

**MICA KIDD ISLAND FIRE PROTECTION DISTRICT  
BOARD OF COMMISSIONERS REGULAR MEETING  
March 28, 2017 6:00 PM**

**PRESENT:**

Commissioner Arhutick - marhutick@gmail.com  
Commissioner Hauser – gretchensub2mki@frontier.com  
Commissioner Mundt - larrysub3mki@aol.com  
Chief Lackey - chief@mkifire.com  
Deputy Chief Riske - deputychief@mkifire.com  
Exec. Asst. Saranto - admin@mkifire.com  
Treasurer Swendig – micameadows@frontier.com

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**PUBLIC COMMENTARY**

None

**APPROVAL OF MINUTES FROM THE PRIOR MEETING (S)**

**a. Regular Monthly Meeting of January 24, 2017.**

COMMISSIONER ARHUTICK moved to approve the minutes, COMMISSIONER MUNDT 2<sup>nd</sup> the motion:  
**Motion Carried.**

COMMISSIONER MUNDT: Moving to the February 28 minutes; I attempted to get a hold of Lee Toedter but it went to voicemail so we'll have to delay that one. Point of reference since Gretchen is here and she can attest that she approved them and somebody else comes in at a later date and signs them wouldn't that be enough?  
EXEC. ASST. SARANTO: I don't think so. I think it has to be approved in an open meeting.

**TREASURER'S REPORT**

**Check Detail Report:**

COMMISSIONER HAUSER: I have a question about Red Lion training lunch? CHIEF LACKEY: Yes ma'am, Chad and I attended a two-day training at the Red Lion (tactics and safety training) so I purchased lunch for him and myself. COMMISSIONER HAUSER: Chad Mastin? CHIEF LACKEY: Yes Ma'am. COMMISSIONER HAUSER: Broken Egg meeting and Subway meeting; that's a lot of meetings. CHIEF LACKEY: The Broken Egg is the monthly Kootenai County Chief's meeting and the Subway meeting was a staff meeting due to trying to get some work done we had a staff meeting to keep us together as a team through lunch. COMMISSIONER HAUSER: Ok, so that was here? CHIEF LACKEY: Yes. COMMISSIONER HAUSER: What is a Shari's meeting? CHIEF LACKEY: Yes Ma'am that was the day Bill got out of the hospital. COMMISSIONER ARHUTICK: They took Bill to lunch?

COMMISSIONER ARHUTICK: I have a question. I see the Idaho Child Support Receipting. Is that a new deduction? EXEC. ASST. SARANTO: Yes it is a payroll deduction.

COMMISSIONER HAUSER: On 3/24 for Unifire - helmet. Is that part of the \$8,000 we approved last meeting? DEPUTY CHIEF RISKE: No.

COMMISSIONER MUNDT made a motion to pay the bills, COMMISSIONER HAUSER 2<sup>nd</sup> the motion: **Motion Carried.**

### **Profit and Loss Budget vs. Actual:**

COMMISSIONER HAUSER: I have a question about office supplies and I see we're beyond our budget on that and I understand this because we set up a new office. One of my future questions has to do with that item but I guess I'll ask that question at that time. Under minor equipment that 147% does that include all those extra turnout? EXEC. ASST. SARANTO: The 10 pairs that we ordered are included. COMMISSIONER HAUSER: We got an email that the \$10,550 for the IDL grant for the radio and other PPE's came in and that will go back in here which will put us about even. EXEC. ASST. SARANTO: Correct. COMMISSIONER MUNDT: It's important not to make assumptions, asked the question. COMMISSIONER MUNDT: I can see that we're over on the Awards and Recognitions but I think you did a great job for the banquet; I couldn't have asked for better. So very good; it's fine.

### **Balance Sheet:**

TREASURER SWENDIG: Mr. Carlson at the last meeting reminded me that back in the day we used to have comparisons this year to date versus last year to date on the balance sheet and requested at that point that maybe we include that so we can see where we are compared to where we were this time last year. Most of the difference is the new tender

COMMISSIONER MUNDT made a motion to approve the reports as submitted. COMMISSIONER HAUSER 2<sup>nd</sup> the motion. **Motion Carried.**

### **CHIEF'S REPORT**

CHIEF LACKEY: Um, I presented a call comparison from last year to this year. This year we're up three calls almost a 16% increase; for the time frame it's not significant in my mind. We're a little ahead of last year. I don't believe it will impact anything at this point. Since the last BOC we've had one EMS call, two MVA's without injury. In my previous report I had stated that KCFR was willing to give us an older extractor washer this would be something we would use to clean bunker gear in order to get the contaminants off of it. After doing some research I determined that taking that particular washer would be a bad idea for this district. It would come free but it would take maintenance in order to get it back in service; in addition it was a 220 Volt machine and it would require a much bigger line to get the water out of the building than I believe we currently have. It's a very large commercial machine and I think for our district at this time it would be a poor decision. We could get a much smaller commercial washer that would take much less infrastructure to put it into place. COMMISSIONER ARHUTICK: When you say washer is this like a washing machine? CHIEF LACKEY: Yes in essence. Um, NFPA requires that we launder our gear after every time we get a contaminant on it. We are currently doing that by taking them to Worley Fire or into Coeur d Alene. And subsequently it's not getting done as often as it should so we have volunteers that are wearing dirty gear. The solution in my mind is to put in a washer in order to help deal with this. COMMISSIONER ARHUTICK: Would you research a commercial washer that would be applicable? CHIEF LACKEY: Yes I have; I'm working on it. COMMISSIONER MUNDT: You said the washer that they're offering for free needed some maintenance. What does it need? COMMISSIONER HAUSER: It's not just a washer it's a big... CHIEF LACKEY: It's a big commercial extractor. I'm not sure exactly what it would need; they stated it needed some maintenance. COMMISSIONER MUNDT: Well sometimes that's a heating element or something. CHIEF LACKEY: It doesn't have a heating element. COMMISSIONER MUNDT: Ya; got it. Stop there. So eventually you'll get the cost for some alternatives and an idea what shall be done with the plumbing to make that work? CHIEF LACKEY: Ya. COMMISSIONER ARHUTICK: Approximately what does it cost for us to use the other facilities? CHIEF LACKEY: Time and travel. COMMISSIONER MUNDT: And he has to stay there until it's done. CHIEF LACKEY: Time and travel; because we have used their equipment so much the next time they purchase washer solution we're going to pay that invoice for them. CHIEF LACKEY: There's been a lot of flooding in the area. People are being directed to come to us for sandbags and then if somebody does need

