

**MICA KIDD ISLAND FIRE PROTECTION DISTRICT
BOARD OF COMMISSIONERS REGULAR MEETING
June 23, 2015 6:00 PM**

PRESENT:

Chairman Mundt
Commissioner Smith
Commissioner Lindsay
Chief Blubaum
Treasurer Swendig
Admin Asst. Saranto

CALL TO ORDER

Chairman Mundt called the meeting to order at 6:00 P.M.

PLEDGE OF ALLEGIANCE

PUBLIC COMMENTARY

- 1) Neil Fitzsimons; asked why we have not pursued getting a water tender. We are collecting information at this time.
- 2) James King; wanted to make sure that the Fire District employees were educated on what they could and could not do during the upcoming elections. Paid employees are not allowed to represent a candidate or campaign for one.

MINUTES OF PREVIOUS MEETING

Chairman Mundt moved to approve the minutes from May 26, 2015 meeting. Commissioner Smith 2nd the motion: **Motion carried**

TREASURER'S REPORT

Mrs. Swendig provided a check detail report.

Chairman Mundt moved to approve the report and pay the bills, Commissioner Lindsay 2nd: **Motion Carried**

Mary Richter gave a report on the audit; completion should be within a week or two. Commissioner Lindsay asked Mary how much more time she would need with MKI Fire; 1 – 2 more hours is all. She also recommended that we start following the segregation of duties and the time lines she presented to the board to avoid problems in the future.

Chairman Mundt moved to approve the Profit & Loss Budget vs. Actual for 10.01.13 to 09.30.14, Commissioner Lindsay 2nd the motion: **Motion Carried**

Chairman Mundt moved to approve the Profit & Loss Budget vs. Actual for 10.01.14 to 09.30.15, Commissioner Lindsay 2nd the motion: **Motion Carried**

CHIEF'S REPORT

Chief Blubaum provided a verbal report of his activities and the trainings that are taking place.

Chief Blubaum and Mr. Turner went to Corbin KY to pick up the brush truck we purchased. They spent 3 days driving it back. The next day to clean the gunk out of the tanks Riske was driving it around and it threw a rod; so we're getting a new motor under warranty from Ford. Riske checked with Ford on the progress of the truck; it's on the rack being torn down and should be ready next week. Luckily there were 4 months left on the warranty.

Chief requested approval to purchase equipment for the new brush truck. Chairman Mundt moved to purchase equipment per Chief's estimate of 6,800.00, Commissioner Lindsay 2nd the motion: **Motion Carried.**

Public records request from Mrs. King; spent several hours getting information together for her.

Proctored Firefighter 1 test Friday night and Saturday; did several building permits and sign offs.

Took 5 days' vacation in Washington DC with his oldest daughter for getting straight A's.

Hosted the North Idaho's Fire Chief's meeting this week; also had the KCMSS budget meeting, we will receive \$7,000.00.

Auditors were at the station most of Friday; everything went very well.

Chief sent an email to the Commissioner's with the All Hazards plan attached for their review.

OLD BUSINESS

- 1) Fleet: Time spent getting new brush truck; will collect more information on water tenders.
- 2) Support Services/Recruit Volunteers: Commissioner Lindsay read an article about another fire district similar to ours that is also having a hard time getting volunteers because of all the training; volunteers are held to the same standard as the career firefighters. Volunteers have to be certified to fight fires but there are many other things they can do to help out the district.

Flyer sample was viewed; let's get it done and shoot for the end of July. Hot dogs, Grange sign. "MKI Fire needs volunteers" and our phone number. Start the drive after the July 28th meeting.

- 3) MKIFPD Statistics: Chief has not had time.

Executive Session to discuss personnel per Idaho Code 67-2345 (1) (B)

Chairman Mundt moved to go into Executive session, Commissioner Smith 2nd the motion: **Motion Carried.**

Chairman Mundt: Executive session 06:42 p.m.
Commissioner Lindsay: Executive session 06:42 p.m.
Commissioner Smith: Executive session 06:42 p.m.

Treasurer asked to be excused from the rest of the meeting. Granted

Chief Blubaum was called into executive session at 07:15 p.m.

Commissioner Lindsay moved to end the Executive session and return to regular session, Chairman Mundt 2nd the motion: **Motion Carried.**

Chairman Mundt: Returning from Executive session 07:42 p.m.

Commissioner Lindsay: Returning from Executive session 07:42 p.m.

Commissioner Smith: Returning from Executive session 07:42 p.m.

NEW BUSINESS

- 1) Chief's Compensation; Commissioner Lindsay stated they need more information before they can make a decision.
 - a) Complete the compilation of MKIFPD Statistics
 - b) Information regarding other Chief salaries around the state.
 - c) Monthly written Chief's report.
 - d) Performance statement; in your own words how has your performance been.
- 2) Emergency Response Plan; Commissioner Lindsay requested this be moved to old business next month. Chief Blubaum will e-mail Vol 1 & Vol 2 to the Commissioners for review; we are going to have to adopt them if we are going to be a part of the Disaster Mitigation recovery funds.
- 3) Adopt Segregation of Duties & Monthly Timeline – Mary suggested a couple more things to include so let's move this to the next meeting also include employee vacation time.
- 4) Nancy King Public Records Request; spent 8 hrs. going through our emails and made a request to Mr. Shelton's for his. Picked up 3 binders from Mr. Shelton and spent 5.5 hrs. going through those and making copies. Presented Mr. King with the information; this is all MKIFPD has.

PUBLIC INPUT

James King; does the new brush truck replace B251? Chief: not yet once the new truck is in service it will replace 251. Has the decision been made to give B251 back to Dept. of Lands? King: You still need to take those two trucks out of service to relieve the Chief from his responsibilities to maintain the fleet. Commissioners unanimously agreed to take Brush 251 and Tender 261 Out of Service.

Martha Cook; How come the fire boat was parked at the station? Is there any liability for having the boat out of the water in fire season? No.

COMMISSIONERS COMMENTS AND/OR CORRESPONDENCE

Commissioner Lindsay; what a pleasure it is to work with you 2 fine gentlemen.

Commissioner Smith; thanked the other 2 commissioners for a very good executive session.

Chairman Mundt; finished his public information request covering a period of 40 months and 2,179 e-mails; task completed.

MOTION TO ADJOURN

Chairman Mundt moved to adjourn the meeting, Commissioner Lindsay 2nd **Motion carried 08:07 P.M.**

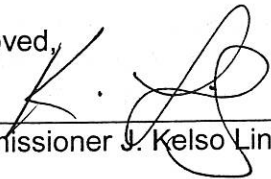
Respectfully Submitted,


Administrative Assistant Saranto

Approved,


Chairman Larry Mundt

Approved,


Commissioner J. Kelso Lindsay

Approved,


Commissioner Jim Smith