

**MICA KIDD ISLAND FIRE PROTECTION DISTRICT
BOARD OF COMMISSIONERS REGULAR MEETING
May 24, 2016 6:00 PM**

PRESENT:

Chairman Mundt - larrysub3mki@aol.com
Commissioner Arhutick - marhutick@gmail.com
Commissioner Hauser - gretchensub2mki@frontier.com
Chief Blubaum - chief@mkifire.com
Treasurer Swendig – treasurer@mkifire.com
Admin Asst. Saranto - admin@mkifire.com

CALL TO ORDER

Chairman Mundt called the meeting to order at 6:00 P.M.

PLEDGE OF ALLEGIANCE

PUBLIC COMMENTARY

Chris Shelton: Line item 6220 of the financial report professional services for legal. He stated about \$1,500 was budgeted for this year and that's about \$125 a month, we're currently at \$5,249 over eight months which is \$656 a month. If you carry that out another four months at that rate we're going to be spending \$7,900 for legal fees. I wouldn't be surprised if it goes to \$10,000 with the way it's going. I think it's odd that some of the other budget line items are micro managed and this is supposed to save taxpayers money but it's 340% over budget. I'm not sure if that's good management or not. How does 340% over budget benefit me as a taxpayer? Is it to minimize the risk of litigation? Or is it for information purposes? On the audio of April's meeting Commissioner Hauser stated that she'll continue to use the attorney to get information. I am concerned if it's the best use of taxpayer dollars knowing that budget line item is 340% over budget.

Terry Montanye: A year or so ago, there were some people that commented and asked about what they could do to help the fire department. When the weather warms up it would be nice if members of the community could get together and get the residue from the carpet removed off the floor. Its water soluble so we just need to get it wet and clean it up; he's willing to help. There might be other people interested in getting involved.

MINUTES OF PREVIOUS MEETING

a. Regular Monthly Meeting of April 26, 2016

Commissioner Hauser: I have a couple a questions as to whether things have been done. Page 5 Insurance providers will be sending packages for review has that happened?

Commissioner Arhutick: This was not a correction to the minutes. Commissioner Hauser: It was in the minutes and she wanted to make sure to follow up. She will ask questions later.

Chairman Mundt moved to approve April 26, 2016 minutes, Commissioner Hauser 2nd the motion:
Motion Carried

b. Special Meeting of May 12, 2016

Chairman Mundt moved to approve May 12, 2016 Special Meeting minutes, Commissioner Hauser 2nd the motion: **Motion Carried**

TREASURER'S REPORT

Check Detail Report:

Commissioner Hauser: I liked the detailed breakdown of the report as did Chairman Mundt. Commissioner Hauser: What are the three VISAs? Chief Blubaum: 1 is the Chief's card, 1 is the station card and 1 is for utilities. The utility card is used so that bills can be paid in a timely manner to avoid late charges and also provides for detailed tracking of expenditures.

Commissioner Arhutick: What is 2nd Due Training? Chief Blubaum: It is an independent third-party consisting of fire professionals in this county that are putting on training. Crash zone is an advanced extrication course that we sent 4 people to.

Commissioner Hauser: Are we going to be getting a car when we write a check? Chief Blubaum: I would like to have a check available so when the vehicle arrives I am able to pick it up without incurring any additional fees or having to have a special meeting to sign a check. The vehicle should be here in another 1 ½ to 2 weeks. When the vehicle gets in it will have to be striped and have logos put on by Van Design.

Commissioner Hauser: The bill for Hawley Troxell for legal services for \$112 and that's me all me and it will continue to be me if I need it. I will use the lawyer as we were told to use the lawyer; I will ask questions so that I get answers. You may call it micromanaging, the chief might call it minutia but that's what I do to everybody and I will continue to do it. I did it to the Safeco guy today that was fixing my window, I ask questions when I don't know the answers. Chairman Mundt: If I feel like I need professional advice than I'm going to go get it rather than make a mistake.

Chairman Mundt moved to approve the Check Detail, Commissioner Arhutick 2nd the motion: **Motion Carried**

Profit and Loss Budget v Actual/Balance Sheet:

Commissioner Hauser: What is "professional services other"? Chief Blubaum: It is for things such as contractual treasurer and any other professional services retained throughout the year with the exception of accounting, legal, insurance, computer or rent. Mary Richter does not fall under accounting, as she is an independent contractor.

Commissioner Arhutick: On the check that we're going to pre-write you will transfer the funds a day or two before? Chief Blubaum: Funds were transferred on Thursday to cover the check for the vehicle and is included in the report.