sandbags we'll get the Highway Department to deliver the sand to where they need it. We recently picked up about 200 additional sandbags so we have nearly 350 sandbags on location should somebody need them. IDL radio grant; it did come in. We did get full funding for a radio and PPE that we've been discussing previously; it is not fully in service. Kootenai County doesn't currently have appropriate programming for the VHF side due to some changes that have been made but that is in the works and prior to wildland season that will be fully functional. COMMISSIONER MUNDT: How much is that? COMMISSIONER ARHUTICK: \$6,600. CHIEF LACKEY: I'm not sure that it's the right solution for this district in the future. I purchased it because that's what the grant was for; I'm looking at other... COMMISSIONER MUNDT: Did you ever talk to Big Country Communications with regard to the radios that we turned back in. CHIEF LACKEY: Ya, I've spoken with them. They are a different type of radio than what is nationally used although it would save us a lot of money to purchase those back and I could get some of them but not all of them and I'm considering doing that. It would be an expenditure of around \$400 to get 9 or 10 radios that we surplused and I believe I'm going to go with that option. COMMISSIONER MUNDT: Well it's kind of a stopgap solution. I'd like to look at that because then we can have more of them in the field. What do you have next? CHIEF LACKEY: Um, part of what I'm starting to look at is firefighter health and safety audit. What I want to do is go through and find out where we're lacking in our health and safety for our firefighters. That's going to look into anything from washing the PPE's to the fact that we have PPE's hanging in the bay being contaminated on a regular basis by the diesel trucks. There's quite a bit into this, I would like to pursue that in order to find out how we can serve our folks better. COMMISSIONER MUNDT: Isn't there something with our insurance carrier? Because ultimately they're going to be on the hook for whatever happens. It seems like that would be a logical approach to talk with them first. CHIEF LACKEY: Speaking of health we've got pretty bad air in the office. It's creating some concerns for the three of us who work in there. In speaking with Kevin at Worley Highway they had similar issues when they were in there. I'm looking at solutions. COMMISSIONER MUNDT: Can you go talk to air-conditioner people and explain? We can't be the first person that's had air quality issues. CHIEF LACKEY: One of our volunteers is a HVAC guy so I'm going to lean on him to see if I can get some free advice. COMMISSIONER MUNDT: Usually the solution is if you have air filtration that's undesirable if you pressurize the office 1 PSI higher; you wouldn't even notice it but it would be just enough to have the air that you guys are using coming from another source instead of an undesirable source. CHIEF LACKEY: The furnace where we get our air from is sitting directly over the shop up in their mezzanine and is exposed. I've spoken with Kevin about this and he said they didn't have any good solutions when they were in there. So I'm going to keep working on it to get the best solution possible. COMMISSIONER MUNDT: I would encourage you to proceed with contacting a professional and find out what can be done and then report back to us. CHIEF LACKEY: Ok. Bunker gear we touched on this earlier from the borrowed gear we are still missing 2 jackets and 4 pants. I have requested from Unifier to get the serial numbers of everything that we had received so that we can truly determine whether or not we have it. We have gone through 95% of the gear and determined it should not be it. The other 5% we're confident that it's not it either but we don't have a definitive on whether or not we have it. COMMISSIONER MUNDT: Well and the other thing is did we ever get it? COMMISSIONER ARHUTICK: That's what I was going to ask did we in fact get 10 coats and 10 pants? COMMISSIONER MUNDT: If there's no paperwork from them and no paperwork from us. A. that we got it or B. that they sent it. I'm just throwing things out but everything should be considered. CHIEF LACKEY: I am considering that; working with Mike Lyons trying to get this straightened out. Last thing I have is I was hoping Bill Turner would be here tonight. COMMISSIONER MUNDT: How's he feeling by the way? CHIEF LACKEY: He's doing really well. He's back with us; ornery as ever. CHIEF LACKEY: Um, in recognition of Bill's dedication to this department I'm going to present him with a card that simply says Mr. Turner your service to the district and its citizens is invaluable. Thanks for all that you do. COMMISSIONER MUNDT: I'd like to sign. COMMISSIONER HAUSER: Can I ask a question? I don't know where they fit in. I had them written down under the chief's report because they came from the chief. Like for example you attend all these meetings; I would like to get a list of the meetings that you attend. Which ones are required to attend? I would also like to get a list of all the acronyms that you use. Like KCEMSS, GVOC, EOC, QRU; a dummy sheet for it. You guys in your reports put these letters and I go what the heck is that. CHIEF LACKEY: Would you prefer that I just stop using them? COMMISSIONER HAUSER: No that's fine but it's like the accounts I have a list of the accounts and what goes into it so I can refer to that. The other thing is I had talked to my IT guy because I talked to Carmen at one point about the outlook calendars that we are talking about; way back before you. Carmen mentioned that she had 2010 Outlook and you guys had 2013 Outlook and they were not talking to

