

**MICA KIDD ISLAND FIRE PROTECTION DISTRICT
BOARD OF COMMISSIONERS REGULAR MEETING
July 25, 2017 6:00 PM**

PRESENT:

Chairman Mundt - larrysub3mki@aol.com
Commissioner Arhutick - marhutick@gmail.com
Commissioner Hauser – gretchensub2mki@frontier.com
Deputy Chief Riske - deputychief@mkifire.com
Carmen Saranto - admin@mkifire.com
Treasurer Swendig - mkitreasurer7@gmail.com

CALL TO ORDER

PLEDGE OF ALLEGIANCE :01

PUBLIC COMMENTARY :20

Chris Shelton 6723 W. Dower Rd. He requested his name be taken off for alarm notification. Deputy Chief Riske stated he has been removed

APPROVAL OF MINUTES FROM THE PRIOR MEETING (S) :45

- a. **Regular Monthly Meeting of June 27, 2017 1:15**
CHAIRMAN MUNDT moved to approve the minutes as submitted. Commissioner Hauser 2nd.
Motion Carried.
- b. **Special Meeting of July 18, 2017 1:20**
There was a question on the correct version on minutes. Tabled until next meeting.
- c. **Special Meeting July 19, 2017 5:30**
COMMISSIONER HAUSER moved to approve the minutes as submitted. COMMISSIONER Arhutick
2nd: **Motion Carried.**

APPROVAL OF BILLS AND FINANCIAL REPORTS 6:09

It was decided to suspend Dish Network and determine if it is missed by the volunteers. COMMISSIONER HAUSER asked what the mileage reimbursement was for. Nan stated it was for mileage to Worley Fire District to work with Carmen on reports as she could not schedule another time at the station. COMMISSIONER ARHUTICK asked about the turnout cleaner. Carmen stated we purchased a jug for Worley Fire as they have let us use their equipment and cleaner for a couple years.

11:20 CHAIRMAN MUNDT moved to approve the Check Detail Report as submitted. Commissioner Arhutick 2nd: **Motion Carried**

11:30 CHAIRMAN MUNDT moved to approve the Profit & Loss Budget versus Actual as submitted. COMMISSIONER HAUSER 2nd: **Motion Carried**

15:05 CHAIRMAN MUNDT moved to approve the Balance Sheet as submitted. COMMISSIONER ARHUTICK 2nd: **Motion Carried**

15:17 Nan Swendig requested to make an announcement. She read a statement tendering her resignation as MKI Treasurer. (resignation letter attached). She will make herself available until August 22, 2017 for questions or should assistance be needed.

DEPUTY CHIEF'S REPORT 17:20

- a. Busier month for calls. Quite a few fires out of district. Mutual aid with Worley for car accidents.
- b. Training past month has focused on all trucks with respect to pumping, tender operations, flow rates at nozzles, understanding capabilities of each truck. Conducted as a refresher and introductory level.
- c. Spending a lot of time on permits for driveways and site disturbance. There is a big one coming in off of Weniger Hill Rd. Wants a common drive although it crosses several properties.
- d. Compiling Task Books and policies.
- e. Smokey the Bear sign got a complete makeover. Burning is now closed. NO PERMITS. Email from Scott Hayes from IDL seeking input on Stage 1 restrictions. He handed info out to BOC. Limited use of charcoal grills, limited campfires in protected rings, propane bbq ok, spark arresters etc. He has agreed with what has been suggested.
- f. Gathering info for Breast Cancer awareness fundraising for the MKI Volunteer Association.
- g. Volunteer want to do Ironman this year. They like to do it. Chairman Mundt stated as long as the volunteers wanted to do it he was fine with it. Deputy Chief Riske stated that we would need to have staffing at the station to minimize response issues. He has asked CdA to man one station and MKI will staff two.
- h. There was an issue with the heat riser due to a lightning strike. It affected a heat sensor resulting in fire alarms for the station.

OLD BUSINESS 26:09

- a. **Proposed Work Schedule** CHAIRMAN MUNDT moved this item be tabled until after Executive Session. COMMISSIONER ARHUTICK 2nd.

