

**MICA KIDD ISLAND FIRE PROTECTION DISTRICT
BOARD OF COMMISSIONERS REGULAR MEETING
March 22, 2016 6:00 PM**

PRESENT:

Chairman Mundt - larrysub3mki@aol.com
Commissioner Arhutick - marhutick@gmail.com
Commissioner Hauser - gretchensub2mki@frontier.com
Chief Blubaum - chief@mkifire.com
Admin Asst. Saranto - admin@mkifire.com

CALL TO ORDER

Chairman Mundt called the meeting to order at 6:00 P.M.

PLEDGE OF ALLEGIANCE

PUBLIC COMMENTARY

Terry Montagne: Voiced his disappointment that this meeting was at the same time as the Democratic Caucus. In the past other BOC meetings had been changed and he was wondering why this one was not. He did not appreciate having to choose between the meetings.

Commissioner Hauser stated she would have been happy to change the meeting date had somebody mentioned it.

Chris Shelton: It is obvious to those who do the research that this district has grown from the year 2000 when it became a taxing district. According to the County Assessor's office, the year 2000 assessed value taxable property in the district was \$146,761,347. In the year 2015 assessed value, taxable property in the district was \$488,241,959. That is an increase of over 300% percent. Simple logic would dictate that homeowners insurance for the taxable property has increased right along with the assessed value. The revenue that the district received in the year 2000 was \$134,173. The revenue for the year 2015 was \$291,921. In 2000 the district received approximately nine 10/10000 of a cent .0009 for each dollar of assessed value. In 2015 the district received approximately .0006 for each dollar of assessed value. If the district received, the same cents per dollar in 2015 as it did in 2000 the revenue in 2015 would have been approximately 154,000 dollars more. In addition, there were 58 calls of service in 2000 and 192 calls of service in 2015.

There is absolutely no denying that growth is taking place, it is evident in the growth of the last 15 years. Since 2013, there have been 102 single-family building permits issued 19 minor subdivision permits issued and 1 major subdivision permit issued in district with more to come. The need for long-range planning is more important than ever. The current board can go down the path of micromanaging personnel and equipment issues, which is actually in the Chief's area of responsibilities since he has a better understanding of the operational needs of the district and what equipment is needed to better provide services to the taxpayers of the district than the board does.

I suggest a thorough review of MKIFPD policy 203, or the board can exhibit some leadership going into the future and prepare the district for its future growth. Capital Improvement Plan was discussed several years ago when Chief Blubaum suggested that the board consider and review a draft he had prepared. Nothing became of it as it was overshadowed by the fee table and the subsequent firestorm of false accusations and misinformation. Now that those issues are in the rearview mirror, it is time to act.

Related to the folks on the wildland fire, structure fire, hazardous emergency response or EMS. Identified on the tax assessment value for property owned within the MKIFPD there are three line items of particular interest. They are the line items for taxes assessed for MKIFPD which is obvious and is calculated on value of property. Then there are two more line items one for Mica FP and one for Mica FPA. The line item identified as Mica FP is the amount paid to the Idaho Department of lands for fire protection and the Mica FPA is the amount paid Idaho Department of lands for forest practices administration. The amount paid for fire protection is for obvious reasons; the amount paid for forest practices administration is the tax that supports IDL in their efforts to manage forest lands in the state of Idaho related to logging and road building etc. All property owners in the MKIFPD are assessed a tax related to fire protection for Mica FP. If one owns 25 acres or less there is a minimum assessment of \$15 plus a \$40 assessment for any improved structures. If one owns more than 25 acres, the assessment is \$.60 per acre plus the \$40 assessment for improved structure or structures.

Here is an example, 2015 assessment for my property is as follows: 4.9 acres I paid MKIFPD \$69.69, I paid Mica FP \$55.00. \$15 minimum plus \$40 for structures. In 2015 the assessment for Commissioner Hauser's property is as follows, 12.7 acres and she pays MKIFPD \$51.73 and Mica FP \$55 which is the minimum assessment of \$15 + \$40 for improved structures. The 2015 assessment for Commissioner Arhuticks property is as follows, .75 acres he pays MKIFPD \$641.33 and he pays Mica FP \$55.00. Since a significant portion of any discussions surrounding performance specifications of any brush truck or tender over the last several years has revolved around whether or not any equipment purchased by the district can navigate the logging roads in the property owned by the Ratcliff Family LLC I thought it was important that we look at that property as well. As far as I can tell by my research there are nine parcels totaling 676 acres. The 2015 assessment for the property owned by that LLC is as follows, 676 acres MKIFPD \$326.13 and Mica FP is \$531.42.

