

**MICA KIDD ISLAND FIRE PROTECTION DISTRICT
BOARD OF FIRE COMMISSIONERS
REGULAR MEETING MINUTES**
September 23, 2020 6:00 PM
6891 W Kidd Island Rd, Coeur d Alene, ID 83814

PRESENT:

Commissioner Hanson - dansub1mki@gmail.com
Chairman Mundt - larrysub3mki@aol.com
Commissioner Hauser -
Chief Sneve - dsneve@worleyfire.com
Deputy Chief Templeton - rtempleton@worleyfire.com
Secretary Saranto - admin@mkifire.com

CALL TO ORDER

CHAIRMAN MUNDT called the meeting to order at 6:00 pm.

PLEDGE OF ALLEGIANCE

AMEND AGENDA

There were no amendments to the agenda.

CONSENT CALENDAR

The Consent Calendar was presented for review as follows:

- a. Approval of Regular Board Meeting of August 26, 2020
- b. Approval of Paid Bills Lists
- c. Review of Financial Reports

COMMISSIONER HANSON inquired about the visa card charges for Rob & Ben. What is the process for the firefighters using visa cards? CHIEF TEMPLETON stated that it is for logistical issues that we have. If they need to purchase things only Chief's and Carmen can do that. We do have forms that they fill out, and they do need to get permission before purchasing. COMMISSIONER HANSON was also making sure that we are using out tax exempt status with these purchases. CHIEF TEMPLETON assured him that they were.

CHAIRMAN MUNDT moved to approve the September 23, 2020 Consent Calendar as presented.
COMMISSIONER HANSON 2nd.

CHAIRMAN MUNDT called for roll call vote:

ROLL CALL VOTE:

Chairman Mundt:	Yes
Commissioner Hanson:	Yes

Motion Carried

CHIEF'S REPORT

See attached

DEPUTY CHIEF REPORT

See attached

OLD BUSINESS

a. Building Construction - Discussion / Action Item

CHIEF TEMPLETON stated the septic is in and tested; the house is hooked up. The plumber is going to start tomorrow with the old bathroom jack hammering the floor to install new plumbing to hook to

the septic. Installing the skirting will get started this week. IT has been in and installed the CAT 5 lines for the internet.

CHAIRMAN MUNDT inquired about the tie downs for the modular. CHIEF TEMPLETON stated we hired someone to install them and they are done.

COMMISSIONER HANSON stated the Double B Ranch has installed broken brick and cement chunks for their parking lot and it's compacted very nice and is awesome, we might want to look into that.

NEW BUSINESS

a. RES NO 2020-04 Establishing a 24 Day Work Period - Action Item

CHAIRMAN MUNDT moved to adopt RES #2020-04 Establishing a 24 Day Work Period as presented. COMMISSIONER HANSON 2nd.

CHAIRMAN MUNDT called for roll call vote:

ROLL CALL VOTE:

Chairman Mundt: Yes

Commissioner Hanson: Yes

Motion Carried

b. Rescind 12/6/19 – 12/6/20 FF/EMT Hire List - Action Item

CHAIRMAN MUNDT moved to rescind the 12/6/19 to 12/6/20 FF/EMT Hire List. COMMISSIONER HANSON 2nd.

CHAIRMAN MUNDT called for roll call vote:

ROLL CALL VOTE:

Chairman Mundt: Yes

Commissioner Hanson: Yes

Motion Carried

c. Adopt 9/9/20 to 9/9/22 FF/EMT Hire List - Action Item

CHAIRMAN MUNDT moved to adopt the 9/9/20 to 9/9/22 FF/EMT Hire List as presented. COMMISSIONER HAUSER 2nd.

CHAIRMAN MUNDT called for roll call vote:

ROLL CALL VOTE:

Chairman Mundt: Yes

Commissioner Hanson: Yes

Motion Carried

d. Adopt SOG's for Shift Work - Action Item – Tabled until the Oct 7th Meeting

e. Sub District 2 Commissioner Vacancy - Action Item

CHAIRMAN MUNDT moved to publish the Commissioner Sub District 2 vacancy in the CDA Press and schedule a Special Meeting on October 7, 2020. COMMISSIONER HANSON 2nd.

CHAIRMAN MUNDT called for roll call vote:

ROLL CALL VOTE:

Chairman Mundt: Yes

Commissioner Hanson: Yes

Motion Carried

PUBLIC COMMENTARY

James King 7619 Sausser Drive thanked Gretchen Hauser for her years of service in representing the district. He also wanted to know if the Commissioners were going to keep the MOU with Worley Fire once the house was completed. It was his understanding that once MKI was on its feet that they would break away and stand on there own.

CHAIRMAN MUNDT stated that he was very pleased with the relationship, things are running far more seamlessly then before., if it was up to him we would continue.

James King feels like the lines have become very bleared, and that merger might be in the future. A lot of the neighbors that he has talked to think that everyone might not be for that.

COMMISSIONER HANSON wanted to clarify our MOU with Worley Fire for management oversight. We are paying \$69,000 per year for a Fire Chief and Deputy Chief, if we did not have the MOU we would have to hire a Chief and that would cost \$120,000 per year to do what Worley Fire is providing for us right now. It has worked out in my opinion, we are training together and running mutual aid calls together.

CHIEF TEMPLETON stated that volunteers get preference points for hire. Currently there are calls that we are not going on, for a manager that is not good. 24 hours coverage is what we need, we have to put people on calls to take care of our district.

