

**MICA KIDD ISLAND FIRE PROTECTION DISTRICT  
BOARD OF FIRE COMMISSIONERS  
SPECIAL MEETING MINUTES  
April 25, 2022, 2:00 PM  
6891 W Kidd Island Rd, Coeur d Alene, ID 83814**

**PRESENT:**

Commissioner Hanson - dhanson@mkifire.com  
Commissioner Bjelland – bjelland@mkifire.com  
Commissioner Mundt - lmundt@mkifire.com  
Chief Matue - rmatue@mkifire.com

**CALL TO ORDER**

CHAIRMAN MUNDT called the meeting to order at 2:00 pm.

**PLEDGE OF ALLEGIANCE**

**AMEND AGENDA**

None

**EXECUTIVE SESSION**

**CHAIRMAN MUNDT** moved to go into Executive Session for: Idaho Code 74-206, subsection (1) (f) To communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated. The mere presence of legal counsel at an executive session does not satisfy this requirement; **COMMISSIONER HANSON 2<sup>nd</sup>. Motion Carried.**

**CHAIRMAN MUNDT** called for roll call vote:

ROLL CALL VOTE:	
Chairman Mundt:	Yes
Commissioner Hanson:	Yes
Commissioner Bjelland:	Yes

Entered Executive Session at 2:02 P.M.

**CHAIRMAN MUNDT** moved to end the Executive Session at 2:06 P.M. **COMMISSIONER BJELLAND 2<sup>nd</sup>** the motion:

**CHAIRMAN MUNDT** called for roll call vote:

ROLL CALL VOTE:	
Chairman Mundt:	Yes
Commissioner Hanson:	Yes
Commissioner Bjelland:	Yes

**Motion Carried**

**CONSIDERATION OF GRIEVANCE - DISCUSSION / ACTION ITEM**

No Action Taken

**EXECUTIVE SESSION**

**CHAIRMAN MUNDT** moved to go into Executive Session for: Discussion of personnel Pursuant to the Provisions of Idaho Code 74-206, subsection (1) (a) to consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy in an elective office or deliberations about staffing needs in general. **VICE CHAIRMAN HANSON 2<sup>nd</sup>. Motion Carried.**

**CHAIRMAN MUNDT** called for roll call vote:  
ROLL CALL VOTE:  
Chairman Mundt: Yes  
Commissioner Hanson: Yes  
Commissioner Bjelland: Yes

Entered Executive Session at 2:08 P.M.

**CHAIRMAN MUNDT** moved to end the Executive Session at 2:15 P.M. **COMMISSIONER BJELLAND 2<sup>nd</sup> the motion:**

**CHAIRMAN MUNDT** called for roll call vote:  
ROLL CALL VOTE:  
Chairman Mundt: Yes  
Commissioner Hanson: Yes  
Commissioner Bjelland: Yes

**Motion Carried**

**ADMINISTRATIVE ASSISTANT POSITION - DISCUSSION / ACTION ITEM**

**COMMISSIONER BJELLAND** moved to hire Carmen Saranto for the part time administrative assistant position. Her pay and benefits are as follows:

- Start day May 1, 2022
- \$26.22 per hour
- Hours worked will be 19.5 hours per week
- Accrue ½ hour sick time for every 20 hours worked
- 60 hours of vacation frontloaded
- Medical Insurance paid for 100% (Carmen only)
- Cell Phone removed from vacation
- Issue Visa Cards 1-Carmen, 1- Utilities
- Signing Authority on MWB Checking Account and LGIP Account.

**CHAIRMAN MUNDT 2<sup>nd</sup> the motion:**

**CHAIRMAN MUNDT** called for roll call vote:  
ROLL CALL VOTE:  
Chairman Mundt: Yes  
Commissioner Hanson: Yes  
Commissioner Bjelland: Yes

**Motion Carried**

**EXECUTIVE SESSION**

**CHAIRMAN MUNDT** moved to go into Executive Session for: Discussion of personnel Pursuant to the Provisions of Idaho Code 74-206, subsection (1)(b) To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff

member or individual agent, or public-school student; **VICE CHAIRMAN HANSON 2<sup>nd</sup>. Motion Carried.**

**CHAIRMAN MUNDT** called for roll call vote:

ROLL CALL VOTE:

Chairman Mundt: Yes

Commissioner Hanson: Yes

Commissioner Bjelland: Yes

Entered Executive Session at 2:17 P.M.

**CHAIRMAN MUNDT** moved to end the Executive Session at 2:40 P.M. **COMMISSIONER BJELLAND 2<sup>nd</sup>** the motion:

**CHAIRMAN MUNDT** called for roll call vote:

ROLL CALL VOTE:

Chairman Mundt: Yes

Commissioner Hanson: Yes

Commissioner Bjelland: Yes

**Motion Carried**

**TAKE ACTION ON EXECUTIVE SESSION**

No Action Taken

**PUBLIC COMMENTARY**

None

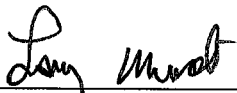
**COMMISSIONERS COMMENTS AND/OR CORRESPONDENCE**

None

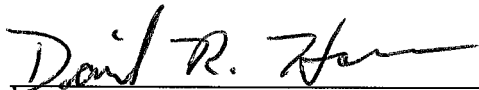
**ADJOURNMENT**

**CHAIRMAN MUNDT** moved to adjourn the meeting, **COMMISSIONER BJELLAND 2<sup>nd</sup>.**

**Motion carried** 2:53 P.M.



LARRY MUNDT, Chairman



DAN HANSON, Vice Chairman



ROBERT BJELLAND, Commissioner