Chairman Mundt moved to approve the Profit & Loss Budget vs. Actual and Balance Sheet, Commissioner Arhutick 2nd the motion: **Motion Carried**

CHIEF'S REPORT

Chief Blubaum: Provided each Commissioner with a t-shirt he purchased at the commissioner's training session in Lewiston. It's a worthy organization that I feel this agency has done a disservice to over the past five years while I've been Fire Chief. I firmly believe that the three of you should be

a part of that association after attending that training session. I encourage the commissioners to become members of the Idaho State Fire Commissioners Association. It is good for networking with other fire commissioners. I do it on the chief's side quite regularly; if you have a question you can phone a friend and not spend money to do that. You can get 2-3 pieces of advice before contacting the attorney. It's a way to smooth a lot of feathers. I recommend when you go through the budget process to put \$600 in for district membership.

Here is what I learned from the commissioner training session:

They highly stressed throughout the entire day the reason the commission has hired staff and a chief is to run the affairs and business of the district. It's not the commissioner's job to run the day-to-day operations of the district. At the last regular scheduled meeting there was debate on whether the training was worthwhile and I think it was. I found a lot more information than from our training session with John Cafferty. It went into a lot more of the minutiae, he had 8 to 9 hours to go over stuff.

The commissioners and Chief Blubaum have all taken an oath of office promising to uphold the law. He stated he knew what oaths were about but it was never explained to him.

The job of the commissioners is to plan the future. That is part of the strategic and long-range planning process, not just what's in front of them this month next month, or three months. We need to think one year, three years, and five years down the road.

They reaffirmed that the power of the board is as the body not as an individual.

Citizen complaints or complaints about employees should be directed to the Fire Chief who is the HR director for him to deal with.

Issues regarding the performance of employees or volunteers are not appropriate in the public platform and should be conducted in executive session only, which we have been doing for the most part. He would like to keep that up.

Commissioners need to be succinct and clear and their motions. Some fire districts have had problems where lengthy motions are made and not read back to them and they actually vote on something that they didn't intend, taking them in a different direction than intended.

Chief Blubaum: Thanked Nancy King for her assistance with the minutes. It helped Carmen out, however Jim McNall from ICRIMP highly discourages transcription of the minutes. You want enough detail so that someone can look back and figure out why a motion was made and what happened 20 years down the road. The aspect of transcribing the minutes could potentially create legal problems for the commissioners, himself, and community. Creates an unhelpful environment. Mr. McNall also stated that we should not be keeping the audio recordings. Once minutes are voted on and signed that is the official record of the meeting and the recording should be destroyed. Though highly discouraged, this is the board's discretionary power.

The board is not responsible for public records request. It's the duty of the custodian i.e. the chief or the admin. assistant. The only time the board gets involved is when it comes down to what information should be precluded/protected per Idaho statute.

Contracts with commissioners, staff members, and volunteers should be avoided.

Volunteers have a right to engage in political activities as long as they are off-duty. Everyone must follow FLSA.

The information was highly useful and he enjoyed the nine hours there. Carmen was unable to attend and he would like for her to go when it becomes available within a reasonable distance.

Commissioner Hauser: Thank you for the t-shirt. I heard a lot of the same things that you heard however not in the same way. I am going to check with the lawyer about the minutes and the recordings. I have spoken to him about that and he disagrees. I don't want to destroy anything until I find out that's what he thinks we should do.

Chief Blubaum: I have collected records retention documents and that is how most agencies handle it. Once the minutes are voted on that becomes the official proceedings of the board. Notes and recordings are destroyed at that point.

Commissioner Hauser: I got a different take on that from our attorney and want to go into more detail to clarify. I also request that nothing be destroyed. Chief Blubaum: We will operate under the status quo until the policy changes or the board takes action.

Commissioner Hauser: As to volunteers and political activities, I don't think anyone said that they didn't have a right to; the dispute was that they were wearing MKI gear.

Chief Blubaum: I would like to add an agenda item to next month's meeting. I would like to surplus a bunch of minor equipment that is of no use to the district or no longer has a useful life. I will provide a list of items. A lot of things were purchased or donated and we do not have good records as to when it was acquired.

Chairman Mundt: Requested to have the list prior to the meeting so they can review it in advance. Chief Blubaum: I will put together a list.

Commissioner Arhutick: Will this list indicate if you plan on selling it, giving it away, or throwing it away, as well as an estimated value? Chief Blubaum: The list would provide the disposal recommendation as well as an estimated value. I do not expect anything to be more than 100-200 dollars. It's mainly old radio equipment and old CB's that no longer function within our system.

Chief Blubaum: At the last meeting there was discussion on grants. I spoke to Sandy at OEM on grant money for WUI (Wildfire Urban Interface) or all Hazard Mitigation Projects. There's a grant available in August that I hope to obtain.

Chairman Mundt: When was the IDL meeting that you wanted to attend? Chief Blubaum: It was in Boise and when I looked into it I was not invited to attend. I met with the chief at Northern Lakes and everything is in limbo and comes down to how they order and pay for resources. Idaho burned 300% more acres than their normal year. The Soda fire in southwest Idaho was the third largest fire in the US last year. IDL spent 700% more than their annual budget. This is the highest amount ever on extinguishment cost. They put on more staff. The local office picked up one or two more employees. They haven't started reimbursing last year, which is a big issue especially for the feds and contractors.

