

MICA KIDD ISLAND FIRE PROTECTION DISTRICT
BOARD OF FIRE COMMISSIONERS
REGULAR MEETING MINUTES

July 28, 2021, 6:00 PM
6891 W Kidd Island Rd, Coeur d Alene, ID 83814

PRESENT:

Commissioner Hanson – dhanson@mkifire.com
Chairman Mundt – lmundt@mkifire.com
Commissioner Bjelland – bjelland@mkifire.com
Chief Dan Sneve - dsneve@worleyfire.com
Secretary Saranto - admin@mkifire.com

CALL TO ORDER

CHAIRMAN MUNDT called the meeting to order at 6:00 pm.

PLEDGE OF ALLEGIANCE

AMEND AGENDA

None

CONSENT CALENDAR

The Consent Calendar was presented for review as follows:

- a. Approval of Regular Board Meeting of June 23, 2021
- b. Approval of Special Board Meeting of July 6, 2021
- b. Approval of Paid Bills Lists
- c. Review of Financial Reports

CHAIRMAN MUNDT moved to approve the Consent Calendar as presented. COMMISSIONER HANSON 2nd.

CHAIRMAN MUNDT called for roll call vote:

ROLL CALL VOTE:
Chairman Mundt: Yes
Commissioner Hanson: Yes
Commissioner Bjelland Yes

Motion Carried

CHIEF'S REPORT

None

OLD BUSINESS

a. Building Construction - Discussion / Action Item

SECRETARY SARANTO stated that New Heights Roofing have the roof replacement completed and have received final payment. Roof looks good. She also has calls into Interstate Concrete, North Idaho Asphalt and CDA Paving for the drainage and leveling groundwork. CDA Paving will be out Aug 2nd at 10am to look at the project.

b. Pinning Ceremony – Discussion / Action Item

Table this until after budgets and year end.

c. Impact Fees – Discussion / Action Item

COMMISSIONER HANSON and SECRETARY SARANTO went to Impact Fee Advisory Committees meeting to find out more about the Impact Fees. Some Key Points:

- Impact fees are meant for new development and construction only. Those that our remodeling or adding a garage do not pay them.
- We do not have to form a 5-person committee, it has already been done for us. It is made up of Realtors, Trade’s People, Construction company owners. Galena Consulting is working closely with this committee.
- Monies can be spent on infrastructure plans, Station Facilities, Apparatus and Equipment, not personnel.
- Monies collected must be spent within 8 - 11 years.
- We can still buy in at the \$8,000 rate if we do it this month.

COMMISSIONER HANSON moved to adopt the Impact Fee Scope of Work presented by Galena Consulting. COMMISSIONER BJELLAND 2nd.

CHAIRMAN MUNDT called for roll call vote:

ROLL CALL VOTE:
 Chairman Mundt: Yes
 Commissioner Hanson: Yes
 Commissioner Bjelland Yes

Motion Carried

d. Draft Policies - Discussion / Action Item

Table for now.

EXECUTIVE SESSION - Action Item

CHAIRMAN MUNDT moved to go into Executive Session for: 74-206 (a) To consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need. This paragraph does not apply to filling a vacancy in an elective office or deliberations about staffing needs in general. COMMISSIONER BJELLAND 2nd. **Motion Carried.**

CHAIRMAN MUNDT called for roll call vote:

ROLL CALL VOTE:
 Chairman Mundt: Yes
 Commissioner Hanson: Yes
 Commissioner Bjelland: Yes

Entered Executive Session at 6:40 P.M.

CHAIRMAN MUNDT moved to end the Executive Session at 7:13 P.M. COMMISSIONER HANSON 2nd the motion:

CHAIRMAN MUNDT called for roll call vote:

ROLL CALL VOTE:
 Chairman Mundt: Yes
 Commissioner Hanson: Yes
 Commissioner Bjelland: Yes

Motion Carried

NEW BUSINESS

a. Mountain West Bank Visa Cards - Duty Crew - Discussion / Action Item

SECRETARY SARANTO put this on the agenda. Prior to this Deputy Chief Templeton had wanted all duty crew members to have visa cards, two cards have been issued. After reading the credit card policy it states that the Board of Commissioners must approve this before cards can be issued. Robert Matue and Ben Guiry currently have visa cards that were not approved by the Board.