each other and so I was asking about getting new software so that they would talk to each other but now I noticed we don't have any money in the budget for it. EXEC. ASST. SARANTO: Good news we actually figured out how to get them to talk to each other. We found a way to share. COMMISSIONER HAUSER: So all three of you have access to all three of your calendars? EXEC. ASST. SARANTO: Right now Devon and Ray have shared their calendars with me so I know when they have meetings. I have not shared my calendar with them because it's really cluttered and they don't care. COMMISSIONER HAUSER: Well that doesn't really matter as much because they're the ones that leave; if they go out you should know where they went kind of a thing. Well that's great that makes me very happy. The other thing is and I don't know where we want to talk about it but its office hours and days. Is this the place to talk about it? COMMISSIONER MUNDT: Sure. COMMISSIONER HAUSER: Well it came from an email from Ray having the office hours from Monday through Thursday 8 to 5 is working well. I've already talked to you about it but I have... My feelings about this are that somebody should be in the office every day. When Carmen first asked us if she could do 4-10's she had a good reason for it and somebody was supposed to be here when she wasn't. That changed without us being notified and it's just my feeling that the office needs to be open five days a week especially during fire season. With three paid people I don't see why we can't have the office staffed for five days. COMMISSIONER MUNDT: Well I actually agree the issue isn't so much having somebody to answer the phone it's to have somebody here to respond. That's really the reason we're here. It would seem to me that we can adjust the schedules enough that somebody could be here. I know it would be great that every weekend is a three day weekend but ultimately that's not serving the best interest of the community; that's serving the best interest of the employees. Neither one of you guys live in district so consequently that's a huge percentage of time that there won't be somebody here at least during the day. It seems like between the two of you, you can work out a schedule that there could be somebody here on Friday's during regular business hours to deal with the public. That's not the primary reason but the public expects us to be open Monday through Friday. It's something that I'd like you guys to consider; find a way to do it if you can. What do you think about this Mike? COMMISSIONER ARHUTICK: I never worked four-day weeks. Five and six all the time so I'm not the right person to ask. I'm in that 65 to 70 hour workweek. COMMISSIONER MUNDT: Yes, well I work every day but I'm self-employed and that's my individual choice. COMMISSIONER ARHUTICK: Actually I think the office should be open from 9 to 5 or 8 to 4 because you do these 4-10 and we're paying you for your lunch hour. Because if you work 4-10's for your 40 hour week and you eat lunch at all we paid for your lunch. I'm not complaining but I'm just saying my standard work week was 7-5, five and six days a week and normally longer but I was also salaried. COMMISSIONER HAUSER: And that makes a big difference. Carmen could still work her 10's and just not have the office open; she gets a lot of work done early in the morning. I get a lot of work done early in the morning. COMMISSIONER MUNDT: Carmen's situation I think has merit and I'm not intending to alter that. I understand your situation and I don't think the same reasoning applies to the guys and no one is asking you to respond to calls and that's ultimately what we're here to do. All the administrative details come out of times when we're not going to calls. If we had enough calls and we were constantly running calls we would have to hire more admin people because that's really why we're here is to respond to the needs of the community as it arises. Even the admin duties with regard to inspections and new building the reality of that is the majority of the time we're not even working for taxpayers we're working for a builder who may be providing a home for future taxpayer that won't even be on the tax roll for at least another year. EXEC. ASST. SARANTO: To answer your question Mike I'm usually here at 6:45 and I maybe take a 10 minute lunch. COMMISSIONER ARHUTICK: I'm not picking about the lunch part I'm just saying that I used to take 15 minutes for lunch. I've been salaried almost my entire life so the hourly thing doesn't compute with me at all. COMMISSIONER HAUSER: Also actually by law she should get every four hours you're supposed to get a 15 minutes. EXEC. ASST. SARANTO: I don't take any breaks. COMMISSIONER MUNDT: But you are totally free to do so, if you want to take breaks you absolutely could. Each one of you guys no one is complaining about a person needing to take a break. COMMISSIONER ARHUTICK: I think what my fellow commissioners trying to say is that we would like to have a presence on the premises for at least six or eight hours on Friday. Say 8 to 4 or something like that because the public will come in. COMMISSIONER MUNDT: Also with regard; Gretchen was talking about the meetings that you attend. It would be good for us to know what was going on at the meetings, what the results were. Because a lot of the stuff is future things that are going to come up that we should be aware of that you're given early information about and so if we could have some information about what was discussed and why it's important. Because if you're there you're not here and that's farther to respond if you're needed and so my question is