OLD BUSINESS

a. Spokane/Kootenai County Mutual Aid Agreement

Per email from John Cafferty, the Chief checked to see if the agreement was filed with the Secretary of State and found that it was not. Therefore the Secretary of State Office considers the mutual aid agreement null and void. Idaho Statute 67-2329 states prior to its becoming binding, any agreement made pursuant to this act between two (2) or more states or between two (2) or

more public agencies of two (2) or more states shall be filed with the secretary of state, who shall require an opinion of the attorney general that such agreement does not violate the provisions of the Constitution of the United States, or the Idaho Constitution and statutes. It was signed by participants in 2010 but never filed. I'm working with the other Kootenai County Fire Chief's and they will discuss it next week at the Fire Chief's meeting and they will file it with the secretary of state.

ID Statute 67-2332 is cited in the agreement and is good if you are an Idaho entity doing mutual aid agreement with an Idaho entity. Once you cross state lines it's a different ballgame. Chief Blubaum: I recommend that we not sign the agreement because it would be binding on us in Washington but nonbinding for Washington people here. They could bill us the first minute here or if something got broke down they could bill us for that. That's not the intent of the mutual agreement. Chairman Mundt: Is it likely to be resolved? Chief Blubaum: It may take a bit because of the parties involved (10 fire boards and one municipality).

b. New Tender

Chairman Mundt: Took the tender to my shop and found the problem with the dash lights and fixed the windshield wipers. The only problem I am aware of is the speedometer/tachometer it looks like it's missing a module. I took it to Twin Lakes Body and it will take approximately 10 days to get painted. I've put a few miles on it and it runs great.

Chief Blubaum: I have not heard from Pavement Technologies on a delivery date for the tank. At the special meeting a couple weeks ago I was asked about a hose reel and we do have one in storage. It's 3'4" wide and would need to be mounted on the back of the truck. Chairman Mundt: Do we want to put it on the back of the tank above the drop tank? Chief Blubaum: I think that's the only place it will fit.

Chairman Mundt: Do you think any of the compartments that came off the truck could be used as an engineer compartment or would we need to purchase something separate? Chief Blubaum: I would suggest purchasing something separate because the existing compartments are either too small or too big.

c. Access to Office & Fire Station

Commissioner Hauser: I asked about this matter long-ago and received a more detailed answer than what the chief received today. The Chief and I were going to get together the next day after the last meeting, which didn't happen. I asked John Cafferty about access to the fire department office and fire station. Chairman Mundt has a key for the station and would like one for the office in case they need access or no one is available. John Cafferty stated all commissioners should have a key/access with a fire department that has only two employees and three commissioners. Commissioner Hauser told Mr. Cafferty this came up at the last meeting and the chief said he didn't want anyone going in his office at 8 o'clock at night and going through his desk, that a search warrant would be needed. John Cafferty stated that the Chief has no reasonable expectation of privacy in his public office. Nothing he has should be something that the commissioners can't see. The Chief should not have anything of any personal nature in his office. Everything else is public and the commissioners have a right to access.

Commissioner Hauser moved the commissioners get keys and access codes to the fire department office and station (not to the employees files as that is under Carmen's purview) Chairman Mundt 2nd the motion:

Discussion:

Chairman Mundt: An e-mail to the Chief from Cafferty concerning this matter said as the board is responsible for the property of the district, and should have access to the property and having keys to the office seems to support that. Mr. Cafferty does not feel there is a legitimate reason to preclude the commissioners from having keys to the office unless there is a policy limiting access, which there does not appear to be.

Roll Call Vote:

Chairman Mundt: Aye, Commissioner Hauser: Aye, Commissioner Arhutick: Abstained.

Motion Carried

Chief Blubaum: I will make arrangements to get keys and asked that after the meeting each commissioner provide Carmen with 2 sets (to ensure there is no duplicate) of 4 digit numbers for programming the alarm panel for access.

d. Weekly Chief's Reports

Chairman Mundt: Yes I have been receiving the reports. Thank you.

