

**MICA KIDD ISLAND FIRE PROTECTION DISTRICT
BOARD OF COMMISSIONERS REGULAR MEETING
May 26, 2015 6:00 PM**

PRESENT:

Chairman Mundt
Commissioner Smith
Commissioner Lindsay
Chief Blubaum
Treasurer Nan Swendig
Admin Asst. Saranto

CALL TO ORDER

Chairman Mundt called the meeting to order at 6:00 P.M.

PLEDGE OF ALLEGIANCE

PUBLIC COMMENTARY

- 1) Chris Shelton - checking on the progress of his public records request of Chairman Mundt. Chairman Mundt reported that to date he had submitted 1,363 e-mails from 7-1-13 thru 4-16-15. Chairman Mundt stated he is turning this over to the Fire District. Chris Shelton feels that his public records request was not treated in a timely fashion. Chairman Mundt feels he has complied. Chief Blubaum stated that the Fire District does not have access to e-mails from Sept 2015 and prior do to the change in internet providers. Chairman Mundt said he is willing to still work on this as time allows. Chris asked the Commissioners for a completion date. Commissioner Lindsay thanked Chris for his patience and for being flexible and asked if it would be reasonable for Chairman Mundt to have completed this project by the next meeting? Chris agreed.

- 2) Jim King asked about a new name on the agenda: Carmen Saranto, Admin. Assistant.

MINUTES OF PREVIOUS MEETING

Commissioner Lindsay moved to approve the minutes from April 28, 2015 meeting. Chairman Mundt 2nd the motion: **Motion carried**

TREASURER'S REPORT

Mrs. Swendig provided a check detail report.

Commissioner Lindsay moved to approve the report and pay the bills, Commissioner Smith 2nd.
Motion Carried

CHIEF'S REPORT

Chief Blubaum provided a verbal report of his activities and the trainings that are taking place.

General Fire serviced all our fire extinguishers.

Chief and the Admin Assistant attended Budget Levy Training. Some new changes on the reporting will be taking place. Some changes to the timeline.

Chief thanked the Commissioners for the time off to attend 4 funerals this month.

BLSQ meeting; we will be getting about the same as last year, except for more "in kind" for equipment. Instead of cash they will purchase equipment for us. We have gone to a single source provider for our EMS equipment which will lower our costs.

Iron Man meetings are taking place; Worley Fire will not have any staff to help out this year. Chief Blubaum informed Ironman that MKIFPD has adopted a fee table for services and those fees will apply.

Chief Blubaum, Mr. Green and Mr. Weniger attended advance extrication course.

Chief and Mr. Turner have completed repairs to a couple of the brush trucks. Replaced 6 valves, rebuild 2 valves and replaced a primer pump on B250.

We added 2 new volunteers to the roster this month.

OLD BUSINESS

- 1) Fleet: There was discussion on the truck purchase approved last month. Because of a delay in the process, Commissioner Lindsay moved to revoke the purchase of the 1997 Ford F800, Commissioner Smith 2nd the motion. **Motion Carried.**

Mr. Riske and Chief Blubaum presented several different brush trucks to look at. After a long discussion; Commissioner Lindsay moved to purchase a 2011 F550 with 5,400 miles for \$65,000.00. Chairman Mundt 2nd the motion. **Motion Carried.**

After much discussion of the purchase of a water tender, Commissioner Lindsay suggested to table until the next meeting to collect more information and requested a vehicle replacement plan from Chief Blubaum.

Chairman Mundt would like to take T261 into a shop and find out why there is diesel in the crank case. Chief Blubaum reminded the Commissioners that T261 is overloaded and owned by IDL. Several of our volunteers have said they will not jeopardize their CDL's by driving an overloaded truck.

- 2) Support Services/Recruit Volunteers: Mr. Montanye; putting together a list of things the community could volunteer to do to help the Fire District that would not be firefighting, EMS etc. We would need to have some guidelines written down and insurance to cover these things. On May 15th Mr. Turner, Mr. Riske, Mr. Heglie and Mr. Montanye went to the Grange representing MKIFPD; handed out literature and did a lot of talking about the Fire District, open burning and Wildland fires. They encouraged the community to stop in and visit the fire station anytime.

Commissioner Lindsay would like to use the Grange's sign to recruit volunteers. Chief Blubaum suggested waiting until all the snow birds return. July would be a good month to do the sign/flyer/newsletter; mass mailing would cost approx. \$1,700.00.

Chief Blubaum asked other chief's at the Idaho Fire Chiefs conference about the RFPA (Rangeland Fire Protection Associations) coordinated by Idaho Department of Lands; it's a governor generated program. The training for this is entry level firefighting training, 40-50 hours plus a pack test. The program is mainly used for rangeland fires. Commissioner Lindsay would like to put Wildland only training for volunteers in our flyer. Chief to get some policy's on Wildland only volunteers.

- 3) MKIFPD Statistics: Chief is having a difficult time putting together this info until we get caught up with our reporting system. Commissioner Mundt is worried about having personnel to man new equipment. We need to show the community that we are being fiscally responsible.

Commissioner Lindsay would like to put under new business for next month; Chief's compensation and Emergency Response Plan. Chief will get that to him electronically. Commissioner Lindsay would like to be prepared for an emergency; food, water etc.

NEW BUSINESS

- 1) Mary Richter, CPA presented her Financial Accounting Recommendations and updated the commissioners on the progress with our audit. She also went over her suggested segregations of duties and monthly timeline. Chief would like to put this in our policies and procedures. Chief is working on a record retention policy. Mary also recommended we move towards electronic record retention.

Executive Session to discuss personnel per Idaho Code 67-2345 (1) (B)

Commissioner Lindsay moved to go into Executive session, Chairman Mundt 2nd the motion.

Motion Carried.

Chairman Mundt: Executive session 08:11 p.m.

Commissioner Lindsay: Executive session 08:11 p.m.

Commissioner Smith: Executive session 08:11 p.m.

Chairman Mundt moved to end the Executive session and return to regular session, Commissioner Lindsay 2nd the motion. **Motion Carried.**

Chairman Mundt: Returning from Executive session 08:34 p.m.

Commissioner Lindsay: Returning from Executive session 08:34 p.m.

Commissioner Smith: Returning from Executive session 08:34 p.m.

PUBLIC WORKSHOP

James King suggested having the 4-H kids help with the folding/stuffing of the newsletter; the Grange also has room in their letter for something from the Fire District. He also pointed out that according to our policies and procedures that the Chief is responsible to make sure our fleet of vehicles are ready for service; the Commissioners need to make vehicle replacement/repair decisions in a more timely fashion to allow the Chief to do his job.

COMMISSIONERS COMMENTS AND/OR CORRESPONDENCE

Commissioner Lindsay received a response from the Attorney General's office on open meeting session on Facebook etc. His response was to "STOP THINKING OUTSIDE THE BOX"; Commissioner Lindsay is going to pursue this.

Chief Blubaum thanked Jim King for his thoughtfulness; Mr. Montanye thanked the commissioners for a very cordial/productive meeting.

MOTION TO ADJOURN

Commissioner Lindsay moved to adjourn the meeting, Chairman Mundt 2nd **Motion carried 08:40 P.M.**

Respectfully Submitted,


Administrative Assistant Saranto


Approved,


Chairman Larry Mundt

Approved,


Commissioner J. Kelso Lindsay

Approved,


Commissioner Jim Smith