

**MICA KIDD ISLAND FIRE PROTECTION DISTRICT  
BOARD OF FIRE COMMISSIONERS  
REGULAR MEETING MINUTES**

May 27, 2026 6:00 PM  
6891 W Kidd Island Rd, Coeur d Alene, ID 83814

**PRESENT:**

Commissioner Mundt - [lmundt@mkifire.com](mailto:lmundt@mkifire.com)  
Commissioner Zao – [czao@mkifire.com](mailto:czao@mkifire.com)  
Commissioner Kinsey – [dkinsey@mkifire.com](mailto:dkinsey@mkifire.com)  
Chief Matue - [rmatue@mkifire.com](mailto:rmatue@mkifire.com)  
Secretary Baeumel – [admin@mkifire.com](mailto:admin@mkifire.com)

1) **CALL TO ORDER**

CHAIRMAN MUNDT called the meeting to order at 6:00pm.

2) **PLEDGE OF ALLEGIANCE**

3) **AMEND AGENDA**

COMMISSIONER ZAO requested to move item 7a) up.  
Chief Matue requested to add item 7e) Credit Card for Fire Deployments.

**CONSENT CALENDAR** – *All Action Items*

The Consent Calendar was presented for review as follows:

a. Approval of Regular Board Meeting Minutes of April 22, 2026

COMMISSIONER ZAO moved to approve the April 22, 2026 Meeting Minutes as presented. COMMISSIONER MUNDT 2<sup>nd</sup>. Ayes were unanimous, Motion Carried

b. Approval of Financial Reports

COMMISSIONER ZAO moved to approve the April Financial Reports as presented. COMMISSIONER MUNDT 2<sup>nd</sup>. Ayes were unanimous, Motion Carried

c. Review of Paid Bills Lists

COMMISSIONER MUNDT moved to approve the April Paid Bills as presented. COMMISSIONER ZAO 2<sup>nd</sup>. Ayes were unanimous, Motion Carried

4) **CHIEF'S REPORT**

Chief Matue presented his Chief's report.

5) OLD BUSINESS

a. Commissioner Sub-District 2 Vacancy Letters of Interest - *Action Item*

COMMISSIONER MUNDT motioned to enter into Executive Session per Idaho Code 74-206(a) To consider hiring a public officer, employee, staff member or individual agent. COMMISSIONER ZAO seconded the motion.  
Executive session entered 6:21. Executive session exited 7:21.

b. Appointment/Swearing in of Sub-District 2 Commissioner - *Action Item*

After deliberation that resulted in a coin toss, Beth Paragamian was sworn in as Commissioner for Sub-District 2.

c. Mica Kidd Island Historical Book - *Action Item*

COMMISSIONER ZAO moved to provide Connie, the author of the book, a check made out to Staples in the amount of \$2,056.20 for the purpose of printing the books. COMMISSIONER MUNDT 2<sup>nd</sup>. Ayes were unanimous, Motion Carried

6) NEW BUSINESS

a. Swearing In New Members Captain Schade and FF Jensen - *Action Item*

The new members were sworn in.

b. F26 Audit Engagement Letter, Scott Hoover - *Action Item*

COMMISSIONER MUNDT moved to approve the FY25 audit.  
COMMISSIONER ZAO 2<sup>nd</sup>. Ayes were unanimous, Motion Carried

COMMISSIONER MUNDT moved to accept the FY26 Audit Engagement Letter with Scott Hoover, CPA. COMMISSIONER PARAGAMIAN 2<sup>nd</sup>. Ayes were unanimous, Motion Carried

c. VEBA Discussion - *Action Item*

COMMISSIONER MUNDT motioned to fund the VEBA account quarterly beginning in June. COMMISSIONER ZAO 2<sup>nd</sup>. Ayes were unanimous, Motion Carried

d. Line of Credit Renewal Discussion - *Action Item*

COMMISSIONER MUNDT moved to renew the Line of Credit with Mountain West Bank. COMMISSIONER ZAO 2<sup>nd</sup>. Ayes were unanimous, Motion Carried

e. Credit Card for Fire Mobilization - *Action Item*

COMMISSIONER MUNDT motioned to obtain a dedicated credit card for fire mobilizations with a \$5,000 limit to be used solely for fuel. COMMISSIONER ZAO 2<sup>nd</sup>. Ayes were unanimous, Motion Carried

7) PUBLIC COMMENTARY

A member of the public, Patrick Murphy, again expressed concerns with the District's new electronic display board sign. He stated that the Kootenai County Comprehensive Plan restricts any lighted signs, day or night. Chief Matue will contact the County and review the plan.

8) COMMISSIONERS COMMENTS AND/OR CORRESPONDENCE – None

9) ADJOURNMENT

COMMISSIONER MUNDT moved to adjourn the meeting, COMMISSIONER ZAO 2<sup>nd</sup>. Ayes were unanimous, Motion carried. Meeting adjourned at 7:40 pm.

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LARRY MUNDT, Chairman

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BETH PARAGAMIAN, Commissioner

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CHERI ZAO, Commissioner

ATTEST BY:

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Brittany Baeumel, Administrative Assistant