“why is it so important” and I’m not disputing that it is I would just like to know what it is. CHIEF LACKEY: Ok. COMMISSIONER ARHUTICK: While we’re on this subject do you have any input that you would like to throw back at us? CHIEF LACKEY: You’ve covered most of what I would have to say about it; the 4-10’s has been a great benefit while I’ve been trying to deal with getting moved in and so forth. That has been an awesome benefit. COMMISSIONER MUNDT: That’s part of the reason why I didn’t bring it up sooner is because I thought you have way too much and so if we can make that easier let’s put this off for a while. CHIEF LACKEY: It has been a great benefit. Creating a situation in order to staff the office five days a week six or seven hours a day whatever it ends up being we’ll work that out; we’ll make sure that happens. It’s the will of the commissioners we’ll ensure that it is something that is acceptable. COMMISSIONER ARHUTICK: Well we’re only into March so why don’t you have a plan and presented at the next meeting. Would you put that on the agenda “office hours” for next month and just go status quo until then? COMMISSIONER MUNDT: I’d like to not wait a month if we can avoid it, if you can work it out. CHIEF LACKEY: We’ll put it into effect and go through a trial period. COMMISSIONER MUNDT: And then you can come back and say why it isn’t working. CHIEF LACKEY: We’ll put it into effect and we’ll experiment with it to make sure that we can get it to work with the understanding that the main purpose of it is to ensure call response, availability during those hours. COMMISSIONER MUNDT: Ok, anything else?

### **DEPUTY CHIEF'S REPORT**

DEPUTY CHIEF RISKE: Unifire expenses; Gretchen just asked about that from the last meeting I talked about spending possibly \$8,000. I think that’s what I was allotted from that last meeting. I did not spend even close to that. I had to buy a pair of boots for Jim King and I purchased a bunch of chest lights for the guys. Our gloves are starting to fall apart so I purchased a bunch. COMMISSIONER MUNDT: They get so stiff after a while. DEPUTY CHIEF RISKE: I’ve been noticing; I just changed out another gentleman’s gloves this last training and the inners are starting to come out and they don’t go back in. COMMISSIONER ARHUTICK: Are there any spares for these gloves and liners? Do we have a brand-new one sitting here? DEPUTY CHIEF RISKE: I do now. I kind of stockpiled in a couple of different sizes, I don’t leave them here they’re all over in the office in a drawer that I have just so the guys don’t come and pillage them. They come to me and if I feel it’s a legitimate request I change them out. Just because they say “Princess” on them doesn’t mean they get a new pair of gloves. COMMISSIONER ARHUTICK: I do understand that they are a perishable item. COMMISSIONER HAUSER: Why do they say “Princess” on them? DEPUTY CHIEF RISKE: Somebody wrote “Princess” on a set of gloves and we got rid of them. TREASURER SWENDIG: I would’ve taken them. DEPUTY CHIEF RISKE: They were ginormous. COMMISSIONER ARHUTICK: We are disposing of them properly right? CHIEF LACKEY: Yes. COMMISSIONER HAUSER: So basically you’re saying you spent about \$1,000? DEPUTY CHIEF RISKE: I think it was just about at \$1,000 of what I had asked for. COMMISSIONER MUNDT: Is that out of the \$8,000 you’re talking about? I saw \$8,000 was approved. Is that what you’re talking about? DEPUTY CHIEF RISKE: I did that with the expectation; we had three volunteers on the hook I believe and we ended up only taking one. He hasn’t even gotten fitted yet but since then Ray has collected a bunch of gear from members that don’t want to be a part of the department anymore. I don’t think we’re going to have an issue. COMMISSIONER MUNDT: Well the budgets still there if it’s needed. DEPUTY CHIEF RISKE: I think what you’re trying to get at with being over in the budget we spent \$20,000 on 10 sets of gear. I don’t know if you are talking about the two outstanding coats and four pairs of pants we have not paid for that yet. COMMISSIONER ARHUTICK: And we’re not sure if we even got them. DEPUTY CHIEF RISKE: Ray has taken that brain baby on and is working with Mike on it. COMMISSIONER MUNDT: Maybe the thing to do would be when it finally comes out is try to split the difference with them. You keep the supplier and say okay we’re not sure what happened here. It might be a solution. COMMISSIONER ARHUTICK: I would still like for them to prove that they gave them to us. COMMISSIONER HAUSER: So are you saying that those two jackets and four pants are the only things that we would have to pay for. DEPUTY CHIEF RISKE: Yes we paid for everything else or we returned it. That is what you guys paid the \$20,000 for. In one of our staff meetings we talked about putting a possible hold on taking on volunteers for a little bit. I personally feel that our list is pretty green right now and when I say green they are inexperienced and so until we can get some more growth out of our gentlemen. COMMISSIONER MUNDT: But you wouldn’t actually hold back on somebody that actually showed up here and had a bunch of experience? CHIEF LACKEY: If somebody came in with experience we would pick him up in a heartbeat. If a resident of the district came in we would certainly