I believe that it is prudent for the MKIFPD to be prepared with the minimum equipment and training to be first responders for any wildland fire event and to relinquish control of that event when IDL moves in. If district orders resources to come to that wildland fire are we not on the hook for the cost of said resources unless IDL assumes command. That could be air tanker support, helicopter support; the more we get involved in wildland firefighting the less likely the state is to reimburse the district for resources used. I suggest a thorough review of our agreement with IDL by our board. The point of all this is that MKIFPD collects funds to protect property as well as life. I as well as every other property owner in the district pay IDL to protect our property against wildland fire, in some cases like Commissioner Hauser and the Ratcliff LLC more is paid to IDL then MKIFPD.

MKIFPD is tasked with the protection of property as well as life, so taking money from our coffers to provide the district with equipment and training to be wildland firefighters in any role other than first responder is a waste of taxpayer dollars and district efforts since IDL already collects tax dollars to do just that. Which means that taxpayers are paying twice for the same service. Not only that, as I stated earlier our revenue has not kept pace with the assessed value within the district so in essence we have less to work with and more to protect. Let us leave the heavy lifting related to wildland firefighting to the folks who specialize in fighting wildland fires. Wildland firefighting requires training just like structure fires no matter how much money you throw at training for wildland firefighting recruitment of wildland fire fighters only will never be anything more than support staff unless we refocus our efforts entirely on wildland firefighting. There are those who I believe have their own interest in advocating an expanded role in wildland firefighting within the

district. Given the growth and increased property values of the district we should focus our volunteer efforts to protect that property and not spending our tax dollars in fighting wildland fires that we already pay somebody else to do. Let us focus on providing exceptional services within budget for protection of life and property as outlined in the district's mission statement and functions, purposes and policies rather than specializing in expending limited financial resources on a duplicate effort. The district owes that to all the taxpayers in the district not just the ones who are able to vote.

MINUTES OF PREVIOUS MEETING

Commissioner Hauser moved to approve February 23, 2016 minutes, Chairman Mundt pointed out one correction, his Pro-Tiem Toedter made the motion to adjourn not Chairman Mundt. Commissioner Hauser moved to approve with the correction, Chairman Mundt 2nd the motion: **Motion Carried**

Commissioner Hauser moved to approve Special Meeting February 26, 2016 minutes, Chairman Mundt 2nd the motion: **Motion Carried**

Chairman Mundt moved to approve Special Meeting March 14, 2016 minutes, Commissioner Hauser 2nd the motion: **Motion Carried**

TREASURER'S REPORT

Treasurer Swendig provided bills and financial reports. Commissioner Hauser inquired if the dock rent was annual. Chief Blubaum: Yes it is. Chairman Mundt asked about check # 6161 for Hawley Troxell, did we get an itemized bill? Chief Blubaum: Yes, Commissioner Hauser would like to say that slightly more than half of it was due to her questions (just over nine hours). Chairman Mundt would like a copy of the invoice.

Commissioner Arhutick moved to pay the bills. Chairman Mundt 2nd the motion: **Motion Carried**

Chairman Mundt moved to approve the Balance Sheet. Commissioner Hauser 2nd the motion: **Motion Carried**

Chairman Mundt moved to approve the Profit & Loss Budget vs. Actual. Commissioner Hauser 2nd the motion: **Motion Carried**

CHIEF'S REPORT

Chief Blubaum: I sent out my reports, hopefully everyone received them. I did not have a computer last week. For the crowd here we have 3 notable things, outside we have a 1992 M916A1 that was delivered while I was out of town. It arrived with dead batteries, which presented a challenge getting it off the trailer. Come to find out the day after we took delivery of that we were awarded a 2013 M916A3 from the Idaho Department of lands through the FFP program.

Since I was not here and Gary Darrington with IDL needed an answer, right away some phone calls were made. The decision to not accept it was made and that rig went to Spirit Lake. I have been told that 8 more are going to become available in Ogden Utah.