Commissioner Hauser: I'm confused on the numbers in the report. On April 24th report no calls for service this week year-to-date 28, is that a time? Chief Blubaum: That's the total number; YTD is year to date that's how many calls we've had. Commissioner Hauser: I know what YTD means. But on the next one it says YTD 3.2 hours, the next one says 34.3 hours, but then you add the next one which is 4 hours and it says 37.4 hours and it equals 38.3 hours. There is that minutia again. Chief Blubaum: Can I see that please? Commissioner Hauser: It's confusing to me I don't know what. (Commissioner Hauser took her paperwork over to Chief Blubaum at his table) the oldest one is the last one. Chief Blubaum: Commissioner Mundt requested the type of call Commissioner Hauser: I'm saying the math is wrong. Chief Blubaum: Hold on, yes the math is wrong, I am agreeing with you on that. So on this one it's year-to-date, number of members, how much time each one of the calls went out for. This is how much time I spent on it because Commissioner Mundt wanted to know how many members went on each run and how long each run lasted. Commissioner Hauser: But I'm telling you I do not understand. Again here you're saying this is 28 calls. Chief Blubaum: 28 total calls for the year. Commissioner Hauser: Okay then why does it go from a number of calls to hours? Chief Blubaum: I had zero hours because there was no call for service this week. Here it says fire alarm five members 30 minutes, citizen assist 2 members 1 hour, MVC 9 members 30 minutes, year-to-date 31 calls two hours that's how much time I spent on the calls; I've also been requested to track my time. Chairman Mundt: And I thank you. Commissioner Hauser: Okay, see that's not what that says to me, so now you've answered my question. I do not understand the YTD 31. 2 hrs. Chief Blubaum: The report indicates 31 calls YTD and 2 hours. Not 31.2 hours. I was requested to track my time. Commissioner Hauser: I have no problem with that it just didn't make sense to me.

e. Treasurer

Commissioner Hauser: I would like to take over the treasurer's job. Over her 4 year tenure I could save the district money and make up for the legal fees incurred.

Treasurer Swendig: I am currently out of pocket \$487 per year for bonding which is part of the \$95 a month I receive. I receive roughly \$60 a month for my services as treasurer. Most of my pay is in recouping my costs. The fire department would need to take over the bond. The last bill I received for bonding was around \$400 and is due in June. The only reason I bond myself is for the fire department.

Chief Blubaum: Mrs. Swendig is a contractual position and you would have to give her notice.

Commissioner Hauser: Originally at the first meeting, Commissioner Arhutick motioned and the board voted to make me treasurer. I felt I could perform the duties and not take \$95 or \$60 and save the district some money to cover some of the legal bills I have created.

Treasurer Swendig: I will need written notice per my contract. Commissioner Hauser: It's a minimum of 15 days' notice and I could work with her on that. I would like to work with Mrs. Swendig to transition the position and time it so she would not have to pay the bill for her bonding.

Treasurer Swendig: Offered assistance to get Commissioner Hauser on track. If my services are used in June I will bill for that. If Commissioner Hauser takes over June 1st I will not.

Commissioner Hauser: 15 days' notice would be June 8th. Treasurer Swendig: I will do whatever MKI needs. Commissioner Hauser: I would like contacts and information for the banks. Treasurer Swendig: I deal with the branch manager at Idaho Independent Bank. Commissioner Hauser: I looked through the treasurer's stuff and I am good with Quick Books.

Chairman Mundt: Thanked Nan for her service.

Commissioner Arhutick: Are we sure we really want to do this?

Treasurer Swendig: I have expected this since the election because I have opinions about what is appropriate and have 20 years' experience in what makes sense for the department financially. You are the commissioners and I am your contractual Treasurer and if you choose to terminate my contract it sounds to me like it's being terminated with prejudice. Commissioner Hauser: What is 'terminate with prejudice'?

Commissioner Arhutick: Are we discussing this? Commissioner Hauser: Yes. Commissioner Arhutick: You want to do this to save money? We're going to have to spend \$400 to bond Commissioner Hauser right off the bat. Commissioner Hauser: First of all I didn't know that. I was looking to save the department \$4,085 over the next 43 months. Commissioner Arhutick: You would need to deduct \$1,600 for the bonding for the next four years. Commissioner Hauser: I did not know that.

Commissioner Arhutick: The board has to have a President, Secretary and Treasurer on the board. Commissioner Hauser: But we don't. We've discussed this and it was also brought up at the commissioner training. Chief Blubaum: A lot of districts delegate the responsibility to staff. Commissioner Hauser: They have it on the board; however the bank will not allow 2 treasurer's due to signatory requirements. Treasurer Swendig: As treasurer the bank requires my signature on all checks, as well as one commissioner. So that's something you will have to deal with at the bank. Commissioner Hauser: I understand that and I heard you say that. That is one of the reasons we went back and forth about it, I heard it here and I heard it at the commissioners training. It had been done and had to be undone. Treasurer Swendig: It's the board's prerogative to let me go. Commissioner Hauser: I'm not letting you go; I'm not making this decision. I'm just saying this is my offer.

Chairman Mundt: I do not want to take on the duties and in the past have had several treasurers, as there was not a board member wanting to take on the duties. He supported Commissioner Hauser's offer if she wanted to take on the responsibilities.

Commissioner Arhutick: I don't know how to run QuickBooks so I'm not going to do it.