consider it, experience or not. The ones that we're holding off on at this point are the out of district folks until we can figure out. COMMISSIONER MUNDT: Thank you for recognizing that it could be something costly with no benefit. It's up to us to formulate a plan on what would be an acceptable. When reading the minutes there were some things talking about cost share and that sort of thing. We're open to suggestions and if you guys want to come up with a plan. We were talking about the EMS class that's going to cost. I didn't see if that was actually resolved. CHIEF LACKEY: No we don't have anything formulated at this meeting. I've made the conscious decision to not make any big changes in the first three months that I'm here. As of April 1 I'm really going to start working on where we're lacking and where we need to go. I wanted to get a good feel of what we have before I do that. Not to say that I haven't been thinking about it I just haven't put anything to paper yet. I was looking at response times, out of the chute response times and typically it takes 8 to 12 minutes to get a crew to the station; that's the in-district volunteers. That being said if it takes 10 to 12 minutes to come out of downtown Coeur d Alene that's not a lot different than in-district volunteer. What we're holding off at this point are the ones that are further out. Ones that wouldn't get here for a first do ever. I was looking at statistics as far as the response of in-district versus out-of-district. Out-of-district responders are making a significant contribution to this district as far as a response to calls. I did not bring the calculations with me and I'm not sure where I put them but I did some back of the napkin calculations on in-district response versus out-of-district response for the number of calls in 2016 and I got an average of I believe it was 12 calls per in-district responder versus 10 calls per out-of-district responder. So it's close and that's without eliminating the folks that we have gotten rid of that were not making any calls and that is including Bill Turner who makes a lot of calls. COMMISSIONER ARHUTICK: That's encouraging to know. COMMISSIONER MUNDT: If you make too strict of a plan then nobody will do it; you have to kind of massage yourself there to find a way. COMMISSIONER HAUSER: We got this call breakdown; I put pretty little colors all over it and I have all the orange is in-district local volunteers the majority of the ones on here are local volunteers, by far. COMMISSIONER MUNDT: This is the first three months of 2017 I think he was referring to 2016. That's what his report was about. COMMISSIONER HAUSER: Well this is what I've been looking at and have in front of me. I'm just saying when you talk about absolutely trying to bring in more local people and make local people happy and give them reason to respond; obviously Bill Turner is always there. That was something that struck me; all this time we've had a lot of volunteers come and go fairly quickly. That also brings me to... in January we were given a 2016 report on the volunteers. I don't know if you did it or if Jason did it; whoever did it but I would like an updated version of that. DEPUTY CHIEF RISKE: If I could speak to that real quick. Today I sent out, and it was very late, my brain baby that I have been working on for the last six months. COMMISSIONER MUNDT: Sorry it was such a burden. DEPUTY CHIEF RISKE: It wasn't, actually it was very beneficial to me so I appreciate you pushing me to do it. COMMISSIONER MUNDT: Well this is something that every manager should understand. COMMISSIONER HAUSER: So is this the cost-benefit thing you were asking for? In there was a description of each person, how long they'd been here and all that do you remember? DEPUTY CHIEF RISKE: That was not me that was probably Jason. COMMISSIONER HAUSER: I just thought it was a great thing because it said what gear they were given. One of the things it didn't say is "are they in-district or what town they live in". It was a confidential report. DEPUTY CHIEF RISKE: I do have that in there I do have their start and end dates with each year. At the end of each year there is how many calls each person made, how many were there, what rigs went, how many times they went for that year. There's a lot to that report. COMMISSIONER HAUSER: Is Ryan Johnson in-district? DEPUTY CHIEF RISKE: He is not. He's out-of-district. COMMISSIONER HAUSER: He used to be though right? DEPUTY CHIEF RISKE: Yes he did; he was down at Doubletree. COMMISSIONER HAUSER: Well that's always been a huge thing is that we try and get local volunteers who can respond quicker and they don't need a place to stay. COMMISSIONER MUNDT: And this is their community and it might be their family that we're actually responding to and that's having skin in the game you're actually defending yourself. COMMISSIONER HAUSER: That's the way it all started out, neighbors taking care of neighbors. That was a big concern with spending all this money on outside people and having them say thanks see ya. DEPUTY CHIEF RISKE: I went down to Worley Fire and washed a ton of gear; we haven't purchased soap for the extractor in over two years so I asked Lisa if she would get me pricing on what it would cost. I just felt that it was something nice to do because the majority of our gear we wash there. Terry and Bill spray-painted all the gear with "Training" It's all the gear that is out of date. We've been talking about lights for my vehicle U299. We've had two calls on the highway and if I lift my tonneau cover up there's no lighting on the back of the truck which makes it pretty naked on the highway. I was looking into purchasing LED lights then it dawned on me we'd stripped