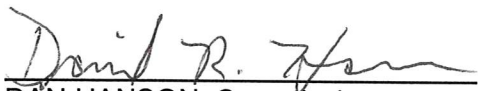
Randy Opp 5142 Mica Springs Rd - Thanked Gretchen Hauser for her years of service and the Commissioners for their willingness to dialog, that was not always the case in the past. Thank you.

COMMISSIONERS COMMENTS AND/OR CORRESPONDENCE

CHAIRMAN MUNDT presented Gretchen Hauser with a plaque for her years of service to the community. Hope your new adventure is all that you dream it would be.

ADJOURNMENT

CHAIRMAN MUNDT moved to adjourn the meeting; COMMISSIONER HAUSER 2nd. **Motion carried**
6:49 P.M.


DAN HANSON, Commissioner


LARRY MUNDT, Chairman

ATTEST BY:


Carmen Saranto, District Secretary



Management Agreement

Chiefs Report

September 2020

- Met with excavator on-site regarding finished grade of Station project 08/27
- Signed Building permit for pole barn on Presley Rd. 09/01
- Signed Building permit for a Garage in Quaking Aspen 09/03
- Ordered supplies from Rockford Auto for Apparatus 09/08
- Delivered Apparatus supplies to Station 09/09
- Signed Site-Disturbance permit for new Driveway on Newton's Way 09/10
- Sent comment letter to Kootenai County regarding a minor subdivision off Sausser Rd. 09/10
- Signed Building permit for a Residence on Stevens Point 09/16
- Signed several C/O's

Next Month

- Continue work on Station project



Mica Kidd Island Fire Protection District

Dedicated to the Protection of Life and Property

6891 W Kidd Island Rd, Cœur d'Alene, ID 83814-7356
Office: 208.769.7946

Deputy Fire Chief
Ron Templeton
rtempleton@worleyfire.com

Monthly Report

1. Responses:

- a. We are at 146 calls for the year.

2. Operations:

- a. Personnel: We have hired Taylor Clark as the 3rd shift person, he started on the 21st. The new hiring process we used this time was a big improvement as it brought in some very high quality candidates.
 - i. Firefighter Clark has been assigned his new employee task books and has started working on getting them completed. I anticipate about 6 weeks for him to complete all the required training before he can operate on his own.
- b. Projects: We are finished with hose and hydrants. We are waiting on our contractors to let us know dates for Ladder and Pump testing.
- c. Isolation Protocols: We are under the Kootenai County Isolation and PPE protocols. We will reevaluate our operational protocols as COVID conditions change.
- d. B255: The pump motor on B255 is having issues. We have replace multiple parts and it is still not running properly, we plan on swapping the pump and motor with a spare late fall.

3. Training:

- i. All training has been cancelled until further notice due to isolation protocols.

4. Projects:

- a. Sewer: Residence sewer hookup is complete, we are working on getting the station plumbed currently.
- b. Power: Power to the residence is done. We are waiting on the skirting to be completed so we can get the heat/cooling unit installed.
- c. Decks: Supports are being placed and decks will be started after supports are finished.

- d. Dirt: Once all construction is completed we will finish leveling/seeding front area.
- e. Signage: Looks like signage will probably be deferred until spring 2021.

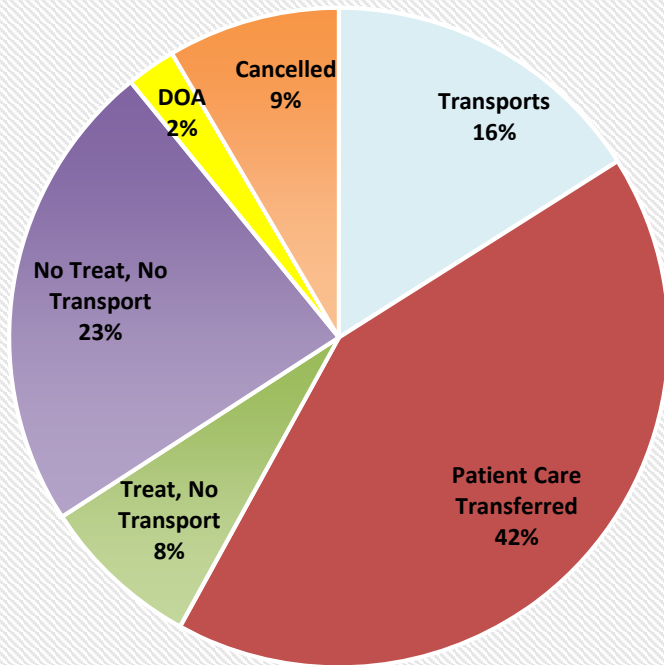
5. Budget:

- a. Operating Budget:
 - i. Working on closing out the FY19/20 budget.

FY2020 - KCEMSS OUTLYING AGENCY RESPONSE DATA

Agency	Oct-19	Nov-19	Dec-19	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	Jul-20	Aug-20	Sep-20	Year to Date
Harrison Total Calls:	8	5	8	3	6	7	4	8	10	14	11	0	84
East Side Fire Total Calls:	7	2	2	5	4	3	11	11	6	20	8	0	79
Mica Kidd Island Total Calls:	5	2	0	4	0	2	3	5	12	8	6	0	47
Hauser Fire Total Calls:	14	13	16	13	14	6	14	12	14	5	13	0	134
Totals:	34	22	26	25	24	18	32	36	42	47	38	0	344

Disposition Breakdown



FY2020 - CALLS YEAR TO DATE BY AGENCY

