

**MICA KIDD ISLAND FIRE PROTECTION DISTRICT  
BOARD OF COMMISSIONERS  
SPECIAL MEETING  
September 26, 2018 2:00 PM**

**PRESENT:**

Commissioner Hauser - gretchensub2mki@frontier.com  
Chairman Mundt - larrysub3mki@aol.com  
Chief Sneve - dsneve@worleyfire.com  
Deputy Chief Maines - bmaines@worleyfire.com  
Carmen Saranto - admin@mkifire.com  
John Cafferty - MKI Attorney

**CALL TO ORDER 00:00:17**

Meeting was called to order at 2:07 pm.

**PLEDGE OF ALLEGIANCE 00:00:22**

**OLD BUSINESS 00:00:38**

**STATION REMODEL - ACTION ITEM 00:00:41**

JOHN CAFFERTY: The best place to start might be with the contract that MKI has with Worley. Basically, this MOU is for a fire chief. What we're doing now is not a fire chief it's a big construction project. I envisioned that their district is going to want to evaluate. I don't think you should run out and hire a new chief before your current agreement runs out. I think you should stay with this agreement.

COMMISSIONER HAUSER: I thought we were going to talk about a more long-range plan, February is coming up fast. JOHN CAFFERTY: I think this agreement has worked very well for MKI. CHAIRMAN MUNDT: The best we've had in 15 years. We've been having drama after drama and suddenly that goes away and we have professionals. So however, we can continue on that path I think we should. CHIEF SNEVE: This leads to the joint powers agreement, that would protect everybody more than the MOU does. The two boards would need to come together and decide what is needed. DEPUTY CHIEF MAINES: You can blend a lot more with a JPB.

JOHN CAFFERTY: Discussed more about the joint powers board and what should be included in it. I think it's not a bad idea to get it done. Currently you don't have a contract for Chief Sneve to go hire an architect for you. There are other issues that will have to be addressed prior to starting construction. Your water and sewer are off-site; you will need current agreements with Worley Highway for both of those. CHIEF SNEVE: If we got a Joint Powers Agreement then could we fulfill the role as construction manager at that point? JOHN CAFFERTY: If you created a new entity; the easiest way would be the joint powers entity has the project and the members of the joint powers entity could then be the construction manager for the project. Maybe it's just a joint powers entity for the construction project.

CHIEF SNEVE: Looking at your finances you currently have approximately 484,000 in your savings account. You're going to need to set aside 100,000 for operating and emergencies and according to

the architect it's going to cost approximately 50,000 for their services leaving a little bit for change orders and legal fees you have approximately 300,000 for the building. CHAIRMAN MUNDT: We're continuing to build up our savings and some people are asking why are you doing this and still taking your 3%. This is what that money has been saved for. This is not going to be hard to sell it to the community. CHIEF SNEVE: We might also need to look at lease purchase. CHAIRMAN MUNDT: We don't want to do that unless we have to. The easy sell to the community is to use our savings. COMMISSIONER HAUSER: Can we look at doing this project in phases so that we can afford it? CHIEF SNEVE: Once we advertise and get the architect on board it's going to paint a picture of what we're going to be able to do. DEPUTY CHIEF MAINES: First thing we need to come up with a picture to present to the architect of what we want. We can change this layout that was drawn up for us. We could possibly go out the side instead of the back. COMMISSIONER HAUSER: One thing I remember about going out the side was that we have the power lines in the way so it would be better to go out the back. It would cost 10,000 to move the power lines.

CHAIRMAN MUNDT: We can go to the architect and say this is how much money we have this is option A and this is option B. We would really like to proceed with the money that we have available what can we do?

CHIEF SNEVE: Putting in sprinklers might be an option but if you'd do you're going to have to put in some sort of water reserve.

CARMEN: The agreements for water and sewer with Worley Highway District that I found were with the Mica Kidd Island Fire Association. JOHN CAFFERTY: I would imagine you're about a year out before you start turning dirt so we have time to get this in order. You're probably going to want to go out to bid somewhere between November and February when things are slower.

CHIEF SNEVE: Do we know what the zoning is? JOHN CAFFERTY: I'll bet it's suburban two-acre minimums, and if it is then you can't build on it anyway without a variance. You don't want to go hire an architect if the County says you can't build on the site. Usually they exempt first responders or give you a variance.

CHAIRMAN MUNDT: So, step one is to create an agreement that everybody is satisfied with that these meetings that he's going to be doing and taken up time, it's agreeable to get your board that you can take that time and at what additional cost for the additional work. Then there's questions that have to be answered before we can talk to an architect.

CHIEF SNEVE: In the meantime, John we can work on the advertisement for the architect and get that for the October BOC meeting. COMMISSIONER HAUSER: Are we changing the meeting date for next month to Wednesday? Or are we starting the beginning of the year? CHIEF SNEVE: Whatever works for everyone.

JOHN CAFFERTY: To Recap:

- ✓ Touch base with the county to make sure this is possible. Chief Sneve will do that. He will also touch base with the Highway District on the water and sewer. In the meantime, somebody should talk to Panhandle health about the sewer. CHAIRMAN MUNDT: Until we have a plan they won't talk to us.
- ✓ I will call Susan Weeks who is Worley Highway District's attorney and get her thoughts on an agreement for water and sewer.
- ✓ The chief needs to come up with what he's going to be doing and then the boards need to meet.
- ✓ Schedule a special meeting with Worley's board.
- ✓ Getting the RFQ (Request For Qualifications) ready.

**NEW BUSINESS**


**JOINT POWERS BOARD - DISCUSSION 00:22:35**

Discussed under Old Business

**ADJOURNMENT 00:40:55**

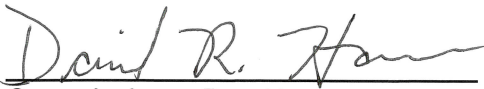
CHAIRMAN MUNDT moved to adjourn the meeting; COMMISSIONER HAUSER 2<sup>nd</sup>. **Motion carried**  
**3:55 P.M.**

Respectfully Submitted,  
will



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District Secretary Carmen Saranto

Approved,



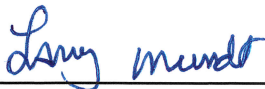
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Commissioner Dan Hanson

Approved,



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Commissioner Gretchen Hauser

Approved,



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Chairman Larry Mundt