everything from 299 which was the Jimmy. So I pillaged four LED lights from there. COMMISSIONER MUNDT: Recycled. DEPUTY CHIEF RISKE: Yes that's better terminology for it. And since then I have started a wiring project and it's about 80% complete. In addition we were talking about adding Chevron's to the tailgate. I got a quote late yesterday for doing a very basic printed reflective red and yellow on the back it would be \$324 just for the tailgate. If we did diamonds reflective like on all of KCEMSS ambulances its \$932. With adding the LEDs I think I'll be fine. COMMISSIONER ARHUTICK: We used to have a box sitting back there with a bunch of extra reflective tape do we still have any? DEPUTY CHIEF RISKE: I haven't seen it. COMMISSIONER ARHUTICK: Or buy some reflective tape and put it on yourself. Big 3 or 4 inch silver one across the back. CHIEF LACKEY: We're still exploring. COMMISSIONER ARHUTICK: Because I did the back of that tender, it didn't come that way. CHIEF LACKEY: We need to make sure that we're not ignoring some standard. DEPUTY CHIEF RISKE: I had a conversation with Chief Sneve and Chief Maines about helping me add lights and Chief Maines said it's not compliant with the exemption because it's not 360 lighting so I brought it to Ray and we decided it was a good project to do. COMMISSIONER MUNDT: I appreciate that you're doing it in house. DEPUTY CHIEF RISKE: Big Country to add four lights would be \$500 to \$600. With the parts that I had to purchase we have \$125 into it. There's been no labor because I have been doing it on my own time. COMMISSIONER MUNDT: Thank you for that. DEPUTY CHIEF RISKE: Another thing, just a heads up; the chief's vehicle we're talking about changing the call sign from C201 to U298. The reasoning for that is more for reporting purposes. If somebody calls out "201 in route" they're going to assume that the chief is going and it could be Nan driving that vehicle. There's not a chief response it's just a vehicle; so by saying "U298 in route" it does not. CHIEF LACKEY: Currently if Nan goes in-route in my vehicle the dispatch thinks that it's the chief because it's 201. 201 is my designator. COMMISSIONER MUNDT: I understand that. So if you change it to 298 are you going to have to tell them this is also the chief? DEPUTY CHIEF RISKE: No, I do not call out as 299 I call out as 202 when I go in-route. TREASURER SWENDIG: And if you're designated as 298 and I'm driving it's 298 in-routes and if he's driving it then its 201 is in-route. HAUSER: When she goes in-route it's 298 she's calling in the car when you guys go in-route you're calling the person. DEPUTY CHIEF RISKE: Yes it's different when the chief's callout. CHIEF LACKEY: The reason for that is to help track where the chiefs are throughout the county. DEPUTY CHIEF RISKE: All last week from Saturday on when we had a call of a vehicle that was touching water I noticed when we were going out there that we had a lot of water. When we got back to the station from that call we had a gentleman come up to us and say that he had towed Camp Sweyolakan's truck out of the water. He said it was up to the bottom of the door panels. It started me checking on our boats and roads in the district. Throughout that whole week I just kept driving the loop. I checked on Nan every day. At one point I was concerned the bilge pump on boat 291 which is ran by an extension cord; it was about 4 inches from shorting out the whole line. I was worried about it so I made Ray and Bill go with me in a canoe (that was questionable) to the docks. Water was chilly; everything was fine. There's four months of training that we have scheduled, we utilized the white board over there so the volunteers know what's coming up and what they can look forward to. If you notice the first training night of every month is our family meal. That's not a good definition because everybody keeps thinking they can bring their families. We get together have our meal and then work on stuff. All next month is wildland training getting everybody ready for the upcoming season. The next month we're learning pit crew CPR again; getting everybody recertified on our CPR Certs. Ironman is coming up in June. COMMISSIONER MUNDT: I want to say this is **AWESOME!** I asked for this for four frickin years and never got it. Ultimately what I'm hoping for is this will be submitted to the volunteers. Not so much so that they can pick and choose what they would like to attend but you might also get somebody who is actually really interested in something and just out of the blue if this was widely known throughout the district you might actually get some volunteers because they actually know what they're going to see. DEPUTY CHIEF RISKE: I'd like to sit down with the volunteers on one of the nights and ask them what they would like to see for the year. Jeff Welch came on board to help with training; He and I worked together putting this calendar on the board. COMMISSIONER HAUSER: Where does he live? DEPUTY CHIEF RISKE: He lives in-district on Valhalla Rd. COMMISSIONER MUNDT: And what is the status of Jesse? DEPUTY CHIEF RISKE: He is going to the dark side. He is currently in training with Coeur d Alene Police Department. He would still like to be a volunteer; he does not want to give up the fire. Jeff Welch is talking with Chief Maines on how to get back more of his IFSTA instructor certificates. I will be taking a training course so that I can be a trainer in the beginning of May. COMMISSIONER HAUSER: You and Jeff are doing that or Jeff already does that? CHIEF LACKEY: I don't know... is Jeff a State trainer? DEPUTY CHIEF RISKE: Yes he just needs to get his stuff back; he has been working with Chief Maines. I

started a spreadsheet getting all our brush trucks and our rigs on a maintenance schedule. They should be going out next month to start getting serviced so they are ready for wildland season. COMMISSIONER MUNDT: Does that include pump test? DEPUTY CHIEF RISKE: As part of summarizing them we will do all that; make sure the pumps are running. COMMISSIONER MUNDT: Well, don't the engines have to go through a certification? DEPUTY CHIEF RISKE: The engines did yes I believe it was in October. EXEC. ASST. SARANTO: It was cold and it was raining. COMMISSIONER HAUSER: It rained all of October we had almost 9 inches of rain. CHIEF LACKEY: The structure engines get pump tested, the wildland engines do not. COMMISSIONER MUNDT: What about the tender because it's a pumper tender did it get it? DEPUTY CHIEF RISKE: Yes. CHIEF LACKEY: If we're using it as a rated engine then it will. DEPUTY CHIEF RISKE: Other things that I have been working on are planning for the future, building ideas for a space over here, shiftwork. I have met with different reps for the SCBA's; collecting information. I also met with Chief Maines yesterday trying to get some ideas to finish our burn can; he started putting that together with Chief Blubaum a while ago. I signed up the volunteers for the Academy that you guys are also attending. Ray and I will be in a PIO class Thursday and Friday this week so I have altered my hours to accommodate those 2 days. COMMISSIONER MUNDT: Because of stuff like that we understand that you won't be in the office; we recognize that you need flexibility. I don't expect Carmen to come in on the days that Worley Hwy is not going to be there. You need that flexibility I recognize that. CHIEF LACKEY: Ok.

## **OLD BUSINESS**

### **a. EMT Training**

DEPUTY CHIEF RISKE presented several new options that are available to us for EMT training. A brief discussion took place on the costs and attendance requirements for each class. COMMISSIONER MUNDT brought up the possibility of combining with other small districts to get more people signed up. CHIEF LACKEY: Let me speak to this one. In discussions with those guys we're trying to come up with a solution to get some more EMT's into the District. They would consider teaching a class for us if we had enough participants; it's still going to be expensive. COMMISSIONER MUNDT: So this is something you discussed at a chief's meeting? CHIEF LACKEY: It is something I spoke directly to the Chief's at KCEMSS in order to try and come up for a solution for us. I have not spoken with the others in the area; the meeting that I was going to do that at was cancelled.