We started moving into the new office, it has been challenging to figure out where everything is. It is going to take us a little bit to get everything organized. It is a more user-friendly space for staff.

Then lastly, at the KCEMSS meeting our entire district was recognized as crew of the month for the outstanding work that our EMS providers and firefighters have done. For taking on the project of

the Mass Casualty Trailer, getting the training and being willing to share that knowledge with others in our community. Chairman Mundt: Congratulations

Commissioner Arhutick: Who made the decision not to accept the truck? Chairman Mundt: I got a call from Carmen saying we had to make a decision immediately, I did not see how we would be able to do two trucks and this one had already been delivered. We have already made a commitment to the one at Idaho Federal Surplus. Commissioner Hauser: We talked about doing two. Chairman Mundt: Yes, we did. Ultimately, we have not accomplished what we set out to do with this one so I think it is a little premature trying to do two. Chief Blubaum: I went to IDL and spoke to Gary Darrington; we are still set up to receive a M916A3, which will be a 2012 or 2013 chassis model.

Chief Blubaum: We currently have 12 months to put this M916A1 in service, once it is in service you have 18 months before they officially give us the title. On the IDL version through the State you have 24 months to put it in service and 1 year in service then it's yours.

OLD BUSINESS

Fleet/Tender Chassis/Tank: Chairman Mundt: I reviewed the chassis at delivery and found the batteries needed to be replaced; Bill Turner and I went to Spokane and purchased them at Interstate Batteries 4 - \$155 each. We were told at Standard Battery they were not available locally, would need to be shipped in from Reno, and would cost about \$450 each.

The truck appears to be in excellent condition upon initial review, fluids, brake linings, and tires, drivelines, body, cab, etc. It starts well and all systems appear in good working order. There are some minor repairs needed, the cable to hold the hood from opening too far is broken, we put a temporary rope in its place, the Freightliner nameplate on the hood is missing a bolt and the cab light switch is loose in the dash indicating some electrical service work was begun and not completed. Clint Hull with Worley Highway District asked for the fifth wheel equipment on the truck. They would remove it for us. They have no use for the winch system.

Chairman Mundt moved to surplus the fifth wheel equipment to Worley Highway District. Commissioner Hauser 2nd the motion: Discussion, Chief Blubaum: Since you will not own the truck for 12 months + 18 months on top of that, it's premature to surplus that equipment. We have been told that if you do not meet that in-service deadline they come in and repo everything. Chairman Mundt: In talking with Clint, he said they do not have an immediate need for it so they could store it for us on their property. Chairman Mundt amended his motion to let Worley Hwy know they need to store it for 30 months before it's theirs. Commissioner Hauser 2nd the amended motion: **Motioned Carried**

Chairman Mundt: I spoke with Northwest Machine in the CDA industrial park and they have an overhead crane and will remove the winch equipment for us at a shop rate of \$75 per hour.

Chairman Mundt moved to direct Northwest Machine to remove the winch equipment for us. Commissioner Hauser 2nd the motion: **Motion Carried**

Chairman Mundt: As a volunteer I request board approval to move the truck to my shop to make the minor repairs, evaluate the light switch issue and do further examination of the truck. I want to put a magnet into the differentials and transmission and road test and provide the board with a report when this is completed. I request the truck be taken to Kootenai Fire's shop or Freightliner for an official review. Chairman Mundt made that a motion. Commissioner Hauser 2nd the motion. Discussion: Commissioner Hauser: How can you drive down the road it is not licensed yet? Chairman Mundt: hang a slow-moving

vehicle sign on it to move it to my shop to work on it. Commissioner Hauser: Would you do this before they took all the stuff off? Chairman Mundt: I would want to do it first. I would have to call Northwest Machine and see when they could schedule to do it. As long as it has insurance on it, they change the rules regarding MV symbols you can go whatever highway speed is needed. Chairman Mundt: Any ideas when we might get an exempt license plate for it? Chief Blubaum: You have to pay them first, then they will send us some kind of title document; we have it insured. We would need to get a VIN inspection. Commissioner Hauser: I am all for you taking the truck to your shop and making the minor repairs, I know that you can do it as good as anybody anywhere. Chairman Mundt: It is possible I will run into something that I do not want to deal with. Motions been made and seconded: **Motion Carried**

Chairman Mundt: I spoke with Dan Sneeve at Worley Fire and they took their chassis to Twin Lakes Body and Frame for painting, the total cost was \$2,548. 687-2829 I called and spoke with Bernita and she estimated it would cost between \$2,000 and \$3,000 depending on the trucks condition. They would need to look at it for a better price.