NEW BUSINESS

- a. **Fleet** 26:45
 1. DEPUTY CHIEF RISKE provided the board with a list of all the vehicles on the state bid list. Something for the board to review in looking to future vehicle replacement.
 2. Brush truck 252 had lights and siren installed by Jim King and Jeff Welch. Bill Turner and Terry Montanye helped as well. It has been sent to Reliable Ignition for repair.
 3. 298 – Command Rig will go in August 2nd to see if they can determine the problem with the instrument panel, radio, and command radio and lights. Nine items are drawing off one wire. It is still under warranty.
- b. **Lease on our current space** 29:40
Need to update MOU with Worley Highway to lease office space. Just needs new dates and signatures by December 1, 2017. Add to old business next month.
- c. **Policies** 32:00

DEPUTY RISKE has drafted numerous policies for Board review and consideration. We currently

do not have a Confidentiality or HIPA policy which are important. Other policies are: Foul Language, Hair Grooming, Oath of Office, Uniform, Tobacco, Tattoos, Sick Leave, Seat Belt, Return of District Property, Residency, and Record Retention. Add to Old Business next month. Once approved policy numbers will be assigned. Policy Book needs to be updated.

d. New Building 35:30

Looking to add a 60' deep by 80' wide addition to the south side of building. DEPUTY CHIEF RISKE met with Kootenai Electric this morning concerning relocation of the powerline that crosses MKI property. Existing wiring is old and they will probably recommend updating it and putting all of the MKI building on the same meter. They will run information in their computer to determine costs. Costs are our responsibility although they may be able to get costs reduce because we are a fire district but no guarantees. Worley highway may be widening Kidd Island which may create issues. DEPUTY CHIEF RISKE spoke to Panhandle Health. They stated soil samples would be needed. Configuration of building still being discussed. Needs to be what is most cost effective and best suited to meet the needs of the District. Currently spending approximately \$10,000 a year in lease. CHAIRMAN MUNDT asked if the office air quality has been resolved. Deputy Chief stated it is. Keep on agenda for Old Business to keep updated.

e. Task Books 42:00

DEPUTY CHIEF RISKE has been reviewing volunteer roster. There is a mix of newer guys and senior. There are no guidelines to get a probationary firefighter to firefighter, or firefighter to company officer, or company officer to senior company officer. He has created Task Books that spell out what requirements are to be met to work to the next level. He now has 11 new firefighters and the Task Books will help to manage the volunteers. It will give the volunteers an end goal and a plan to train up. The Board supports the implementation.

f. Station Floor 46:30

DEPUTY CHIEF RISKE stated the outer wing floors are in need of refinishing due to cracking and chipping. He has an estimate of \$1500 to sand, repaint and restripe lines in both bays. It is a product used in aircraft hangars and very durable. COMMISSIONER ARHUTICK moved to spend a maximum of \$2000 to get the two bay's concrete floors sanded and refinished. CHAIRMAN MUNDT 2nd: **Motion Carried**

g. Station Exterior 47:45

DEPUTY RISKE stated the exterior of the building on the west side needs some attention as well. Water drains down the wall. There is a lot of moss and no drainage. He would like to powerwash and put a sealer on it. In addition trench it out and add some rock for drainage. COMMISSIONER ARHUTICK suggested gutters as an option and get someone to provide a quote. CHAIRMAN MUNDT suggested it be added to next year's budget.

h. SCBA's Grant 50:40

DEPUTY CHIEF RISKE stated the end of October first of November is when the AFG Grant will open. He plans to be ready to submit as soon as it opens. He will write it with the air compressor. If they are not successful they will do the compressor next year. We will not know if we get it until June - August next year. CHAIRMAN MUNDT stated we need to put it in the budget in case we do not get it. COMMISSIONER ARHUTICK stated that historically the match has been 10%. Keep this in Old Business for updates.

i. Incentive Program 53:00

DEPUTY CHIEF RISKE is wanting to add to the incentive program for the volunteers. He wants to recognize those that come to training, respond to accidents, and fires, stay for clean-up, interview panel, attend full day of training, help with preventative maintenance day, and work special events. It would be a point based system. He wants to incentivize and reward at the

same time. Probationary volunteers are not eligible until Probationary Task Book is finished. CHAIRMAN MUNDT supports it and has seen the system that Eastside used and it works very well. The Eastside Board has a cash budget and award based on participation. Deputy Chief Riske was planning to use gas cards, cool firefighter pens, a Bad Axe specialty tool, night stay at resort. Incentivize the top 10 get top awards and it gives you something to work towards, and the others get gas card. CHAIRMAN MUNDT brought up how are our volunteers compensated? Are they employees or not? He would like Devon to talk to the attorney. CARMEN asked who is going to keep track of all the points when you can't get them to sign a training sheet? It would be the volunteer's responsibility to sign in and be signed off by a chief officer to ensure they get credit. Carry item over to Old Business.