### **b. Amend Public Records Request Form**

COMMISSIONER HAUSER: I move that we table this item. I was the one who brought this up and asked that it be put on the agenda last month. We tabled this last month. It got way more complicated and I just have not had time to deal with it. COMMISSIONER MUNDT: There's a whole bunch of stuff that came with that and it actually got confusing there was one that had some highlights on it. I would like to ask for less paperwork so that it's less confusing. CHIEF LACKEY: One of them would've been the original and one of them would've been the changes and the other one would have been the final version without the markings. I labeled them poorly. COMMISSIONER MUNDT: What I've seem done when you're going to vote for something is you have the original version and it shows what's there only it's X'd out but you can still read it and then right beside it is the new language. Then it's one piece of paper that has all the information that you need. Now I assume the fee table with them was because this is actually a modification to the fee table. So when we did that it was a public meeting with public participation. Are we going to try and change that? And did we get that to the attorney? Before I would even consider it I want his input. EXEC. ASST. SARANTO: The fee table was included for information purposes only. It was more for our discussion about Harborview HOA renting our facility. COMMISSIONER MUNDT: It was a hard process that was very difficult for the community and if we can avoid that I would like to. COMMISSIONER HAUSER: I would like to say again I was the one who walked into the office and said please put this on the agenda. I would like to (due to past circumstances) add one line about an attorney looking at the stuff and the person who requested the public records request would have to pay for it. COMMISSIONER ARHUTICK: I don't even understand what you're asking for. COMMISSIONER MUNDT: I do. COMMISSIONER ARHUTICK: Is it this line right here? COMMISSIONER HAUSER: I don't even know right now. COMMISSIONER ARHUTICK: Any consultation or work provided by outside entities or



retain counsel shall be charged at the actual cost incurred. Is that the line you're trying to get put in? COMMISSIONER HAUSER: I don't know because my handwritten copy disappeared. For November I had this note, Public records request, add that all request be reviewed by the lawyer and there will be charges for that. Ray, Carmen and I discussed it and I made notes on a piece of paper I handed it to Carmen she put it in the computer I left her with my notes. My notes disappeared and her thing disappeared. Ray messed with it and made it far more complicated than I wanted it to be. I have not had time to make heads or tails of what he has done. That's why I want to table it. COMMISSIONER MUNDT: Anything we do that has something to do with the fee table would you please get the lawyers opinion before you talk to us about it. It doesn't matter until he's reviewed and says it's okay. CHIEF LACKEY: Understood.

## **NEW BUSINESS**

### **a. Commissioner Email Accounts - Purchase MKI Emails**

COMMISSIONER MUNDT discussed how it was beneficial to have a separate email account from his personnel for MKI Fire. After discussing the advantages and costs associated with purchasing 3 more emails it was decided that it would not be worth it. If we receive a public records request then the commissioners will give Carmen their sign-on and password's so that she can access them and do all the work.

### **b. Choose a Budget Hearing Date**

EXEC. ASST. SARANTO: Last year the budget workshop was on August 9 and the budget hearing was on August 23. Last year we talked about splitting the budget hearing from the BOC meeting so that it was on its own night. COMMISSIONER MUNDT: The biggest issue was the workshop needed to be sooner. EXEC. ASST. SARANTO: Right now all I need is the budget hearing date so that I can submit it by April 30. COMMISSIONER MUNDT: My only comment about having a hearing on a separate night from the BOC is we would be forcing the public to come to two meetings. COMMISSIONER HAUSER: The other thing about that is we had to cram it in on the 9<sup>th</sup> in order to make the 10 day notice. The workshop definitely has to come in July. EXEC. ASST. SARANTO: Right now I just need to schedule the budget hearing so we'll do that on August 22<sup>nd</sup> which is our BOC meeting night.

COMMISSIONER MUNDT moved to have our budget hearing the same night as the Commissioner's Meeting on August 22, 2017, COMMISSIONER ARHUTICK 2<sup>nd</sup> the motion. **Motion Approved**

COMMISSIONER ARHUTICK: Now when do we want to have the workshop? After a brief discussion it was decided that July 18, 2017 at 6 PM would be the budget workshop. COMMISSIONER MUNDT: I would like to thank whoever was so forthright to giving me a calendar to write something into. WOW! This is awesome! EXEC. ASST. SARANTO: You're welcome.

### **d. Harborview HOA Meeting (analyze cost/continue to do)**

COMMISSIONER HAUSER: I think we need to tell them to go to the Grange. EXEC. ASST. SARANTO: It's time for me to invoice them for 2017 and prior to this we have only charge them \$200 to use our facility approx. 8 times a year. Because our office is no longer here and the trucks are parked inside somebody has to be here to move everything out and set up and then move everything back in. This has created over time for an additional person. Harborview has not been charged for any additional time. COMMISSIONER HAUSER: Yeah, why weren't they? EXEC. ASST. SARANTO: Past practice has been \$200 a year but according to our fee table they should be charged for any hours outside of our business hours. Our facility use form does not include the additional fee for hours outside of our business hours. I'm not sure why. So I am bringing this up to see if it is something we still want to continue. LYNETTE ARHUTICK: I belong to an organization and we rent a church and its \$35 every time and that's for 2 ½ hours and we have to be out by a certain time now because the same thing was happening to us and no one said anything. When we were told we had to be out by a certain time we are and we're fine with it. So maybe stricter parameters would be helpful? COMMISSIONER HAUSER: They're the only ones that rent the facility right? EXEC. ASST. SARANTO:

Correct. COMMISSIONER HAUSER: When did we get into the business of doing this? And for \$200.00 a year? They can go to the Grange for \$25.00 a day and nobody has to be there watching them. DEPUTY CHIEF RISKE: The last meeting they had was attended by 63 people and our maximum capacity is 49; the code official (me) had to do a fire watch during the meeting. COMMISSIONER ARHUTICK: We need to enforce our fee table. DEPUTY CHIEF RISKE: The last little bit to this is we have to borrow chairs from the Grange, which is not a big deal. COMMISSIONER MUNDT: When the parking lot is full for their meeting there is no place for our responders to park. EXEC. ASST. SARANTO: Do we want to just kindly suggest that they check into using the Grange? COMMISSIONER ARHUTICK: Yes. COMMISSIONER HAUSER: Yes. COMMISSIONER MUNDT: Yes. EXEC. ASST. SARANTO: Thank you. COMMISSIONER ARHUTICK: Just tell them that this facility will no longer be available and if they have any problems with that to contact the commissioners. EXEC. ASST. SARANTO: Ok, I'll have a meeting with the president Russ Varney and explain to him the situation and that it's not working as well as it used to and kindly suggest that they use the Grange. I will send them an invoice for \$25 per meeting for the meeting they have had in 2017.

#### **d. Chief Job Description - Residence Approval / Vehicle Checkoff Extension**

CHIEF LACKEY: On the chief job description... COMMISSIONER ARHUTICK: Operations test? CHIEF LACKEY: Yes, on the driver operator test I'm supposed to be checked off on all district vehicles and apparatus within three months. I have not accomplished that due to me not wanting to hang out on the lake in the middle of winter and because the brush trucks have been winterized and are not on site and buried in the snow. COMMISSIONER ARHUTICK: I would have no problem extending this another three months. CHIEF LACKEY: I need to get it done before summer. Three months should be sufficient.

COMMISSIONER ARHUTICK moved to give Chief Lackey a three month extension for the experience section of the chief's requirements (apparatus and vehicles) COMMISSIONER MUNDT 2<sup>nd</sup> the motion. **Motion carried**

COMMISSIONER ARHUTICK moved to approve Chief Lackey to have a permanent residence outside of the district boundaries, COMMISSIONER MUNDT 2<sup>nd</sup> the motion. **Motion carried**

#### **e. M916A3 Chassis from IDL - Availability**

CHIEF LACKEY: Some more of these have become available and I am not sure what the direction of the board is at this point. COMMISSIONER MUNDT: What would your recommendation be? CHIEF LACKEY: I think at this time it would be ill advised to obtain a chassis and spend the money to update it with other things that are looming on the horizon. COMMISSIONER MUNDT: I would agree. COMMISSIONER ARHUTICK: I agree. COMMISSIONER HAUSER: I agree. COMMISSIONER MUNDT: In light of the SCBA's issue.

#### **PUBLIC INPUT**

LYNETTE ARHUTICK: Larry, I agree with you I think this calendar is wonderful. My opinion of this board is it gives people like me more insight into what is going on. As far as Harborview, you're not an event center and that is what Harborview meetings have become. And event centers charge hundreds of dollars and have someone that does nothing but coordinate the events for people.

#### **EXECUTIVE SESSION**

COMMISSIONER MUNDT moved to go into executive session to discuss personnel Pursuant to the Provisions of Idaho Code 74-206, subsection (1) (b) to consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent COMMISSIONER HAUSER 2<sup>nd</sup> the motion. **Motion carried**

COMMISSIONER MUNDT called for roll call vote:

ROLL CALL VOTE:  
Commissioner Mundt: Yes  
Commissioner Hauser: Yes  
Commissioner Arhutick: Yes

Entered Executive Session at 8:05 P.M.

COMMISSIONER MUNDT moved to end the Executive Session at 10:51 P.M. COMMISSIONER ARHUTICK 2<sup>nd</sup> the motion:

COMMISSIONER MUNDT called for roll call vote:

ROLL CALL VOTE:  
Commissioner Mundt: Yes  
Commissioner Hauser: Yes  
Commissioner Arhutick: Yes

**Motion Carried**

**TAKE ACTION ON EXECUTIVE SESSION**

COMMISSIONER MUNDT: The only action that we're going to take regarding the executive session is regarding the minutes. I think we all recognize that this is a burden and what we are directing Carmen to do is make a summary of the minutes to reduce the burden.

**THERE ARE COMMISSIONERS COMMENTS AND/OR CORRESPONDENCE**

COMMISSIONER MUNDT: We're all trying to work here as a team and the team is going to take cooperation from us and each other. It takes an enormous amount of cooperation to get it done. What we're hoping for is that everybody can work in that direction. Carmen's primary mission is to do admin work so consequently if there's admin things let her do them. COMMISSIONER HAUSER: I agree, TEAMWORK.

**MOTION TO ADJOURN**

COMMISSIONER MUNDT moved to adjourn the meeting, COMMISSIONER ARHUTICK 2<sup>nd</sup> the motion:  
**Motion carried 10:53 P.M.**

Respectfully Submitted,

  
Exec. Asst. Carmen Saranto

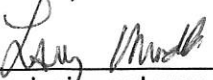
Approved,

  
Commissioner Mike Arhutick

Approved,

  
Commissioner Gretchen Hauser

Approved,

  
Commissioner Larry Mundt