Chairman Mundt: After we have a commercial entity review the Chassis, I moved to take the chassis to Twin Lakes Body and Frame to paint the cab red and the frame black. Commissioner Arhutick: The frame is going to be extended, why paint it before that. Chairman Mundt: Ultimately, we are not going to take it for paint until first of all it has been reviewed, 2nd the winch has been removed, 3rd it has been looked at by a commercial shop. If in fact it passes through all this stuff, I do not see any reason not to paint it. Commissioner Hauser 2nd the motion: **Motion Carried**

Water Tank Proposals: Chairman Mundt: I spoke with Glen Potter, our insurance agent regarding insurance issues with the proposed tender and water tank, specifically NFPA tank baffling requirements. He stated they insure many older water tenders without the longitudinal baffling. Insurance coverage is not a concern. I spoke with Dan Sneeve at Worley Fire and they took their chassis to Smith Equipment and Welding in Prineville Oregon. The cost quoted was \$25,809 for a standard profile oval tank. Spirit Lake Fire bid this and Worley Fire used their bid and did not bid it separately. Smith Welding builds their tanks from 3/16" mild steel and has an additional charge for epoxy coating for extended life. Dan said the completed truck is 3-5 weeks out. In talking with Dan they did not do anything with the dunk tank rack, the manufacturer does not do that so they decided to just leave it off. Chief Blubaum stated that Worley Fire sent them a pump.

The 3000-gallon stainless steel tank listed on e-bay is available for \$13,995 and is located in Grants Pass, Oregon. This is a low profile oval tank. It was used by the California division of highways for a brine truck for salting highways for ice. It has 3 sectional baffles but no longitudinal baffles. The tank mounting to the chassis, a Newton dump gate, dump tank frame, a mount for our existing pump, hose reel and plumbing would be needed at additional cost. Northwest Machine can do this work for \$75 per hour.

A 2000-gallon stainless steel tank is listed by Burlingame Machinery for \$9,000. It was built by Spokane Industries. This is a low profile oval tank. It has 3 sectional baffles but no longitudinal baffles. The tank mounting to the chassis, a Newton dump gate, dump tank frame, a mount for our existing pump, hose reel and plumbing would be needed. Northwest Machine can do this work for \$75 per hour.

Chairman Mundt: I received a proposal from Pavement Technologies International for a painted 2000-gallon stainless steel tank with a mild steel painted sub frame and full-length fenders for \$24,900. This is a low profile oval tank. It has 2 sectional baffles and longitudinal baffles. Additional shipping estimate of \$2,400. The tank is 3-4 weeks out. The tank mounting to the chassis, a Newton dump gate, dump tank frame, a mount for our existing

pump, hose reel and plumbing would be needed. Northwest Machine can do this work for \$75 per hour.

Chairman Mundt: I received a proposal from Schier Company for a polished 2000-gallon stainless steel tank with a stainless steel sub frame for \$18,000. This is a round tank. It has 2 sectional baffles and no longitudinal baffles. Additional shipping estimate of \$2,400. It is 10-12 weeks out. The tank mounting to the chassis, a Newton dump gate, dump tank frame, a mount for our existing pump, hose reel and plumbing would be needed. Northwest Machine can do this work for \$75 per hour.

Chairman Mundt: I received a proposal from Arts Truck and Equipment for a painted 2000-gallon mild steel tank with a mild steel painted sub frame \$8,500. This is a low profile oval tank and has been coated with a no corrosive coating. It has 2 sectional baffles and no longitudinal baffles. Additional shipping estimate of \$3,000. It is in stock in McAllen Texas. The tank mounting to the chassis, a Newton dump gate, dump tank frame, a mount for our existing pump, hose reel and plumbing would be needed. Northwest Machine can do this work for \$75 per hour.