59: 30 DEPUTY CHIEF RISKE wanted to discuss the budget but it did not make the agenda. The Board will hold a Special Meeting Monday July 31, 2017 for this and other items.

EXECUTIVE SESSION 1:03:15

CHAIRMAN MUNDT moved to go into Executive Session to discuss personnel Pursuant to the Provisions of Idaho Code 74-206, subsection (1) (b) to consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent.

COMMISSIONER HAUSER 2nd. **Motion Carried**

CHAIRMAN MUNDT called for roll call vote:

ROLL CALL VOTE:
Commissioner Mundt: Yes
Commissioner Hauser: Yes
Commissioner Arhutick: Yes

Entered Executive Session at 7:03 P.M.

1:03:50 CHAIRMAN MUNDT moved to end the Executive Session at 7:52 P.M. COMMISSIONER ARHUTICK 2nd the motion. **Motion Carried**

COMMISSIONER MUNDT called for roll call vote:

ROLL CALL VOTE:
Commissioner Mundt: Yes
Commissioner Hauser: Yes
Commissioner Arhutick: Yes

TAKE ACTION ON EXECUTIVE SESSION 1:04:00

No action taken.

PUBLIC INPUT 1:04:15

Terry Montanye, 2139 E Mont Vista Dr. He appreciates how the department is evolving. Happy to see Deputy Chief develop the Task Books to give direction for the volunteers. He is also happy to see the station being taking care of and improving the station is a great idea. He would like to see a rack to put the chair in for easier mobility.

COMMISSIONERS COMMENTS AND/OR CORRESPONDENCE

1:05:50 Carmen stated she had received the county remit in the amount of \$113,785.62. CHAIRMAN


MUNDT stated that would bring our Balance Sheet to approximately \$440,000 in savings. We are in very good shape. That will help to solve some of our issues such as being able to house volunteers and get equipment undercover, and have a dedicated training/meeting area. He thinks it can be accomplished in stages without a levy.

COMMISSIONER ARHUTICK stated he hates to see Nan leave and thanked her for her service. CHAIRMAN MUNDT and COMMISSISONER HAUSER expressed their thanks as well.

ADJOURNMENT 1:09:40

CHAIRMAN MUNDT moved to adjourn. COMMISSIONER HAUSER 2nd: **Motion Carried**
Meeting adjourned at 7:57 pm.

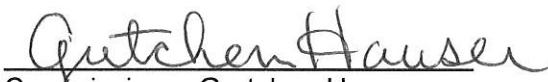
Respectfully Submitted,



Nancy King
Approved,



Commissioner Mike Arhutick
Approved,



Commissioner Gretchen Hauser
Approved,



Commissioner Larry Mundt

July 25, 2017

Commissioners and MKI Public:

After much soul searching and with a profound sense of regret, I must resign as the treasurer of MKIFPD. In the interest of transparency, I would like this resignation to be recorded in the minutes of tonight's meeting. I will provide Carmen a signed copy.

I have lost faith in the department's board of directors. They have become reactionary in nature and are ruled more by fear of a lawsuit than the running of the department. I do not believe that current decisions being made are fiscally sound or the best use of tax dollars. I cannot, in good conscience, continue to prepare reports as treasurer when I do not believe that current operations are appropriate.

I am hoping that the board will become more forward thinking and pro-active in their oversight of MKIFPD. In the meantime, I will make myself available through the August 22, 2017 board meeting should you have questions or need assistance.

I will continue to serve the district as an EMT and CPR instructor and attend Board meetings as a taxpayer.

With deep regret,



Nanette Swendig