

**MICA KIDD ISLAND FIRE PROTECTION DISTRICT  
BOARD OF FIRE COMMISSIONERS  
REGULAR MEETING MINUTES  
March 23, 2022, 6:00 PM  
6891 W Kidd Island Rd, Coeur d Alene, ID 83814**

**PRESENT:**

Commissioner Hanson - dhanson@mkifire.com  
Commissioner Bjelland – bjelland@mkifire.com  
Commissioner Mundt - lmundt@mkifire.com  
Chief Matue - rmatue@mkifire.com

**CALL TO ORDER**

CHAIRMAN MUNDT called the meeting to order at 6:00 pm.

**PLEDGE OF ALLEGIANCE**

**EXECUTIVE SESSION**

**CHAIRMAN MUNDT** moved to go into Executive Session for: Idaho Code 74-206, subsection (1) (f) To communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated. The mere presence of legal counsel at an executive session does not satisfy this requirement, **COMMISSIONER HANSON** 2<sup>nd</sup>. **Motion Carried.**

**CHAIRMAN MUNDT** called for roll call vote:

ROLL CALL VOTE:

Chairman Mundt:	Yes
Commissioner Hanson:	Yes
Commissioner Bjelland:	Yes

Entered Executive Session at 6:00 P.M.

**CHAIRMAN MUNDT** moved to end the Executive Session at 6:19 P.M. **COMMISSIONER BJELLAND** 2<sup>nd</sup> the motion:

**CHAIRMAN MUNDT** called for roll call vote:

ROLL CALL VOTE:

Chairman Mundt:	Yes
Commissioner Hanson:	Yes
Commissioner Bjelland:	Yes

**Motion Carried**

**RESPONSE TO WORLEY LOCAL 5005 – DISCUSSION / ACTION ITEM**

**VICE CHAIRMAN HANSON** moved to have legal counsel proceed as discussed in Executive Session, **CHAIRMAN MUNDT** 2<sup>nd</sup>.

**CHAIRMAN MUNDT** called for roll call vote:

ROLL CALL VOTE:

Chairman Mundt:	Yes
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Vice Chairman Hanson: Yes  
Commissioner Bjelland: Yes

**Motion Carried**

**AMEND AGENDA**

VICE CHAIRMAN HANSON would like to add New Policies under Old Business.

**CONSENT CALENDAR**

The Consent Calendar was presented for review as follows:

- a. Approval of Regular Board Meeting of February 23, 2022
- b. Approval of Paid Bills Lists
- c. Review of Financial Reports

CHAIRMAN MUNDT moved to approve the Consent Calendar as presented. COMMISSIONER BJELLAND 2<sup>nd</sup>.

CHAIRMAN MUNDT called for roll call vote:

ROLL CALL VOTE:  
Chairman Mundt: Yes  
Vice Chairman Hanson: Yes  
Commissioner Bjelland: Yes

**Motion Carried**

**CHIEF'S REPORT**

See attached

**OLD BUSINESS**

**a. Building Construction - Discussion / Action Item**

• **Building Repairs**

CHAIRMAN MUNDT moved to have Birks Restoration do the repairs on the truck bay doors.  
COMMISSIONER BJELLAND 2<sup>nd</sup>.

CHAIRMAN MUNDT called for roll call vote:

ROLL CALL VOTE:  
Chairman Mundt: Yes  
Vice Chairman Hanson: Yes  
Commissioner Bjelland: Yes

**Motion Carried**

• **Station Sign**

CHIEF MATUE presented several station sign designs for the board to review.

VICE CHAIRMAN HANSON stated he would like to see the truck bay doors painted red, so they do not look like Worley Highways shop doors.

CHAIRMAN MUNDT moved to approve up to \$3,500.00 for station signs. COMMISSIONER BJELLAND 2<sup>nd</sup>.

CHAIRMAN MUNDT called for roll call vote:

ROLL CALL VOTE:

Chairman Mundt:	Yes
Vice Chairman Hanson:	Yes
Commissioner Bjelland:	Yes

**Motion Carried**

- **T260 Repairs**

CHAIRMAN MUNDT moved to approve the quote from Fleet Painting for T260 in the amount of \$7,041.01. COMMISSIONER HANSON 2nd.