Chairman Mundt: I received a proposal from Texas Department of Criminal Justice for a polished 2000-gallon stainless steel tank with a mild steel painted sub frame and full length fenders for \$11,175. This is a low profile oval tank with a Newton dump gate. It has It has 2 sectional baffles and no longitudinal baffles. Additional shipping estimate of \$3,400. The tank is 26 weeks out. The tank mounting to the chassis, dump tank frame, a mount for our existing pump, hose reel and plumbing would be needed. Northwest Machine can do this work for \$75 per hour.

Commissioner Hauser: What is the deal with mild steel again? Chairman Mundt: mild steel is standard corrosive; there is no corrosive benefit on mild steel. When I talked to Worley, they decided to go this route because they felt like they could get 10 or 15 years out of it before it rust out. Because of the baffles there is not going to be any way to get back inside of it and change the coating. Chief Blubaum: Manufacturers of all epoxy coating say they have to be re-applied annually and there is no one local that does it.

Chairman Mundt: I had a question regarding the \$25,000 bid limit, so I contacted our attorney and this is his response. "I was contacted yesterday by District Commissioner Larry Mundt regarding the purchasing of parts and equipment (personal property) under \$25,000.00 to be combined into a brush truck for fire suppression purposes with a likely completed value in excess of \$25,000. As discussed in greater detail below such purchasing of parts without formal or informal bidding would be exempt from competitive bidding when the cost of an individual part is under \$25,000.00, see Idaho Code 67-2803(2). It should be noted that this is the exception rather than the rule. Commissioner Mundt stated that the District has purchased a cab and chassis from a government surplus sale for \$7,500.00 plus \$1,200.00 for delivery. He also stated that the District may be considering purchasing a water tank to attach to the frame and chassis, for a cost of under \$25,000.00. My notes reflect that the proposed purchase was approximately \$14,000. The water tank will be purchased from a different vender than the Cab and chassis. In order to combine the water tank with the chassis, modifications may need to be made to the tank, and the tank will need to be attached to the truck at additional cost to the District by another vender. I would also presume that there will be a need for the addition of pumps, pipes, fittings and other equipment to support the application of the water; I presume that these will be purchased from yet another vender. This process whereby the District shops for the associated parts and combines the parts into a usable piece of equipment would not be viewed as one combined purchase in the totality, for procurement purposes, as the purchases are from separate venders, and at separate times, and I believe even from

different states. Given that each purchase is completely independent of the others, and is under \$25,000.00, the purchases could be made without formal or informal bidding, and the procurement would need to be "guided by the best interests of the political subdivision procuring the goods and services as determined by the governing board." Idaho Code 67-2803(2).

There is a prohibition against breaking-up a purchase to avoid bidding; however I do not see that the facts of this particular case would fall within that prohibition. In situations where the purchase is to avoid bidding it is usually where the purchase is for a complete product from a single seller, and the purchase is broken into smaller parts to avoid the \$25,000.00 bidding threshold. Using the current situation as an example, it would be where the seller had the complete unit and the District purchased it in parts: first the cab and chassis, next the tank, and finally all of the necessary pumps, and fittings. Finally, after all of the separate "purchases" had been completed, the entire unit would be delivered to the District. The District's present situation is not such a scenario, and would not violate the Purchasing statutes contained in Title 67, Chapter 28. The present facts do not support that the District is trying to avoid the bidding process by breaking the purchase into smaller parts. On the contrary, the District is pursuing the parts to create the needed piece of equipment. The purchases are from separate vendors, and from separate locations. Whether or not this is the most effective way to pursue acquiring equipment I cannot say. However, I can state that such a process, when guided by the best interests of the District procuring the goods and services as determined by the governing board, is in compliance with existing Idaho law. Thank you for allowing me to assist the District with this matter. I have also included with this Memorandum a copy of a purchasing guide that I have created for your use in addressing procurement questions. If I may be of further assistance, please feel free to contact me." Chairman Mundt: Basically the point of this is if we were asking a vendor to divide something we were buying into two separate invoices that would violate the statute however that's not what we're doing.

