

**MICA KIDD ISLAND FIRE PROTECTION DISTRICT
BOARD OF COMMISSIONERS
REGULAR MEETING
May 22, 2018 6:00 PM**

PRESENT:

Chairman Mundt - larrysub3mki@aol.com
Commissioner Hauser - gretchensub2mki@frontier.com
Chief Sneve - dsneve@worleyfire.com
Deputy Chief Maines - bmaines@worleyfire.com
Carmen Saranto - admin@mkifire.com

CALL TO ORDER

Meeting was called to order at 6:08 pm.

PLEDGE OF ALLEGIANCE

PUBLIC COMMENTARY

None

APPROVAL OF MINUTES FROM THE PRIOR MEETING (S) 00:00:40

Regular Monthly Meeting of April 30, 2018

CHAIRMAN MUNDT moved to approve the minutes as submitted. COMMISSIONER HAUSER 2nd.
Motion Carried.

APPROVAL OF BILLS AND FINANCIAL REPORTS

Check Detail 00:1:08

CHAIRMAN MUNDT: Mike Arhutick inquired at the last meeting about the Interstate bill on the 11th and the 16th for exactly the same amount. CARMEN stated it was a duplicate entry and she had deleted it.

CHAIRMAN MUNDT moved to approve the Check Detail as submitted. COMMISSIONER HAUSER 2nd. **Motion Carried**

Budget vs Actual and Balance Sheet 00:02:05

CHAIRMAN MUNDT moved to approve the Budget vs Actual and Balance Sheet as submitted. COMMISSIONER HAUSER 2nd. **Motion Carried**

CHIEF SNEVE'S REPORT 00:03:15

See attached

DEPUTY CHIEF MAINES'S REPORT 00:06:00

See attached

DEPUTY CHIEF RISKE'S REPORT

See attached

OLD BUSINESS

a. Deputy Chief Job Description – ACTION ITEM 00:12:54

CHIEF SNEVE stated that this job description removes the hourly or exempt status, the employment agreement letter is a whole separate document and we are still working on it. According to John Cafferty this meets the intent of a deputy chief; legally it's fine as a job description. The employment agreement letter will have the benefits, wages and hours worked. That's a whole different document.

CHAIRMAN MUNDT moved to approve the Deputy Chief Job Description as submitted, without a 2nd we'll table it.

b. Deputy Chief Employee Agreement – ACTION ITEM 00:15:21

Tabled until John Cafferty has a chance to review it.

NEW BUSINESS

a. Commissioner Sub District 1 Vacancy - ACTION ITEM 00:15:35

CHAIRMAN MUNDT: At our special meeting April 30th Commissioner Arhutick resigned. This means we need to announce that there is a vacancy in Sub-District 1. We will be publishing a notice in the Coeur d Alene Press on May 26, May 30, June 2 and June 6 with the intent on meeting with applicants at our next BOC meeting and hopefully agreeing on a candidate. The next election will be the fall of 2019.

CHAIRMAN MUNDT moved to publish a notice of the vacancy in Sub-District 1 in the Coeur d Alene Press on May 26, May 30, June 2 and June 6. COMMISSIONER HAUSER 2nd. **Motion Carried**

CHAIRMAN MUNDT mentioned that he had talked to several people in the community about the vacancy. He recommended they read the minutes and look at the reports; all that stuff has value. I spoke with Dan Hansen and encouraged him to speak with the Chiefs, he has a bunch of experience. The 2nd candidate is Todd Walker and I've talked with him several times. Once we publish we could receive more applicants. As the applicants come in if we could get their contact information I would appreciate it. I would like to visit with them prior to the next meeting and I would encourage Commissioner Hauser to do the same.

b. Status of Attorney Services - Discussion; ATION ITEM 00:20:00

CHAIRMAN MUNDT stated he was glad to see that the Chiefs were talking to Mr. Cafferty. I attended a meeting with Mr. Lempesis and the Chief, we talked about a bunch of the topics. We got Mr. Cafferty on the line and basically got a bunch of stuff clarified and so I'm satisfied. I assume you have a good working relationship with Mr. Cafferty. CHIEF SNEVE: Yes, I was in his office for about three hours going through job descriptions and everything. He was a little bit weak in Idaho statutes as far as Title 44 which states the hiring and firing and dismissal of fire service personnel so I gave in that information as well as NFPA.

EXECUTIVE SESSION: 00:21:42

CHAIRMAN MUNDT moved to go into Executive Session for: Discussion of personnel Pursuant to the Provisions of Idaho Code 74-206, subsection (1)(b) To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent. COMMISSIONER HAUSER 2nd. **Motion Carried.**

Entered Executive Session at 6:30
End of Audio file: May 22, 2018-1.MP3

Returned from Executive Session at 6:53
Start of Audio file: May 22, 2018-2.MP3

CHAIRMAN MUNDT moved to end Executive Session. COMMISSIONER HAUSER 2nd. **Motion Carried.**

CHAIRMAN MUNDT called for roll call vote:
CHAIRMAN MUNDT: Yes
COMMISSIONER HAUSER: Yes

TAKE ACTION ON EXECUTIVE SESSION: 00:00:40

COMMISSIONER HAUSER moved to increase Chad Mastin's hourly rate to \$19.00 starting May 21, 2018, CHAIRMAN MUNDT 2nd. **Motion Carried.**

PUBLIC INPUT 00:01:30
None

COMMISSIONERS COMMENTS AND/OR CORRESPONDENCE 00:01:39
None

ADJOURNMENT 00:01:45

CHAIRMAN MUNDT moved to adjourn the meeting; COMMISSIONER HAUSER 2nd. **Motion carried**
6:54 P.M.

Respectfully Submitted,

Exec. Asst. Carmen Saranto

Approved,

Chairman Larry Mundt

Approved,

Commissioner Gretchen Hauser