Chairman Mundt moved that they thank Nan for her time and appreciate her services and moved to make Gretchen Hauser the Treasurer. Commissioner Hauser 2nd the motion:

Discussion:

Commissioner Arhutick: I still don't think it's a good idea. He felt Commissioner Hauser had enough to do without trying to do the books. Commissioner Hauser: I have plenty to do, I thought I was going to save a lot of money I was totally unaware of the \$1,600. I knew there was a bond but was not aware that Treasurer Swendig paid for it.

Treasurer Swendig: I was not paid for my services until 3 years ago when there were issues with the administrative assistant (at that time) who undermined and countermanded her at every turn. I requested payment at that point because it was a highly stressful and controversial assignment and I am not a political creature and don't get in the middle of a battle.

Commissioner Hauser: And I don't either. I was thinking one of the reasons is you like to travel, you like to go on vacation and sometimes you can't attend the meetings. It seems like it is stressful to you so I figured all of these things combined it would work. Would like to stay? If you had your druthers if you could walk away or if you could stay how would you feel?

Treasurer Swendig: I am content to do this. I feel like I'm the fulcrum in the middle of a teeter totter. I have 20 years history of what makes sense. There have been decisions been made by the board in the last 6 months that I feel are not fiscally responsible. I feel like I'm being pushed off the board or pushed out of the treasurer position because I do not always agree with the commissioners. As a taxpayer and as a volunteer with the EMS division, I feel that is my right and according to Mary, and Magnuson McHugh, the people that do our audits, I am the disinterested 3rd party that balances the fulcrum between the commissioners and the Fire Chief. I'm in the middle and I'm in the middle of a contentious situation.

Chief Blubaum: You work for the Commissioners. Treasurer Swendig: I know I work for the board but I also work for the taxpayers. I have 20 years' experience with the department, I feel like my viewpoint on some of the issues should be valued but do not want to be here if I'm considered a stitch in the side of the board.

Commissioner Mundt: I'm sorry you got that impression; I hope that I didn't give you that impression. Treasurer Swendig: Since the election that has been how I feel. Chairman Mundt: I apologize if somehow I gave you that impression, as that was not my intent.

Treasurer Swendig: There have been other issues. I voiced my opinion about the election and the things that happened, and received brash criticism from certain department members concerning that. That is fine and everyone is entitled to their opinion, the department is important to me and that is why I have put up with the difficulties over the past 20 years with some of the members because it is important to me. I want to see it continue and be successful; I feel like I'm a balanced stable personality and know what makes sense. I work at the pleasure of the board and if you don't want me here that is fine. But at the same time I want to go on record that I do have an opinion and I do feel like I have value.

Commissioner Arhutick: I value your opinion. I value the job that you've been doing I think you've done a great job and I'm totally against removing her. That's all I have to say.

Commissioner Hauser: I do not want to make you feel like you are not valued at all. I really was trying to save some money. I have no problem if you want to stay. We've gone back and forth with this so much. Commissioner Arhutick made me treasurer from the beginning whether I did the

work or not. I am capable of doing the work but do not have to.

Treasurer Swendig: If the main reason Commissioner Hauser is doing this is to save money you really are not saving much. I get a stipend, which covers gas when I take deposits to the bank, paper and ink used in running reports. I feel I am not being compensated in a monetary way.

Commissioner Hauser: I was looking at the numbers. I'm not going to argue with you about it. This is the 5th month the treasurer has been discussed.

Treasurer Swendig: At this point I don't want to be in the middle of a contentious anything so the board will need to decide what they think is best for the department and I will accept their decision.
Commissioner Hauser: My reasoning is kind of moot due to the money issue.

Chairman Mundt: This would be additional work for Commissioner Hauser. If it's not a problem for her I support her decision. If she does not want to do it I support that as well. Commissioner Hauser: I don't have a problem doing it I was just trying to save money. I will withdraw my offer as long as Treasurer Swendig will continue. Treasurer Swendig stated she would continue. Chairman Mundt withdrew his motion. Treasurer Swendig: I will continue for now unless things change, or it becomes contentious, I am a lover not a fighter. I look at what I know and after 20 years involvement with the finances of the district, I voice my opinion.

NEW BUSINESS

a. M916A3 IDL Chassis

Chairman Mundt: I would like to make sure if another chassis becomes available we decide if we want to accept it or not. Last time it was short notice and we had just been delivered the chassis we now have and a decision on the tank had not been made yet. At the time I gave my opinion that we should pass until we have made more decisions. I would like to discuss this; I would have preferred to get a newer chassis than what we had. I called IDL in advance and there was nothing available. IDL did not expect anything to become available so they told me to contact the Idaho Bureau of Federal Surplus and that's how we ended up with the truck we have. However, I personally think that if anyone wants to give us a valuable chassis we should not turn it down.