Chairman Mundt: The two that I like the best are, 1st 3000 gallon stainless steel tank listed on eBay for \$14,000, used as a brine tank, it has an agitator in it which we would probably take out, we would still need to cut a dump gate into the back. However, if we're considering sending the chassis to Smith Welding, we could use the pump off of Tender 261. Part of the reason I would like to use that pump rather than having a pump attached to the chassis is there are times where a portable pump attached to 20 feet of hose would get you closer to your water supply. 2nd one that appeals to me is from Pavement Technology International, it is a 2000 gallon tank, stainless steel, priced at \$24,900.00 plus shipping and 3 to 4 weeks out. It has longitudinal baffles available. Commissioner Hauser: This would be over \$25,000 so we would need to go out to bid. Chairman Mundt: Technically their price is \$24,900 for the tank, the shipping costs would be a separate line item or we could find our own shipper. Commissioner Arhutick: I have experience with driving liquids, there easy to drive if they're full, there easy to drive if there empty, if they have a partial load the longitude baffles are a must. Chairman Mundt: Spoke with Glenn Potter our insurance agent, he stated this scenario could be handled with a vehicle safety policy or procedure; they will insure it.

Chief Blubaum: There was a motion a second and a vote to have me develop a set of bid specs at the last BOC meeting, you have before you a generic set of performance specs. What is in this bid spec is compliant with our safety policy for the district. Do you want me to continue and put this out to bid? Commissioner Arhutick: I would like to put it out to bid. I have thousands of miles driving, surge and sway with partial loads is a bad thing.

Chief Blubaum: If we put this out to bid, it is usually a 15 or 30-day period for people to comply with the process, it is usually a sealed bid with an opening date and time. We would need to publish it twice within a 14-day period. Usually you award one or deny all. We should require a bid bond and have a completion date of 120 days.

Commissioner Arhutick: I know that we want to get this done expediently, but the bottom line is it still has to be safe, we have people here that are volunteering their lives to do this job and I just want to make sure they're safe. Commissioner Arhutick moved to use the bid proposal form with specified times; put it out to bid with 120 days for completion. Commissioner Hauser 2nd the motion: **Motion Carried**

Chairman Mundt: Idaho Statue 67-2803, the request for bids shall set a date, time and place for the opening of bids. Two (2) notices soliciting bids shall be published in the official newspaper of the political subdivision. The first notice shall be published at least two (2) weeks before the date for opening bids, with the second notice to be published in the succeeding week at least seven (7) days before the date that bids are scheduled to be opened. The notice shall succinctly describe the personal property and/or service to be procured. Copies of specifications, bid forms, bidder's instructions, contract documents, and general and special instructions shall be made available upon request by any interested bidder.

- b. Chief Blubaum: last meeting Commissioner Mundt's Pro-Tiem had several questions on the Spokane/Kootenai County mutual aid agreement so I sent it off to our attorney and have not received an answer back. If we are going to want the language changed in this agreement, I am not going to recommend pursuing it.

NEW BUSINESS

- a. Chairman Mundt: Long-Range Plan for the district, Capital Improvement Plan, at this time I do not have anything to add, I know there are some impending issues, our SCBA's will be expiring, when we did our walk-through of the equipment the chief mentioned our extrication equipment in some cases the need exceeds the capacity.

Chief Blubaum: I have applied for an AFG grant for \$168,000 to replace our SCBA's. Our match portion would be 5%.

Chairman Mundt: Another thing I believe the board needs to address is our insurance; it is time to review our policy and look for competitive rates. I also think we need to do some policy reviews.

- b. Resolution number 2014 – 01 (8) photocopying and electronic duplication: Chairman Mundt: Mica Kidd Island Fire Protection District has established a copying fee schedule as allowed under I.C. §9-338(10) (a-g)3. All requests for public records shall be submitted to the District Administration in writing on its public records request form. The Fire District shall not charge a fee for simple photocopying or simple electronic requests. The Fire District shall charge a fee of .15 cents per copy plus a fee of \$20.00 per hour for requests that:
 - Exceed more than 100 pages of paper records; or
 - Requests that include records from which nonpublic information must be deleted; or
 - Actual labor costs associated with locating and copying documents for a request that exceeds two (2) person hours.

The Fire District shall charge a flat fee of \$10.00 for providing electronic duplication. This fee shall include the associated cost of the disc and copying information. The hourly rate of \$20.00 per hour shall be charged for time spent identifying and redacting non-public information and if a request requires redactions to be made by an attorney, the rate charged shall be no more than the per hour rate of the attorney retained by the District.

