple utilizing the same frequencies we can divide it out into... Instead of calling them channels they're now talk groups. But you can divide the amount of multiple users can utilize the same frequency to communicate. Therefore it gives us a greater ability to add channels and users to a system. Another thing it does is also allows us to eliminate unwanted users because you have to have codes and other specialty things to be able to actually listen to what's going on. VHS anybody with a scanner could listen to what's going on. So police are the real drivers to going away from VHF because of that digital capability. Through that the fire departments often piggybacked with the police

because we need to have good communications for large events. Now the federal agencies have decided not to participate in going to any of the other channels because they have so much infrastructure in place for the VHF system that it would just be truly cost prohibitive to eliminate that entire infrastructure. And as far as everybody being able to talk to each other; Colorado uses an 800 MHz system statewide and its police, fire, federal and it works really well. I could talk to somebody from my home to across the state about whatever you wanted based on the way they had it set up and so there was complete interoperability for the state of Colorado. Even there we had to carry two radios so we could talk to the federal agencies during wildland fires. There is not a real good solution other than following the county which is where we get the bulk of our calls are through and with the county agencies, other fire departments and so forth. COMMISSIONER MUNDT: Okay you can do some research, obviously we have a motion on the table with regard to this and so with regard to that we have until summer to look into this other issue and so you can bring that at another meeting. COMMISSIONER HAUSER: Aye COMMISSIONER MUNDT: All right proceed.

COMMISSIONER MUNDT called for roll call vote:

ROLL CALL VOTE:

Commissioner Mundt: Yes  
Commissioner Hauser: Yes  
Commissioner Arhutick: Yes

**Motion Carried**

**c. New Volunteers**

CHIEF LACKEY: At one point it had been requested that we stop taking volunteers and I believe that was until I got here. If it pleases the board I would like to begin bringing on folks that are interested. COMMISSIONER MUNDT: Very happy to do that at your discretion. We just wanted to wait until you had a chance to get settled.

**d. Audit Results**

COMMISSIONER MUNDT: I spoke with the auditor. He called me up and said hey I finished your audit everything looks great and I think the controls you've put in place are totally adequate and is working very well. You have a very clean audit. Do you need me to come to the meeting? The only reason that I could think of for him to come to the meeting is if there was some corrective action that he needed to discuss with us. But what he was saying was we had a clean audit it looks great he said that our internal controls are totally adequate, he's very pleased with how that's going and so I said in my opinion you don't need to come to the meeting to tell us what I can tell everyone. EXEC. ASST. SARANTO: I have your books for you I left them sitting on my desk. I'll run over and get them after the meeting. COMMISSIONER MUNDT: It's just reiterating the good work that you, Nan and Mary Richter have done. Perfect score. Good job. COMMISSIONER HAUSER: Great job! EXEC. ASST. SARANTO: Thank you.

**PUBLIC INPUT**

NANCY KING: I have a question, there was an article in the paper this last week about a housing development that's being rejuvenated down north of Blackrock. Its 411 homes that will be going in down there on an average size lot of .6 acres. When I looked at the map and not knowing exactly where it falls right in the MKI/Worley boundaries; I don't know if it's going to bleed over into our district at all. COMMISSIONER ARHUTICK: It's that new golf course but I think its 100% in Worley Fire's district. NANCY KING: Okay I was trying to figure out where they were talking about on the map. COMMISSIONER ARHUTICK: They built a golf course down there, some guys bought it and they renamed it and that's where that whole development is going. It's basically west of Blackrock; they called it north. NANCY KING: Yeah they said it was north of Lofts Bay Road. COMMISSIONER ARHUTICK: I don't think any of it will encroach on our district. COMMISSIONER MUNDT: It's close; I understand where you're going with this. If you drive down the road there used to be a sign and that is the east/west line where our boundary line is. Just past where the second entrance to Reality Loop is. If you're looking at road accesses, our boundary line was within 300 feet of that. There are two entrances to Reality Loop and our borderline is within 200 feet of that road and so you would

have to be quite a ways and I don't believe it does. COMMISSIONER ARHUTICK: I'm sure if it's going to encroach in our district will find out about it. NANCY KING: Well that's why I was wondering if there is any... COMMISSIONER ARHUTICK: We haven't been contacted.

**COMMISSIONERS COMMENTS AND/OR CORRESPONDENCE**

COMMISSIONER MUNDT: This is regarding Commissioner Alternatives; from the recommendation of our attorney, John Cafferty. I Commissioner Mundt designate Lee Toedter of 8192 South Mundt Rd. Coeur d Alene, ID 83814, phone number 665-9119 as my approved commissioner alternate per Idaho code 31-1418 to serve until I return from vacation on March 1, 2017. COMMISSIONER ARHUTICK: I have a question about that since we already swore him in once we don't have to do it again? COMMISSIONER MUNDT: I don't think so he's already been sworn in. EXEC. ASST. SARANTO: I think we do. COMMISSIONER HAUSER: Yeah I think we do. EXEC. ASST. SARANTO: Because we swore him in with a date for that meeting only so we'll have to swear him in again for the date of the meeting he's going to serve as Commissioner. COMMISSIONER MUNDT: Okay I'll call and talk to him.

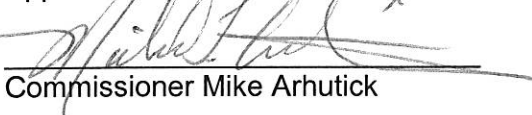
**MOTION TO ADJOURN**

COMMISSIONER MUNDT moved to adjourn the meeting, COMMISSIONER HAUSER 2<sup>nd</sup> the motion: **Motion carried 7:26 P.M.**

Respectfully Submitted,

  
Exec. Asst. Saranto

Approved,

  
Commissioner Mike Arhutick

Approved,

  
Commissioner Gretchen Hauser

Approved,

  
Commissioner Larry Mundt