Commissioner Arhutick: Then why did we turn the last one down? So let me get the timing right on all this, we already had possession or had already paid for that other chassis when this one became available? Chairman Mundt: We committed to it. Commissioner Arhutick: That's not what I asked. Chairman Mundt: It was here. Commissioner Arhutick: It was here and we already paid for it? Chairman Mundt: I don't know exactly when the check was sent, I know we committed to it the truck was here. Commissioner Arhutick: I felt left out of the process, if we had not cut a check and paid for that chassis when this one was made available we should've never spent the money for the other chassis. We told him we had to run an ad for two weeks to see if something came in for less money. If this chassis was available during that time before the check was cut we were in the wrong by buying this chassis.

Chief Blubaum: The chassis we have showed up on a Thursday, the next day IDL called and said they had a 916A3 available. I was out of town, Carmen took the phone call. She passed it on to the president of the board because she knew I was unavailable.

Commissioner Arhutick: I just wanted to make sure the board was not left out of the process. The board made the decision to purchase it and the decision not to take the chassis should have been made by the board as a whole. And in the future I don't want that ever to happen again. A special meeting could be called. Commissioner Hauser: I didn't know anything about it.

Chief Blubaum: The check was cut 2 weeks later. It was my understanding we could have turned it back to them and would not have been out any money, however once we issued a check and they had it in their possession we still could have turned it back to them but it would have been for an in store credit.

Commissioner Arhutick: I just don't want a situation like this to ever happen again. Decisions that are made by the board and anything dealing with those decisions should be addressed by the board. If it takes a 48 hour special meeting then they are going to have to wait 48 hours.

Commissioner Hauser: Isn't it 24 hours' notice? Commissioner Arhutick: Whatever it is. Commissioner Hauser: Staff needs to be told to call everybody.

Chairman Mundt moved to accept an M916A3 if IDL should offer us one, Commissioner Arhutick 2nd the motion: **Motion Carried.**

Chairman Mundt asked Chief Blubaum to communicate that to IDL. Chief Blubaum: I already have and we are on the list. If they call and he is not available Carmen knows what to say.

Chairman Mundt: I apologize to Commissioner Arhutick for any confusion. It was not my intention to act as an individual, I gave my opinion and where it went from there. I take responsibility because responsibility ends here. Ultimately I understand why you feel the way you do. Is that a satisfactory apology?

Commissioner Arhutick: I just wanted to know the timeline and if we could have got out of paying the money he would have rather done that. Since the timeline fell the way it did we could not do that.

b. MKI Insurance

Chairman Mundt: What I would like to see at the next meeting is an insurance review. I had hoped to have it done at this meeting. John Cafferty suggested we request a quote from ICRIMP as they insure a number of fire districts and offer training and benefits that most insurers do not. I would like to have it on the agenda for next meeting.

Chief Blubaum: I have contacted ICRIMP, ESIP, VFIS. Those are the only three big entities that will insure us as a public agency. They all provide pretty much identical level of training. I have a meeting with VFIS the end of June. I spoke to them today and they are not moving very quickly. Our current provider ESIP is looking at retooling our policy for a couple different quotes. Will probably be 2-3 weeks before we get the quotes. They will be multi page documents.

Chairman Mundt: Can we get the quotes before the next meeting? Chief Blubaum: I have it out there, but have not received anything back yet.

Commissioner Arhutick: When does a decision need to be made? Chief Blubaum: November 1st. I'm not dragging my feet but we are a small district and a small cog in the government wheel. No one seems to be hungry.

Commissioner Arhutick: They are too busy paying bills from the big fires. Chief Blubaum: They don't do that. It's more of employment problems or tort claims brought against a district. I like VFIS and the rep, Gary Sorenson and what he has to say. I do not like that he is in the Boise area. I will try to get the information for the next meeting.

c. Calendar for Employees

Commissioner Hauser: I have brought this up before, we need to have a way to let us know when the office will be manned or not. Chief had mentioned putting it on the Chief's report but that is after the fact so that doesn't do any good if we want to come down or want to do something and find out no one is there. At the commissioners training, sick, vacation, meetings, training, or any out of office should be on the calendar, and otherwise someone is in the office during regular hours. I could not find any kind of hours on the website.

Admin. Saranto: They are under the "contact" tab. The address and phone numbers are listed also.

Commissioner Hauser: The only calendar on the website is the station calendar with training and meetings. Carmen is now on 4/10's and not here on Friday but the chief is unless he is somewhere else like a fire. Chief Blubaum: Or building inspection, safety inspection. Commission Hauser: What I am saying is there has to be a way.

Chairman Mundt: People are going to go on vacations and we need to know when that is.

Commissioner Hauser: Vacations, meetings, when you are out of town, trainings, there are only 2 of you in the office. I asked the chief if he remembered anything from the commissioners training.

Chief Blubaum: I took a different view, I recorded the training session. Commissioner Hauser: I would love to listen to that recording too.