Payment for services where the staff has requested additional time to provide the services or for voluminous and complex request shall be made in advance.

Chairman Mundt: We have a public records request that took a lot of time. Chief Blubaum: At the last meeting, the commissioners adopted a form with this language on it with the updated statute numbers. Chairman Mundt: It looks like a large portion of our attorney bill was caused by public records requests. Is some of this invoice billable? Chief Blubaum: The only time you can charge for attorney fees is if he is redacting information for you. Chairman Mundt: Did we bill for the time the Chief and Carmen spent working on the public records request? Chief Blubaum: The board voted last meeting to adopt the public records request form with the updated statute numbers at the last meeting. Prior to that we have not charged anybody for the time spent on public records requests.

- c. MKI Policy and MKI files storage and access: Commissioner Hauser: I think the policy does need some updating; the name needs to be consistently the same throughout the policy. Chief Blubaum: Anything that does not have a date on it was approved at the July 2008 BOC meeting, everything else has a date on it when it was approved. Commissioner Hauser: I would like to get these updated. Commissioner Arhutick: We did get a letter from the volunteers asking to participate in policy reviews. Why don't we form a committee to review the policies? 1-board member, Chief, 2- volunteers and 1- citizen.

Commissioner Arhutick moved to form a Policy Review Committee. The committee consists of 1- board member, the fire chief, 2- current volunteers and 1- citizen. Chairman Mundt 2nd motion: Discussion: Commissioner Hauser: I would like to have Jim Wilson on it. Commissioner Arhutick: Right now were not naming names were just trying to get the committee formed. Motions been made and seconded: **Motion Carried**

Chairman Mundt nominated Commissioner Hauser to sit on the policy review committee. Commissioner Arhutick 2nd the motion: **Motion Carried**

Commissioner Hauser: File storage and access, we talked a little bit about that and I just wanted to confirm with Carmen that all the files that we discussed at the meeting are over there and under your total control. Admin. Saranto: Yes they are.

- d. Discussion on having more than one meeting a month: Commissioner Hauser: We brought this up at our training with the lawyer and I was just wondering how you guys felt. Chairman Mundt: Personally, I am not in favor of it, I would prefer to have special meetings as needed than to schedule two meetings a month. Commissioner Hauser: Would we want to consider changing the day of the meeting since the attorney is unable to attend on Tuesday nights? Chief Blubaum: I do not think there is anything wrong with that if you have something that is foreseeable that you would like to have him attend and Tuesdays are not a good day for him but Thursdays are, we just need to post the date change. Let us leave it as is for now.
- e. LGIP: Chief Blubaum: We need to update our authorizations for the LGIP Account. Chairman Mundt moved to remove the former Commissioners and add the new Commissioners to the LGIP account. Commissioner Hauser 2nd the motion: **Motion Carried**
- f. Minutes of Meetings: Chief Blubaum: The minutes are no longer minutes they have become transcriptions of the meetings. I am proposing that we go back to minutes and not transcriptions, due to the amount of time involved for our admin. We have our recordings as backups that anybody can request. Chairman Mundt: Personally, I think the minutes have been awesome I like the way they are. I do prepare for the next meeting based on the information that I have here; the tapes are hard to listen to. I think what we are doing here

is valuable to me. I realize this takes a lot of time to do but I really appreciate you doing it. Having to listen to that tape is torture, and I apologize you have to listen to it. Admin Saranto: We do not have a very efficient recording system so it is hard to hear some people. Chairman Mundt: I am happy to do whatever we can to make your job easier, without making my job a lot harder. Commissioner Hauser: What about putting "see attachments" in the minutes, that way you do not have to write it all out? Chief Blubaum: If you guys want to keep it the way it is then we are going to buy some technology to make things less time-consuming.