After a discussion on whether visa cards are needed when either the Chief or Secretary are not available, and it was decided those occurrences are few and far in between and that the duty crew do not need visa cards. They instructed Secretary Saranto to collect the cards and cancel the accounts.

b. Operational Memo June 29, 2021 - Discussion / Action Item

This has already been rescinded by Chief Sneve.

c. Cascade System - Discussion / Action Item

Worley Fire District has surplused their extra Cascade System for filling air bottles. They are willing to sell it to us for \$5,000. It will fill our new high-pressure bottles if we have a tech crank up the pressure. Are the bottles to the system outdated, have they been tested are some of the questions? It was discussed and decided to get more information.

d. Take Action on Executive Session - Action Item

None

PUBLIC COMMENTARY

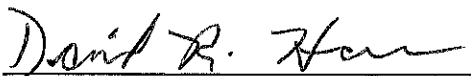
None

COMMISSIONERS COMMENTS AND/OR CORRESPONDENCE

COMMISSIONER HANSON brought up the Idaho Independent Intergovernmental Authority (iiiA) for medical insurance, it is Blue Cross. Are we interested in looking into it? It was decided to get more information and compare it with what we currently have, coverage and rates.

ADJOURNMENT

CHAIRMAN MUNDT moved to adjourn the meeting. COMMISSIONER HANSON 2nd. **Motion carried**
7:28 P.M.


DAN HANSON, Commissioner


LARRY MUNDT, Chairman


ROBERT BUELLAND, Commissioner

ATTEST BY: 
Carmen Saranto, District Secretary



Management Agreement

Chiefs Report

July 2021

- Open Burning was closed 06/28 Recreational Fires are still allowed
- Purchased and delivered Bottled Water and Powered Gatorade to Station 06/29
- Fire Danger moved to HIGH 06/30
- Drove both Districts early A.M. after Lightning Storm 07/01 Nothing found
- Delivered 5 Gal. Water Container to Station 07/03
- After several attempts to contact Jeff with Alamo Excavation, I requested Carmen to research and contact another Excavation Contractor 07/06
- Mr. Templeton was Terminated by the Worley Board of Fire Commissioners 07/07
- Met with Duty Crew to discuss Mr. Templeton's Termination and moving forward 07/08
- Signed Building permit application for a Barn on Belgrove Rd. 07/09
- Started reviewing Budget 07/09
- Fire Danger moved to EXTREAM and Stage 2 Fire Restrictions went into effect 07/12
- Rescinded Memo regarding Volunteer Shift Work which was sent out by Mr. Templeton 07/12
- Talked to Attorney Scott Poorman regarding a locked gate on Celine Dr. 07/12
- Signed 1 Site Disturbance Permit and 1 C/O 07/13
- Attended the BLS/QRU Meeting in Coeur D'Alene 07/14
- Conducted a Mandatory Staff meeting to discuss Mr. Templeton's Termination and my expectations 07/15
- Replaced Class "A" Foam which was used by MKI personnel on a WFD incident 07/15
- Delivered a 2 ½" Ball Valve repair kit to replace a leaking valve on E221 07/15
- Talked to Capt. Turner regarding assistance with upcoming Trainings and working with staff/volunteers.
- Returned phone call to Skip Hubbard, Camp Cross regarding Emergency Access concerns 07/16
- B255 moved to Worley Shop for pump repairs 07/22
- Signed C/O for Residence on Tall Pines Rd. 07/26

Next Month

- Place B255 back into service
- Complete 2022 Budget
- Possibly meet with Excavation Contractor to complete Drainage/Dirt project

Response to Incidents

- 07/02 Delta Chest Pain Cougar Gulch and Hwy 95 15:09
- 07/09 Bravo Auto Fire Cougar Gulch and Hwy 95 14:39
- 07/11 Echo Structure Fire Scott Air Dr. 19:58
- 07/16 Echo Overdose Greenfield Ln. 21:38
- 07/19 Charley Wildland Fire Presley and Weniger Hill Rd. 14:27
- 07/21 Bravo Wildland Fire Hwy 95 MP 421 07:54
- 07/23 Chief 100 Page 16:43