Commissioner Arhutick: So when you (Admin) are not here on Fridays Mr. Turner seems to be around a lot, is he normally there? Is the office normally open?

Chief Blubaum: Monday thru Thursday the office is normally open. Carmen requested 4/10 schedule, which I forgot to put in the chief's report. Her hours are M-Th 7-5 pm. Friday will typically be open 8-4pm unless I'm out of the office dealing with other district issues. If you look at the chief's reports approximately 25% of my time is physically in the office. A lot of the time I am in the station working on trucks or out in the district doing stuff for the citizens.

Commissioner Arhutick: That's not what I asked. I wasn't asking about his time or what he does. If you are gone does Bill man the office and answer the phone? Chief Blubaum: No, we now have the ability to forward the MKI phone to my cell phone or Carmen's cell phone for instant access.

When I am typically out of the office and not available to respond to calls I will either put a lieutenant on or Bill (who is here way too much) will get tapped to do some of the things on occasion. I can also forward the office phone to the station phone. Commissioner Arhutick: The only problem would be walk-ins. Chief Blubaum: Yes, which is becoming more infrequent.

Chief Blubaum: If I'm going to be out of town, yes you can know about that. If I'm on vacation yes you will know about. When Carmen is going to be gone for extended period of time that is information we will pass along to you. Commissioner Hauser: How will you pass it along to us?

Chief Blubaum: All I have to do is shoot you an email. Also Carmen works for the fire chief. Do I have to report to you guys every minute that I send her to town?

Commissioner Hauser: You said the other day when I asked you about it, you said "what about if there is a fire" and I told you that was ridiculous, that was not what I was talking about. I happen to be one of those people who walk in because I live so close to here. The other day I stopped by and no one was there. Last week when chief was saying May 13th he was away, I thought you were in Boise but was actually somewhere else and Carmen had the day off. But nobody knew about that, I had come down and wanted to talk to you guys and nobody was there. I don't want to know every little thing you are doing but if there is a vacation, day off, sick time. What if somebody

wants to come down, I want to know I am not wasting my time. Chief Blubaum: We also have phones, and you have my cell phone number and can always call.

Commissioner Hauser: I'm not sure I do. I look at it more as a business that is supposed to be manned if it's not manned that's fine. I have said it before that I do not have a problem with him taking days off or being sick or whatever, I just want to know about it. Again it goes back to the communication thing.

Chairman Mundt: I would like to say I used to work 4/10's and I thought it was great so I understand and have no problem with it.

Commissioner Hauser: Any other job you have to account. I have to account for every hour I spend on my job. Why is it so hard to ask when people are on vacation to let us know? Chief says he can send an email and then he says Carmen works for him. Chief, I would like to know when you guys are out of the office when you would normally be in the office.

Treasurer Swendig: Suggestion to post Carmen's hours on the office door so people can know when they can count on someone being in the office. They could get a clock that says "sorry, back at" whatever time.

Chief Blubaum: They usually hang something on the office door. The problem is this time of year Worley Highway District also works 4/10's so no one is there on Friday. If he is doing an inspection and Carmen is gone on Friday no one is at the office. Admin. Saranto: The fence is locked so you can't post something on the door. Commissioner Arhutick: Could you post something on the side of the building? Chief Blubaum: That side of the building gets a ton of weather so it would need to be weather resistant.

Commissioner Hauser: I just don't think it's that hard of a thing to do. We talked about an outlook calendar, something we could all access and you could just pop it on there that you guys have a 4 hour meeting or a lunch meeting or whatever, you're not around on Friday. Plan everything for Fridays, you take Friday's and plan on being out of the office on Friday so everybody knows. I'm not saying decide now but there's gotta be something we can come up with.

Chief Blubaum: Carmen and I have had a lot of discussion about this. Me, working 4/10's does not work for me or for the district. There are other things that are an issue. For now the office hours are M-Th 7-5PM. I have always thought my position was flexible, I come and go and work as needed on projects. If I have to punch a clock that totally changes the working relationship that I have with the district.

Chairman Mundt: I don't think we're trying to change the punch a clock issue. I support the fact that he needs flexibility because that is the nature of the job. All we're asking for is some sort of a calendar so things that are planned they are aware.

Chief Blubaum: I was not aware of any time other than the day Carmen was sick and that was unplanned. I had already planned to be out of the office that day which I thought you were aware of when I was at the chief's conference last month.

Commissioner Hauser: When we talked about stuff here, I happened to remember that you are going to Boise on the 13th, but that is not something I should be expected to remember your schedule. When there is a calendar they can come up with and if he is going to be gone for the day or a big chunk of the day. Sick is unexpected or an emergency. She knows he went on vacation and jumped out of a plane but doesn't know when it was or when it was going to be. How hard would it be to put that on a calendar so they can look at it and say oh, the chiefs not there, I

won't go or bother calling him? If I have something really important, I will have to put it on the back burner.