PUBLIC INPUT

Chad Mastin: Resident for 10 years, Volunteer for 1.5 years. First off, I would like to address the tender situation, I truly appreciate your efforts toward getting us a new tender and it is desperately needed. When it comes to wildland fires we will be on those fires for a short while before we get a lot of backup. IDL will be taking over for us, and we will be supporting them. As a business owner, here I do 90% of my work in district and every year I do more houses, so the likelihood of house fires has to increase. Along with that, we have the highway running through our district. I do agree we need a new tender; I would love to see one like T260. In building this new tender, I believe there are several things we need to consider like proper baffling, because the people running this equipment are not long-haul drivers. Safety is a priority, if you do decide to continue with this project. I think it was a mistake not to accept the 2013 model its several years newer. I think it would have behooved us to give the M916A1 back and accept the newer model M916A3; it has rollover stability and several other newer things. Therefore, if you guys decide to table this until a newer chassis comes up I think that would be beneficial. My concern is with safety. This vehicle is very tall and has a high center of gravity. I think it is important that we have a low-profile tank; if we take this thing off road on the steep hills, we could potentially roll this vehicle. In addition, before we spend the money, I would like to make sure we are getting a vehicle the Fire District can use.

Chris Shelton: Do we have a contractual obligation for the in 916A1, or is it just a verbal obligation? Chairman Mundt: Yes, we made a commitment to purchase before we shipped it. I agree with putting the tank out to bid, my concern is because we are being very specific we may end up with only one bid.

Terry Montanye: I will take the three of you at your word that you did not conspire against us Democrats tonight. I appreciate Commissioner Arhuticks comments about the concern for safety for the volunteers. Safety has to be paramount, and our Chief has been committed to safety since the day he walked through the door. Being on light duty, I am the safety officer at trainings; I stand with a clipboard and make sure everyone is being safe. Thank you for including the volunteers in the policy changes.

Lynette Arhutick: I like the minutes as they are, I know you do not want to hear that.

Estelle Duggan: I have been an administrative assistant and I do think there is a way you can make things easier and make everybody happy.

James King: Does it have to be Carmen that transcribes the minutes? Chief Blubaum: Its part of her job description. Jim King: Could a citizen volunteer? Chief Blubaum: Dragon software can do it too. Jim King: If there was a citizen that would come in once a month for 3 hours? Chief Blubaum: I am fine with that.

Chris Shelton: I agree Jim; a quarter of her salary is that really in the taxpayers best interest. Is that tax dollars well spent?

Nancy King: I am happy to be that volunteer.

EXECUTIVE SESSION

Chairman Mundt moved to go into Executive Session to discuss personnel Pursuant to the Provisions of Idaho Code 74-206, subsection (1) (b). Commissioner Hauser 2nd motion: **Motion Carried.**

Roll call vote:

Chairman Mundt: Aye
Commissioner Arhutick: Aye
Commissioner Hauser: Aye
Commissioners adjourned to Executive session at 8:15 p.m.

Commissioners requested Chief's presence into Executive Session at 8:19

Chairman Mundt moved to end the Executive session and return to the regular session, Commissioner Hauser 2nd the motion: **Motion Carried**

Roll call vote:

Chairman Mundt: Aye
Commissioner Arhutick: Aye
Commissioner Hauser: Aye
Commissioners returned to regular session at 8:51 p.m.

COMMISSIONERS COMMENTS AND/OR CORRESPONDENCE

Commissioner Arhutick: Pursuant to the executive session we just exited, Chief Blubaum keep us informed as to his status pursuant to another meeting. Chief Blubaum: I got that loud and clear.

Commissioner Arhutick: You mentioned a software called Dragon can you explain that to me. Chief Blubaum: It is dictating software, speech to text. Commissioner Arhutick: And do we have an idea what that cost? Chief Blubaum: We actually ordered it. It costs \$120.00 I think. Commissioner Arhutick: Are we going to need a better microphone? I am trying to make it easier. Admin Saranto: Yes, I think so but I need to do more research.

Commissioner Arhutick thanked the public for attending.

Commissioner Hauser asked the chief about the two reports she is missing, December 14 through January. He will get them to her.

MOTION TO ADJOURN

Commissioner Arhutick moved to adjourn the meeting, Chairman Mundt 2nd the motion. **Motion carried 08:55 P.M.**

Respectfully Submitted,

Carman Saranto
Administrative Assistant Saranto

Approved,
Mike Arhutick
Commissioner Mike Arhutick

Approved,

Lang Mundt
Chairman Mundt

Approved,

Gretchen Hauser
Commissioner Gretchen Hauser