CHAIRMAN MUNDT called for roll call vote:

ROLL CALL VOTE:

Chairman Mundt:	Yes
Vice Chairman Hanson:	Yes
Commissioner Bjelland:	Yes

**Motion Carried**

- **E222 Repairs**

CHAIRMAN MUNDT moved to approve the quote from Fleet Painting for E222 in the amount of \$2,414.35. COMMISSIONER BJELLAND 2nd.

CHAIRMAN MUNDT called for roll call vote:

ROLL CALL VOTE:

Chairman Mundt:	Yes
Vice Chairman Hanson:	Yes
Commissioner Bjelland:	Yes

**Motion Carried**

- **Adopt New Policies – Discussion / Action Item**

CHAIRMAN MUNDT would like to see a policy on returned equipment and notification to the Board when the Chief signs a check.

VICE CHAIRMAN HANSON moved to adopt the new Policies. CHAIRMAN MUNDT 2nd.

CHAIRMAN MUNDT called for roll call vote:

ROLL CALL VOTE:

Chairman Mundt:	Yes
Vice Chairman Hanson:	Yes
Commissioner Bjelland:	Yes

**Motion Carried**

## **NEW BUSINESS**

### **a. Audit Results - Discussion**

CHIEF MATUE presented the Board with our current audit report.

### **PUBLIC COMMENTARY**

None

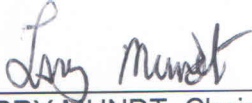
**COMMISSIONERS COMMENTS AND/OR CORRESPONDENCE**

None

**ADJOURNMENT**

CHAIRMAN MUNDT moved to adjourn the meeting, COMMISSIONER HANSON 2<sup>nd</sup>.

**Motion carried** 7:08 P.M.



LARRY MUNDT, Chairman



DAN HANSON, Vice Chairman



ROBERT BJELLAND, Commissioner





# Mica Kidd Island Fire Protection District

Dedicated to the Protection of Life and Property

6891 W Kidd Island Rd, Cœur d'Alene, ID 83814-7356  
Office: 208.769.7946

Fire Chief  
Robert Matue  
rmatue@mkifire.com

## *March Monthly Report*

### 1. Responses:

- a. We are at 52 calls for the year.

### 2. Operations:

- a. Personnel:

I am going to start training and instructing with East Side Fire. I have a meeting set up with the Fire Chief next week to discuss volunteer retention and ways to improve our current system.

- b. Early Projects: Getting ready for Wildland season and Hydrant testing,

- c. Equipment: On 02/20/2022 T260 had significant damage happen to the passenger door. T260 hit the side of the bay door while the vehicle was in motion.

- d. Fire Prevention/Inspections: MKI has had a total of 6 inspections from January 25<sup>th</sup> – February 22<sup>nd</sup>.

- e. Policies: Were emailed and awaiting approval.

- f. Public Relations - I organized the 2022 North Idaho First Responders Fit Challenge competition. I have full support and assistance from CDAFD and KCFR. We will have 8 local gyms involved with multiple boot camps and prizes. MKI has received a lot of compliments and handshakes regarding this event. The community is very excited to participate with this event. This is a great opportunity for MKI to recruit and put us on the eyes of every local department.

### 3. Training:

- February Training:

**EMS**- Ems Skills, Seizures.

**Fire-Blue Card Scene Size ups.**

Ice Rescue Training with East Side Fire:

February 18th from 18:00-22:00 and all-day Sat.

FF Heglie, FF Barnes, FF Prichard and FF Guiry are certified Ice Rescue Technicians. 1q

Driver Operator Class NFPA 1002 – I submitted the application to the state, and I will be receiving free materials from the state. The date of the class is TBD, I am going to invite WFD, CDAFD and KCFR. I am going to have ten seats available for students. I have a CDAFD Captain wanting to help teach the class and a LT from Worley that wants to assist.

CPR Class – I need to teach one class and I will be certified to start teaching American Heart Association CPR. KCFR will let me use the materials to teach class.

**4. Projects:**

- a. Decks: Waiting for the weather to allow project to continue. Once we are able, we will be getting holes dug and we will set the decks.
- b. New Smokey the Bear Sign: Roughly 6-8 weeks we will have a new sign with our log on the sign. IDL is going to have it made and install it, we will have an outreach type ceremony when its installed so we can educate the public. We will be receiving two signs we have to make the supports for them.
- c. Run Cards- They have been updated and are 90% completed, We originally had 45 run cards for 3 zones. We have a total of 6 zones which each zone should have 225 runs.