Commissioner Arhutick: Maybe you could come up with a monthly calendar just for the two of you and email it at the start of the month. If Chief knows he's going to be gone two days to a conference write it on the calendar or if Carmen knows she is going to be taking a day off for the doctor, dentist, see the grand kids, vacation day put it on the calendar. Chief Blubaum: Allot of the things I do get scheduled during the week. Commissioner Hauser: I'm not talking about those; I'm talking about where you're planning to go to Las Vegas or take vacation days.

Chairman Mundt: The other benefit is when you are gone we should know who is in charge? Chief Blubaum: I always put a Lieutenant in charge. Commissioner Hauser: We should know that too. Chairman Mundt: It would be a benefit to know.

Commissioner Hauser: Why is it always like pulling teeth? It's always so hard to get something like this. Things have changed since Chris and Jim, since we are here things have changed. There are things the commissioners are going to want that are different than what they wanted. It seems like every time, like asking for stuff that the chief said he was going to give us and asking and asking and not getting it. I feel like you're trying to give me a hard time. I feel like you're fighting me all the way. There is always a reason, there is always an excuse. When I asked you about why you didn't call me about getting together with John Cafferty to ask questions. Chief Blubaum: When was that? Commissioner Hauser: It was April 26th you told me you were busy with the truck and blah blah blah. There is always a reason and I'm really annoyed by it.

Commissioner Arhutick: Have we resolved this particular new business?

Commissioner Hauser: Not unless they tell me they are going to come up with something. Chief Blubaum: We'll work on something. Commissioner Hauser: Thank you.

PUBLIC INPUT

Terry Montanye: If we were to acquire one of the M916A3 from IDL what would be the plan?

Chairman Mundt: Personally I would like to put a tank on it and put in operation just like the other one. Mr. Montanye: How big of a pump? Chairman Mundt: That would be subject to discussion, I personally don't think we need another 750 gpm pump. I would like to keep both of these for the primary purpose of hauling water, not pumping.

Terry Montanye: As a citizen living on the south end of the district and having been a volunteer for 8 years, with the training I have done, it is apparent to me that at a minimum a structure tender should have a minimum 750 gpm pump. Since the district has a concentration of hydrants if you were to put the hydrants on the map of the district it would take up a tiny portion of the district concentrated on the north end. Our hydrant is the lake, dumping from a tank is one thing, loading with enough water going in and then dumping puts you at the mercy of gravity and whatever it is that is flowing into the tank.

A tanker shuttle system set up requires a lot of water because a structure fire requires a lot of water. If you are drafting from the lake you would want the strongest tender you have be at the source and that's Tender 260. And then if your going to another location and because of the way things are set up and you don't have a problem and you're pumping and transferring to another engine you want the strongest pump you can get because the figure that sticks in my mind; I asked the Chief after the Steamboat fire that we fought for 2.5 days and took approximately 360,000 gallons of water that was put on that fire.

A lot of people say by the time we get to the structure fire and it's fully involved you're probably going to lose the house anyway which is a negative attitude to take, but I hear that a lot, but what about exposures? What about the house next door? I understand the difficulty in this district with budgets and equipment and roads. As long as this district has been in existence; I would like it to be that we would have the ability without getting mutual aid, that we would have the ability to run shuttles for structure fires. Hopefully the day will never come, but if it does and we are standing there waiting for another adequate tender to show up so that we can do a tender shuttle that would be a sad day.

So I guess my only comment is if we get another tender I would like it to be a good strong tender to fight structure fires. That is what is growing in this district, structures. Not only people that live in the district, there are a lot of people that pay taxes in this district but can't vote but have a right to expect the fire department to show up with adequate equipment to mitigate their emergency. I have a lot of neighbors that can't vote here and pay big taxes. It sure would be nice if we could count on equipment.

COMMISSIONERS COMMENTS AND/OR CORRESPONDENCE

Commissioner Hauser: As for the policy committee that I was volunteered to be on as a commissioners representative you may remember at the last meeting the makeup of the committee would be one commissioner, the chief, two volunteers and two community members. When the Chief and I with Mike Dawson present were discussing this committee, chief told me he'd left it up to the firefighters to pick the two volunteers and they picked Mike Dawson and Terry Montanye. Thank you by the way, and I said okay. Then the chief said he thought Mike Dawson and I should pick the community members. I said I had already decided on one and that one should be Jim Wilson and they both said okay. After thinking more about it since the volunteers got to pick the two volunteers I think the community members should pick the two community members, so I will work on that.

MOTION TO ADJOURN

Chairman Mundt moved to adjourn the meeting, Commissioner Arhutick 2nd the motion: **Motion carried 07:38 P.M.**

Respectfully Submitted,


Administrative Assistant Saranto

Approved,


Chairman Larry Mundt

Approved,


Commissioner Mike Arhutick

Approved,


Commissioner Gretchen Hauser